



# Monroe County Legislature

**Ricky Frazier**  
Legislator - District 28

**RICKY FRAZIER**  
LEGISLATOR - DISTRICT 28  
COUNTY OFFICE BUILDING, ROOM 408  
39 WEST MAIN STREET  
ROCHESTER, NEW YORK 14614  
OFFICE: (585) 753-1940  
E-MAIL: LEGISLATORFRAZIER@GMAIL.COM

March 13, 2023

OFFICIAL FILE COPY
No. <u>230068</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>Memorializing Referral</b> -L

To The Honorable  
Monroe County Legislature  
39 West Main Street  
Rochester, NY 14614

**RE: Memorializing the New York State Legislature to Amend the Education Law, In Relation to Developing Guidelines to Encouraging Participation in Apprenticeships and Raising Awareness in Apprenticeship Opportunities.**

Honorable Legislators:

Skilled trades are vital to the fabric of our communities. Every year many jobs go unfilled because of the lack of workers with the appropriate skills. Many of these jobs are in the building trades. Apprenticeships are often the best way to receive the skills necessary to obtain such jobs. Creating more, and promoting existing apprenticeship opportunities, is vital to bridging the gap and matching potential workers with those jobs.

Skilled trades support the necessary components to maintaining buildings, transportation, housing, technology infrastructure, and so many other everyday functions that often are taken for granted. The importance of expanding knowledge and increasing opportunities in skilled trades is necessary to maintain quality of life for all.

Ensuring young adults are aware of the many opportunities in the building trades and the apprenticeships available through labor unions is a necessary component to building the workforce. These apprenticeships offer an opportunity to learn a skilled trade, advancing their knowledge, and widening their employment opportunities. Skilled trade apprenticeships offer an alternative to college and career opportunities without the high burden of student loan debt.

Skilled trades and building trades allow a person to learn a skill that is transferable in life. Once learned, a person can use their skills to maintain and improve a home, or repair a vehicle, or gain an understanding that allows them to assess the quality of work done by others. Furthermore, apprenticeships allow for young adults to teach their children skilled trades for future use.

Through this plan, awareness of apprenticeships will primarily be targeted to high schools in partnership with guidance counselors. The schools will receive information from the New York State Department of Labor and pupil personnel advocates.

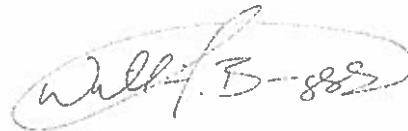
Assembly Bill A00360 will expand education and knowledge of opportunity for the apprenticeship programs in the workforce.

We encourage the New York State Legislature to pass and Governor Hochul to sign this important legislation that will raise awareness and participation in apprenticeships, to help improve the lives of children and families in Monroe County and New York State.

Respectfully Submitted,



Ricky Frazier  
Legislator – District 28



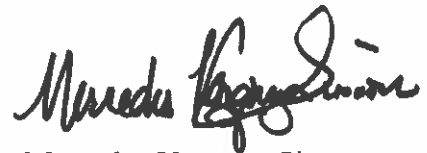
William Burgess  
Legislator – District 29



Yversha M. Roman  
Democratic Minority Leader



Linda Hasman  
Assistant Minority Leader



Mercedes Vazquez Simmons  
Assistant Minority Leader



Howard Maffucci  
Legislator – District 10



Michael Yudelson  
Legislator – District 13



Susan Hughes-Smith  
Legislator – District 14



Dave Long  
Legislator – District 16



Maria Vecchio  
Legislator – District 17



John B. Baynes  
Legislator – District 18



Rachel Barnhart  
Legislator – District 21



Albert Blankley  
Legislator – District 24



Carolyn Delvecchio Hoffman  
Legislator – District 25



# Monroe County Legislature

Susan Hughes-Smith  
Legislator - District 14

SUSAN HUGHES-SMITH  
LEGISLATOR - DISTRICT 14  
COUNTY OFFICE BUILDING, ROOM 408  
39 WEST MAIN STREET  
ROCHESTER, NEW YORK 14614  
PHONE: (585) 789-1501  
E-MAIL: SUEHSLD14@gmail.com

March 13, 2023

<b>OFFICIAL FILE COPY</b>	
No.	<u>230069</u>
Not to be removed from the Office of the Legislature of Monroe County	
Committee Assignment	
<b>Memorializing Referral</b>	-L

To The Honorable  
Monroe County Legislature  
39 West Main Street  
Rochester, NY 14614

**RE: Memorializing the New York State Legislature and Governor to Establish a  
Moratorium on the use of Glyphosate-based Herbicides.**

Honorable Legislators:

Many herbicides and pesticides have been shown to be detrimental to human health and wellbeing. Glyphosate is a broad-spectrum systemic herbicide. Glyphosate is commonly sprayed on agriculture fields and is also used on suburban lands. Though the term glyphosate is not well known, it is the primary ingredient in many brands of products including Roundup, Rodeo Aquatic Herbicide, and Eraser, among others. Glyphosate based products are among the most common and heavily utilized herbicides in the United States.

