



# Planning Board

Monroe County, New York

**Adam J. Bello**  
County Executive

**William Santos**  
Chairperson

## Monroe County Planning Board Meeting Minutes, November 16, 2023

A meeting of the Monroe County Planning Board (MCPB) was held on November 16, 2023, at 3:30 pm, in person, via Zoom, and live streamed on YouTube.

**Members Present:** William Santos, MCPB Chair; Orlando Rivera, citizen member; Robert Barley, citizen member (via Zoom); Andrae Evans, citizen member; George Hebert, Co. Legislator; Rachel Barnhart, Co. Legislator; Robert Franklin, CFO, Dept. of Finance; Andrew Hollister, citizen member (via Zoom)

**Alternates Present:** Adrienne Green, Law Dept. (for Deputy Co. Exec. Jeff McCann); Laura Smith, Law Dept. (for Chief of Staff, Asst. Co. Exec. Amy Grower); Sean Murphy, DES (for Mike Garland, Dir. of Environmental Services); Kristina Daugherty, Public Safety (for Richard Tantalò, Dir. of Public Safety); Josette Mangieri, Finance

**Planning Staff Present:** Rochelle Bell, Sr. Assoc. Planner, Secretary to the Bd.; Yixuan Lin, Sr. Planner

**Others Present:** Board of Elections: Peter Elder, Republican Deputy Commissioner; David Reilich, Sr. Financial Analyst; Rosemary Rivera, Financial Analyst  
Sheriff's Office: Jennifer Curley, Senior Police Planning Specialist; Sgt. Greg Wildman, Sergeant  
City of Rochester Fire Dept.: Terry Taylor, Deputy Chief of Fire Training Academy

Chairman Santos called the meeting to order at 3:32 pm.

### **APPROVAL OF THE October 26, 2023 MEETING MINUTES:**

**Motion:** Mr. Hebert      **Seconded:** Mr. Rivera      **Vote:** Motion Approved

**ANNOUNCEMENTS & COMMUNICATIONS:**

1. Chairman Santos asked for board members' input for the draft 2024 meeting schedule, specifically for the month of May. The board decided on May 23 rather than the proposed May 30.
2. Mr. Evans announced that he has been elected as Town of Irondequoit Supervisor, starting the role in January 2024, so will not be able to continue to serve the MCPB. Members and attendees congratulated Mr. Evans and thanked him for his service to the board.
3. Mr. Barley also announced that he has been elected for Town of Henrietta Town Councilman, starting the new role in January 2024. Members and attendees congratulated Mr. Barley.

**ACTION ITEMS:**

- a. **Amend the 2023 Capital Budget to Increase Funding in the amount of \$2,500,000 for the Replacement of Voting Machines Project.**

**Presenter:** Mr. Rielich

**Discussion:** Mr. Rielich distributed the information brochure of the new voting machine - ExpressVote XL to the board members who were at the meeting in person. Mr. Rielich also explained that when the project was first proposed in 2019, they didn't have a clear idea of how much each machine might cost. They were using a 10-year-old price. Compared to 2019, they now have a much clearer idea of scope and know better how much costs for the replacement of the voting machines.

Mr. Rielich provided below information in response to some questions from the Board:

- Current machines are 13-15 years old and are all at the end of their life cycle
- The total project cost will be paid by grant and current BOE budget
- There is one new machine available at the BOE office available for testing and demonstrations
- Will replace the entire fleet – 1,000 new machines. The life cycle for the new machines is about 10-12 years. The cost includes software and hardware maintenance for 5 years
- 2024 to start launching the new machines to the public and get the public familiar with them and begin to roll them out in 2025 and actually vote on them in 2025.
- The new machine is equipped with the plug-in option and has 6-8 hours of battery backup
- It is ADA-compliant
- Include paper storage

**Motion:** Mr. Evans

**Seconded:** Legislator Hebert **Vote:** Motion Approved

**b. Amend the 2023-2028 Capital Improvement Program and the 2023 Capital Budget to Add a Project Entitled Regional Investigative Operations Center (“RIOC”) Leasehold Improvements” in the amount of \$1,207,500.**

**Presenter:** Ms. Curley and Sgt. Wildman

**Discussion:** Ms. Curley introduced the project and shared a video of the introduction of the RIOC and the benefits of the improvement of the RIOC. Sgt. Wildman then presented the floor plan and functionalities of different user areas of the RIOC.

Ms. Curley and Sgt. Wildman responded to some questions from the Board:

- The center will have 12-18 hours staff
- The scheduled completion is March 2024

**Motion:** Ms. Daugherty

**Seconded:** Mr. Barley

**Vote:** Motion Approved

**c. Amend the 2024-2029 Capital Improvement Program and the 2024 Capital Budget to Add a Project Entitled “PSTF Fire Training Grounds Expansion” (PSTF- public safety training facility) in the amount of \$4,000,000.**

**Presenter:** Mr. Murphy

**Discussion:** Before the presentation of this agenda item, Ms. Lin informed the board that the City of Rochester Fire Department has a representative, Terry Taylor, Deputy Chief of Fire Training Academy, to observe this action item. Mr. Taylor did a short self-introduction and noted that the Chief couldn’t make it to this meeting due to a schedule conflict. Then, Mr. Murphy presented the project to the board including the location, background, and the need for the additional truck bay. Mr. Murphy also presented the cost items of the project.

Mr. Murphy responded to a cost-share question:

County shared is 12% of the \$4 million, or \$480,000. Other shares: SUNY – 50%, MCC – 29%, and City - 9%.

**Motion:** Mr. Barley

**Seconded:** Mr. Franklin

**Vote:** Motion Approved

**d. Amend the 2024 Capital Budget to Provide an Increase in Funding by \$4,000,000 for the Increase and Improvement of Facilities in the Rochester Pure Waters District – Genesee Valley Pump Station from \$5,500,000 to \$9,500,000 for a total authorization of \$9,500,000.**

**Presenter:** Mr. Murphy

**Discussion:** Mr. Murphy presented the project to the board including the project areas and URM expansion scope. He also noted that the funding for this project will be shared among the parties: 50% County and 50% UR. The county has received a \$1 million Federal grant for this project.

Mr. Murphy responded to some questions from the Board:

- The construction will start in September 2024; looking at 2025 completion.
- The project will use directional drilling, which means it can change the angle of the drill itself to go onto the river. The drill can dip down, go left and right, and side of a straight shot.

**Motion:** Mr. Hebert

**Seconded:** Ms. Barnhart

**Vote:** Motion Approved

**OTHER BUSINESS:** Rochelle Bell shared with the Board that she is retiring at the end of December and Yixuan Lin will staff the Planning Board after her retirement and become the new Secretary to the Board. Rochelle thanked the members for the opportunity to be part of the Planning Board.

**NEXT MEETING:** December 14, 2023 at 3:30 p.m.

**ADJOURNMENT:**

**Motion:** Mr. Franklin

**Seconded:** Mr. Hebert

**Adjournment:** 4:33 pm