Studies, including one conducted by the University of Washington Department of Environmental and Occupational Health Sciences, have linked repeated exposure to glyphosate to non-Hodgkin's Lymphoma. The chemical has also been linked to increased incidence of Chronic Lymphocytic Leukemia. The risks with continued use to health is an indicator that this product should not be used in New York State.

An Environmental Protection Agency ecological risk assessment identified "the potential risk to terrestrial and aquatic plants, mammals, and birds, and low toxicity to honeybees for most uses." Studies have also shown that glyphosate does not breakdown into soil or water quickly, staying in soil for as long as 289 days. The substance can runoff into nearby waterways potentially destroying the microbial contents of soil and removing some of the nutrients in the soil needed for vegetation. Glyphosate will harm shore lines. As runoff increases and the chemical moves into larger bodies of water, the chemical kills shoreline plants. These plants are a necessary and vital component to prevent erosions because native plants act as a barrier. Shoreline plants are vital to the ecosystem as they also provide food for some fish and are a



protection for animals to lay eggs. Spraying this chemical near shorelines can potentially kill fish and amphibians.

Senate Bill S4165 will have a positive effect on the health and safety of our environment and increase the quality of lives for families and children.

We encourage New York State legislators to pass and Governor Hochul to sign, The Glyphosate Moratorium to help improve the quality of the environment and the lives of children and families in Monroe County and New York State.

Respectfully submitted,



Susan Hughes-Smith  
Legislator District 14



Linda Hasman  
Assistant Minority Leader



Mercedes Vazquez Simmons  
Assistant Minority Leader



Maria Vecchio  
Legislator – District 17



Rachel Barnhart  
Legislator – District 21



Albert Blankley  
Legislator – District 24



Carolyn Delvecchio Hoffman  
Legislator – District 25

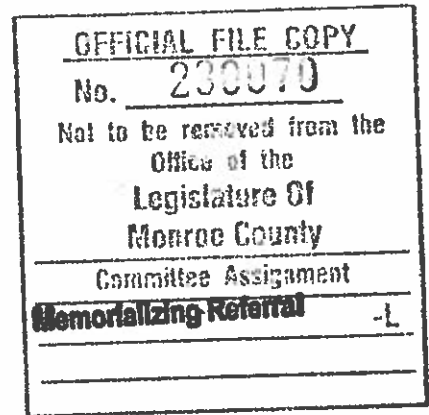


# Monroe County Legislature

Susan Hughes-Smith  
Legislator - District 14

March 13, 2023

SUSAN HUGHES-SMITH  
LEGISLATOR - DISTRICT 14  
COUNTY OFFICE BUILDING, ROOM 408  
39 WEST MAIN STREET  
ROCHESTER, NEW YORK 14614  
PHONE: (585) 789-1501  
E-MAIL: SUEHSLD14@gmail.com



To The Honorable  
Monroe County Legislature  
39 West Main Street  
Rochester, NY 14614

**RE: Memorializing the New York State Legislature and Governor to pass the Home Energy Affordable Transition Act**

Honorable Legislators:

The Home Energy Affordable Transition Act, formerly the Gas Transition and Affordable Energy Act, will implement recommendations from the New York Climate Law. Specifically, eliminating billions in ratepayer subsidies for new gas hookups, enable neighborhood scale building decarbonization, and ensure energy affordability for low-to-moderate income families.

This Act aligns utility regulation with the state climate justice and emission reduction targets – repealing provisions relating to the continuation of gas service and substitutes heat service. The Act empowers the Public Service Commission (PSC) to equitably achieve the New Climate Law targets and amends the current PSC Law that undermines the New York Climate Law Goals.

The Home Energy Affordable Act will mitigate costs for all utility customers, reduce greenhouse gas emissions and co-pollutants impacting local air quality, and provides a transition for impacted workers. The significance of removing the pollutants will help reduce the higher prevalence of asthma in urban settings, effectively increasing the health of people.

Furthermore, this Act will aid in the reduction of cost burdens to low-to-moderate income families by reducing the utility burden to no more than six percent of their income. This will increase financial outcomes for families living at or below the poverty line.

We urge the New York State Legislature to pass and the Governor to sign this legislation to bring New York in line with the climate goals set forth by the climate commission.

Respectfully submitted,



Susan Hughes-Smith  
Legislator District 14



Linda Hasman  
Assistant Minority Leader



Mercedes Vazquez Simmons  
Assistant Minority Leader



Rachel Barnhart  
Legislator – District 21



Albert Blankley  
Legislator – District 24



Carolyn Delvecchio Hoffman  
Legislator – District 25

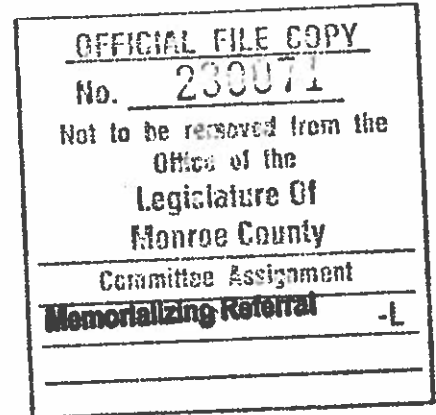


# Monroe County Legislature

Susan Hughes-Smith  
Legislator - District 14

SUSAN HUGHES-SMITH  
LEGISLATOR - DISTRICT 14  
COUNTY OFFICE BUILDING, ROOM 408  
39 WEST MAIN STREET  
ROCHESTER, NEW YORK 14614  
PHONE: (585) 789-1501  
E-MAIL: SUEHSLD14@gmail.com

March 13, 2023



To The Honorable  
Monroe County Legislature  
39 West Main Street  
Rochester, NY 14614

**RE: Memorializing the New York State Legislature and Governor to pass the Build Public Renewables Act, The Energy Efficiency, Equity and Jobs Act, and The All Electric Building Act**

Honorable Legislators:

New York State should be a national leader on environmental issues. I encourage the New York State Legislature and the Governor to enact the following package of legislation:

**Build Public Renewables Act (A279/S4134):** Will expand renewable electricity operations in New York State and reduce the carbon footprint from energy generation.

**The Energy Efficiency, Equity and Jobs Act (S2469/A2655):** Will invest in job training in underserved communities to improve energy efficiency, and remove known health hazards from buildings.

**All Electric Building Act (A920-A/S562A):** Will Help New York Achieve its climate goals through reducing future dependency on fossil fuels.

Renewable energy is the future to climate justice and a solution to reducing harmful greenhouse emissions. New York State residents deserve access to affordable solutions for energy products. The Build Public Renewables Act will allow the New York State Power Authority the ability to build, own, and operate new large-scale renewable energy. Through the expansion of renewable energy generation, New York Power Authority will supply customers with the energy and become the sole provider of energy to all state owned and municipal properties, with an opt-out clause if the cost is higher than a local supplier.

This legislation will greatly benefit low-to-moderate income families through the requirement to provide renewable energy to residential customers and Community Choice Aggregation (CCA Communities). As a result rates could be as much as 50% lower than what is

currently provided by local utility companies. The Build Public Renewables Act will increase employment, provide prevailing wages to workers, and invest in job training. The Act will also allow for NYSERDA to invest in underserved communities.

The Energy Efficiency, Equity and Jobs Act will provide job training and funding for the removal of known carcinogens and other hazardous chemicals from buildings. Mold, asbestos, and lead are all tied to significant health conditions. Mold can cause lung infections, contact dermatitis, and irritate the eyes and nose. Lead can damage the central nervous system, cardiovascular system, reproductive system, hematological system, and kidneys. Abatement and remediation is necessary to improving the health and well-being.

Continuing to meet the goals set for New York State's Climate Initiatives – the All Electric Building Act will help decrease fossil fuel dependency. The state energy conservation construction code shall prohibit infrastructure, building systems, or equipment used for the combustion of fossil fuels in new construction statewide no later than December 31, 2023 if the building is less than seven stories and July 1, 2027 if the building is seven stories or more. It will help to enhance the air quality of New York, and this building code already exists in New York City, as well as, Washington, California, and Germany.

This package of legislation will effectively help move New York towards a more climate and environmentally friendly state. We urge the New York State Legislature to pass this legislation to increase the quality of life for residents while reducing the negative environmental impact.

Respectfully submitted,



Susan Hughes-Smith  
Legislator District 14



Linda Hasman  
Assistant Minority Leader



Mercedes Vazquez Simmons  
Assistant Minority Leader



Rachel Barnhart  
Legislator – District 21



Albert Blankley  
Legislator – District 24



Carolyn Delvecchio Hoffman  
Legislator – District 25





# Monroe County Legislature

**RACHEL BARNHART**  
LEGISLATOR - DISTRICT 21

RACHEL BARNHART  
LEGISLATURE - DISTRICT 21  
26 NETHERTON ROAD  
ROCHESTER, NEW YORK 14609  
OFFICE: (585) 753-1940  
FAX: (585) 753-1946  
E-MAIL: RACHEL@RACHBARNHART.COM

March 13, 2023

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No.	230072
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>Memorializing Referral</b>	-L

To The Honorable  
Monroe County Legislature  
39 West Main Street  
Rochester, NY 14614

## Re: Memorializing the New York State Legislature to Pass the SAFE Streets Act

Honorable Legislators:

The number of traffic fatalities remains historically high. In 2022, preliminary data from the National Safety Council shows traffic crashes in New York killed 1,051 people, a figure that barely budged from the prior year. Crashes kill an average of three New Yorkers every day, while thousands more suffer from lifelong injuries.

Monroe County experienced nearly 68,000 crashes between 2017 and 2021, with nearly 4,000 injuries and 220 deaths. Crashes take an enormous toll on our community, and they are not inevitable. There are things we can do to make our streets safer for everyone, no matter their mode of travel.

It is imperative that the New York State Legislature pass a package of bills known as the SAFE Streets Act. These bills put in place measures to reduce collisions through road design and vehicle standard measures, as well as safeguarding the legal rights of those impacted by crashes.

Here is a summary of the bills that pertain to Monroe County:

- S2714 /A01280 Includes, when possible, complete street design features in resurfacing, maintenance and pavement recycling projects and further enables safe access to public roads for all users.
- S100/A3180: Will expand the state's current complete street design principles policy to include all state, county and local transportation projects that are undertaken by the DOT or receive federal, state or both federal and state funding.

- S1952/A04057 : Would mandate technology in new vehicles including intelligent speed assistance and other features.
- S8152/A9152 : Guarantee rights and a voice for crash victims and their loved ones in legal proceedings.

The data shows there is urgency to act, as traffic injuries and fatalities devastate thousands of families in our own community and around New York. Passing the SAFE Streets Act will save lives and make our streets safer for all.

Respectfully submitted,



Rachel Barnhart  
Legislator District 21



Linda Hasman  
Assistant Minority Leader



Mercedes Vazquez Simmons  
Assistant Minority Leader



Susan Hughes-Smith  
Legislator – District 14



Albert Blankley  
Legislator – District 24



Carolyn Delvecchio Hoffman  
Legislator – District 25



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

March 10, 2023

<b>OFFICIAL FILE COPY</b>
No. <u>230073</u>
Not to be removed from the Office of the Legislature of Monroe County
Committee Assignment
<b>ENV. &amp; PUB. WORKS -L</b>
<b>WAYS &amp; MEANS</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Acceptance of a Grant from the New York State Department of Environmental Conservation for Climate Smart Communities for the Organics Management Plan

Honorable Legislators:

I recommend that Your Honorable Body accept a grant from the New York State Department of Environmental Conservation ("NYSDEC") in the amount of \$50,000 for Climate Smart Communities for the Organics Management Plan.

Monroe County was awarded this grant as part of an initiative by the NYSDEC to provide resources for projects aimed at addressing climate change and its effects. This project complements the goals established in the Monroe County Climate Action Plan, Phase I of which was approved by Your Honorable Body (Resolution 276 of 2022), and the Climate Smart Communities program, which Your Honorable Body resolved to participate by adopting the New York State Climate Smart Communities pledge (Resolution 260 of 2020). Completion of this project will further Monroe County's goal of achieving Silver Certification, the highest level in the Climate Smart Communities program.

The grant will support the development of an organics management plan study as part of the Monroe County local solid waste management plan. The study will analyze the existing food waste recycling environment in Monroe County, and the opportunities to build upon existing local composting programs, food waste diversion pilots and other data. The anticipated outcome of the study will be a set of waste management options, goals, and benchmarks that can be used to develop a coherent organics management strategy for Monroe County.

This grant was submitted through the New York State Consolidated Funding Application program in 2022, and the award was announced in January 2023. The Monroe County Department of Environmental Services will lead the project funded by this grant and administer the grant requirements.

**The specific legislative actions required are:**

1. Authorize the County Executive, or his designee, to accept a \$50,000 grant from, and execute a contract and any amendments thereto with, the New York State Department of Environmental Conservation for the Organics Management Plan.
2. Amend the 2023 operating budget of the Department of Environmental Services by appropriating \$100,000 of general fund committed fund balance previously committed for Climate Change Initiatives, into the solid waste fund 9009 in the amount of \$50,000, funds center 8201010000 Solid Waste Administration, and into solid waste fund 9309 in the amount \$50,000, funds center 8201010000 Solid Waste Administration.

110 County Office Building • 39 West Main Street • Rochester, New York 14614

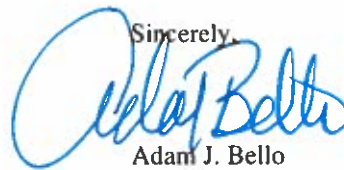
(585) 753-1000 • fax: (585) 753-1014 • [www.monroecounty.gov](http://www.monroecounty.gov) • e-mail: [countyexecutive@monroecounty.gov](mailto:countyexecutive@monroecounty.gov)

3. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within the grant guidelines to meet contractual commitments.
4. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(27) (“conducting concurrent environmental, engineering, economic, feasibility and other studies and preliminary planning and budgetary processes necessary to the formulation of a proposal for action, provided those activities do not commit the agency to commence, engage in or approve such action”) and is not subject to further review under the State Environmental Quality Review Act.

This grant requires an equal local funding match, in the amount of \$50,000. The local match will require additional net County support, for which general fund committed fund balance is being appropriated.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

March 10 2023

<b>OFFICIAL FILE COPY</b>	
No. <u>230074</u>	
Not to be removed from the Office of the Legislature of Monroe County	
Committee Assignment	
<b>REC &amp; ED</b>	<b>-L</b>
<b>WAYS &amp; MEANS</b>	

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Amend the 2023 Capital Budget to Provide an Increase in Funding for the Monroe County Library System Fleet Replacement Project and Authorize an Interfund Transfer

Honorable Legislators:

I recommend that Your Honorable Body amend the 2023 Capital Budget to provide an increase in funding for the Monroe County Library System Fleet Replacement Project and authorize an interfund transfer.

In 2020 the Monroe County Library System ("MCLS") began planning for replacement of its delivery fleet in the Capital Improvement Program ("CIP"), for cyclical replacement of three (3) box trucks which are seven years old. Funding was allocated in the 2022 CIP based on cost estimates from early 2021. Bids were received in spring 2022 with cost exceeding the debt allocation of \$216,000 by over \$59,000, given the current inflationary and supply chain environment.

To continue progress, the MCLS awarded the first two vehicles and with a fund balance appropriation in June 2022 and requested fall bid of the third vehicle. Cost escalation for the final vehicle, with delivery not anticipated until 2024, has exceeded prior CIP and fund balance appropriations. An additional appropriation from the fund balance is requested to award bid of the third truck at \$110,000.

The MCLS provides member library delivery services Monday through Friday as part of a shared service agreement. Delivery includes pickup and drop-off of library material returns, requests/holds, and interoffice mail. For decades, the MCLS has provided the community with the ability to check out and return library materials at any MCLS location of convenience, known as *One County, One Card*. In the MCLS catalog library users can also place requests for materials filled as first available across the MCLS, delivered via MCLS fleet to their preferred pick-up location.

**The specific legislative actions required are:**

1. Amend the 2023 capital budget to increase funding for the Monroe County Library System Fleet Replacement project in the amount of \$20,000, from \$286,000 to \$306,000, for a total project authorization of \$306,000.
2. Authorize an interfund transfer of \$20,000 from library fund 9006 to capital fund 2035.

This is a Type II Action pursuant to 6 NYCRR §617.5(c)(31) (“purchase or sale of furnishings, equipment or supplies, including surplus government property, other than the following: land, radioactive material, pesticides, herbicides, or other hazardous materials”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for this project, consistent with authorized uses, will be available in capital fund 2035 once the interfund transfer requested herein is approved and in any other capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

A handwritten signature in blue ink, appearing to read "Adam J. Bello". The signature is fluid and cursive, with a large initial "A" and "B".

Adam J. Bello

Monroe County Executive



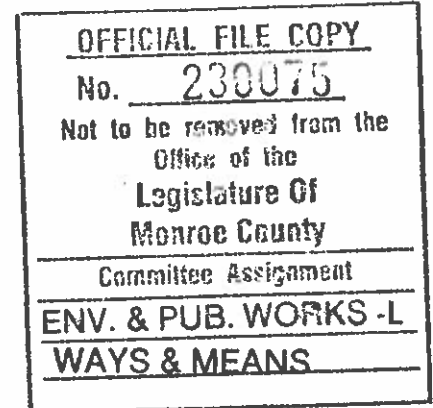


# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
County Executive

March 10, 2023



To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Authorization to Enter into a Grant Agreement with New York State for Aid Relating to Four (4) Projects at the Frederick Douglass - Greater Rochester International Airport

Honorable Legislators:

I recommend that Your Honorable Body authorize a grant agreement with the State of New York to accept financial assistance related to four (4) project at the Frederick Douglass - Greater Rochester International Airport.

New York State requires a formal resolution by Your Honorable Body to release State Aid monies to Monroe County for these projects. The four (4) projects are associated with the 2022 Aviation Capital Grant Program.

1. Reimbursement for Design for Rehabilitating 1,500 Linear Feet of Taxiway A from Taxiway A4 to Taxiway E (Construction) (State Project PIN 4A08.13)

Federal Share (90%)	\$2,159,178
State Share (5%)	\$ 119,955
Local Share (5%)	<u>\$ 119,954</u>
	\$2,399,087

2. Reimbursement for Design for Rehabilitating 1,500 Linear Feet of Taxiway A from Taxiway A4 to Taxiway E Completed February 25, 2022 (Design) (State Project PIN 4A08.14)

Federal Share (90%)	\$ 413,820
State Share (5%)	\$ 22,990
Local Share (5%)	<u>\$ 22,990</u>
	\$ 459,800

3. Reimbursement for Design for Modifying Airport Loop Road Configuration Completed February 18, 2022 (Design) (State Project PIN 4A08.15)

Federal Share (90%)	\$ 397,881
State Share (5%)	\$ 22,105
Local Share (5%)	<u>\$ 22,104</u>
	\$ 442,090

4. Modify Airport Loop Road Configuration (Construction) (State Project PIN 4A08.16)

Federal Share (90%)	\$2,149,869
State Share (5%)	\$ 119,438
Local Share (5%)	<u>\$ 119,437</u>
	\$2,388,744

**The specific legislative action required is** to authorize the County Executive, or his designee, to execute a grant agreement, and any amendments thereto, with the State of New York to accept financial assistance for the four (4) projects listed above at the Frederick Douglass - Greater Rochester International Airport.

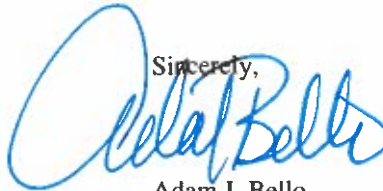
The Taxiway A Project is a Type II action pursuant to 6 NYCRR §617.5(c) (2) and (5) (“rehabilitation or repaving of existing highways not involving the addition of new travel lanes”) and is not subject to further review under the State Environmental Quality Review Act.

The Modify Airport Loop Road Configuration Project is a Type II action pursuant to 6 NYCRR § 617.5(c) (22)(“installation of traffic control devices on existing streets, roads, and highways”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for these projects, consistent with authorized uses, are included in capital funds 2017 and 1987, and any capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget. The local funding for this project will ultimately be provided by the Monroe County Airport Authority from Airport generated revenues.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive





# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

March 10, 2023

<b>OFFICIAL FILE COPY</b>	
No.	<u>230076</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>INTRGOV REL</b>	<b>-L</b>
<b>WAYS &amp; MEANS</b>	

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Authorize an Intermunicipal Agreement with the City of Rochester for the Provision of County Historian Services

Honorable Legislators:

I recommend that Your Honorable Body authorize an Intermunicipal Agreement (“IMA”) with the City of Rochester (“City”) for the provision of County Historian Services in an annual amount not to exceed \$50,000 for the period of April 1, 2023 through December 31, 2023, with the option to renew for four (4) additional one-year periods.

The City will move the County’s historical archives from its current location at St. John Fisher’s Lavery Library to the Local History and Genealogy Division of the Central Library of Rochester and Monroe County, hold and maintain the County’s historical archives, perform the duties of the County Historian, and engage consultants to assess and evaluate the County Historian responsibilities and collections, County’s historical archives, feasibility of shared service between the County and City for a regional history center, possibility of a long term plan for the working relationship between the parties for the maintaining County’s historical archives and the functioning as the County Historian as well as optimal physical and virtual spaces to provide these services.

The City will supply two (2) full-time historians, two (2) part-time historians, two (2) full-time librarians, and three (3) part-time support staff or such other numbers and titles of employees parties, as agreed to by the parties, to perform the services required by the IMA. The County’s historical archives and the County Historian office will be available to the public during all Central Library hours of operation (55 hours/week) including at times on Saturdays, ensure the Collection is maintained in accordance with industry accepted practices.

A request for qualifications was issued for these services with the City of Rochester/Rochester Public Library selected as the most qualified to provide the services.

**The specific legislative action required is to authorize the County Executive, or his designee, to execute an intermunicipal agreement, and any amendments thereto, with the City of Rochester for the provision of County Historian support services in an annual amount not to exceed \$50,000 for the period of April 1, 2023 through December 31, 2023, with the option to renew for four (4) additional one-year periods.**

Funding for this contract is included in the 2023 operating budget of the Department of Finance, general fund 9001, funds center 1207010000, Purchasing. No additional net County support is required in the current Monroe County budget.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

March 10, 2023

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No.	230077
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
INTRGOV REL	-L
PUBLIC SAFETY	
WAYS & MEANS	

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Authorize Intermunicipal Agreements with Eight Municipalities for Use of the Tyler Records Management System

Honorable Legislators:

I recommend that Your Honorable Body authorize intermunicipal agreements with the following eight (8) municipalities within Monroe County, which have local police departments, for use of Tyler Technologies, Inc.'s Records Management System ("RMS"): Brighton, Brockport, East Rochester, Fairport, Greece, Irondequoit, Ogden, and Webster.

The RMS integrates and provides for the sharing of information between the various law enforcement agencies such as incident reports, arrests, citations, warrants, case management and field contact information in a unified database. Pursuant to Resolution 45 of 2019 Your Honorable Body authorized the County's purchase of the RMS for use by law enforcement in Monroe County. The RMS was installed at the County and eight municipalities in 2021 and the parties desire to expand its services to permit the use of a reporting dashboard to enhance situational awareness and operational decision-making when responding to public safety concerns.

**The specific legislative actions required is** to authorize the County Executive, or his designee, to execute intermunicipal agreements, and any amendments thereto, with the following eight (8) municipalities within Monroe County, which have local police departments, for use of Tyler Technologies, Inc.'s Records Management System: Brighton, Brockport, East Rochester, Fairport, Greece, Irondequoit, Ogden, and Webster.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

These intermunicipal agreements will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello  
Monroe County Executive



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

March 10, 2023

<b>OFFICIAL FILE COPY</b>	
No.	<u>230078</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>REC &amp; ED</b>	<b>-L</b>
<b>WAYS &amp; MEANS</b>	

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Authorizing a License Agreement with Monica Daniel Gil to Run a Summer Camp Program at Ellison Park's Pavilion Lodge

Honorable Legislators:

I recommend that Your Honorable Body authorize a License Agreement with Monica Daniel Gil to run a weekday summer camp program at Ellison Park's Pavilion Lodge in July and August 2023.

Ms. Daniel Gil seeks to rent Pavilion Lodge at Ellison Park to run a six week summer day camp, on weekdays only, starting July 10, 2023 and ending August 18, 2023. Under county law, commercial use of a county park facility requires the issuance of a revocable license and the approval of the County Legislature.

The day camp's programming is fully English-Spanish bilingual and its mission is focused on helping campers and their families learn to appreciate their natural surroundings and take an active role in caring for our environment. Programming for participants would include creative activities such as songs, calisthenics, dance, yoga, and science experiments, outdoor activities such as using the park playground, soccer, and mini-golf, and camp games.

Each camp session would run approximately 8:30 a.m. to 4:30 p.m. weekdays, and approximately 72 children aged 4-12 would participate in each of the weeklong sessions.

The Summer Day Camp would be required to work with the county Department of Public Health to meet the same safety planning and permitting requirements as any day camp program in Monroe County and would be required to demonstrate insurance coverage naming Monroe County as an additional insured entity, like any other permitted special event held in a county park.

As consideration for the license, Ms. Gil would be required to remit a payment equal to the standard weekday rate for Pavilion Lodge for 30 days totaling \$10,650.

**The specific legislative action required** is to authorize a license agreement with Monica Daniel Gil to run a weekday summer camp program at Ellison Park's Pavilion Lodge in July and August 2023.

This action is a Type II Action pursuant to 6 NYCRR 617.5(c)(21) ("minor temporary uses of land having negligible or no permanent impact on the environment") and is not subject to further review under the State Environmental Quality Review Act.

This license is revenue generating and no net County support is required in the current Monroe County budget.

The records of the Office of the Monroe County Treasury have indicated that Monica Daniel Gil does not owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive





# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

March 10, 2023

<b>OFFICIAL FILE COPY</b>	
No.	<u>239079</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
HUMAN SERVICES	-L
<b>WAYS &amp; MEANS</b>	

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Amend Resolution 282 of 2021, as Amended by Resolution 330 of 2022 to Accept Additional Funding from the United States Department of the Treasury for the Emergency Rental Assistance 2 Program, Monroe County Eviction Prevention Pilot Initiative 2.0

Honorable Legislators:

I recommend that Your Honorable Body amend Resolution 282 of 2021, as Amended by Resolution 330 of 2022 to accept additional funding from the United States Department of the Treasury ("Treasury"), in the amount of \$46,004.30, for the Emergency Rental Assistance 2 Program (ERA2), Monroe County Eviction Prevention Pilot Initiative 2.0 for the period of March 11, 2021 through September 30, 2025.

Your Honorable Body accepted an initial ERA2 award of \$22,050,597.30 in August 2021 and an additional allocation of \$226,900.63 in November 2022. Funding has been used to support the Monroe County Eviction Prevention Pilot Initiative 2.0 (EPPI 2.0). Under the EPPI 2.0 program, Monroe County covered up to fifteen months' rent and utilities arrears for eligible households, and up to three months future rent and utilities where ongoing housing stability is at risk.

The Treasury has been monitoring actual spending of ERA2 funding and offered municipalities the opportunity to apply for additional funding from reallocated under-spending of other governments. Monroe County applied for reallocated funding and has been granted an additional \$46,004.30 bringing the total ERA2 award to \$22,322,502.23. At this time, Monroe County intends to use its remaining ERA2 funding, including this additional award, to provide legal services to those facing eviction.

Monroe County's EPPI 2.0 is also funded by the first iteration of the Treasury's Emergency Rental Assistance program, ERA1. Under ERA1, Monroe County has received to date a total of \$24,156,425.99 (combined City and County allocations), which was fully obligated as of December 29, 2022. With this new reallocated award, the combined ERA1 and ERA2 funding for the Eviction Prevention Pilot Initiative 2.0 is now a total of \$46,478,928.22.

#### The specific legislative actions required are:

1. Amend Resolution 282 of 2021, as Amended by Resolution 330 of 2022, to accept additional funding from the United States Department of the Treasury for the Emergency Rental Assistance 2 Program in the amount of \$46,004.30 for a total award of \$22,322,502.23.

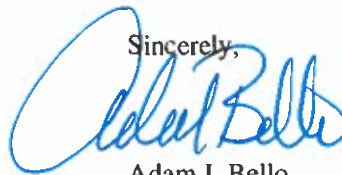
2. Amend the 2023 operating budget of the Department of Finance by appropriating the sum of \$46,004.30, into general fund 9001, funds center 1209070200, Emergency Rental Assistance.

This action is a Type II Action pursuant to §6 NYCRR 617.5(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

This grant is 100% funded by United States Department of the Treasury. No net County support is required in the Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive

AJB:db



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

March 10, 2023

<b>OFFICIAL FILE COPY</b>	
No.	<u>230030</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>HUMAN SERVICES</b>	<b>-L</b>
<b>WAYS &amp; MEANS</b>	

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Amend Resolution 527 of 2021, as Amended by Resolution 47 of 2022, to Amend and Increase the Contracts to Provide Nursing and Health Care Provider Services for the Monroe County Department of Public Health

Honorable Legislators:

I recommend that Your Honorable Body amend Resolution 527 of 2021, as amended by Resolution 47 of 2022, to authorize contracts with Reliant Staffing Systems, Inc., d/b/a Career Start, (with its Tallavera, LLC, a subsidiary of Aboldco, Inc., being its successor in interest), and The Caswood Group, Inc., to increase the total aggregate amount to provide nursing and public health care provider services for the Monroe County Department of Public Health for the period of January 1, 2023 through December 31, 2023 from a total aggregate amount not to exceed \$354,110, to a total aggregate amount not to exceed \$1,697,529, with the option to renew for three (3) additional one-year terms, with each additional term in a total annual aggregate amount not to exceed \$354,110 per year.

These vendors will continue to provide licensed nurses and other health care providers and personnel to work in the Monroe County Department of Public Health Nursing Services Division and the Starlight Pediatrics Clinic, to support the County's Tuberculosis (TB) Control, Immunization, and STD Clinic Programs, and to support the County's COVID-19 response. The nursing services to be provided shall include, but not be limited to, registered nurses who will provide clinical oversight and management of registered nurses, licensed practical nurses, and support staff in the Monroe County Department of Public Health COVID-19 response units. The increase in the total aggregate amount for 2023 is due to the need for additional necessary services to support the County's response to COVID-19.

**The specific legislative action required is** to amend Resolution 527 of 2021, as amended by Resolution 47 of 2022, to authorize the County Executive to execute contracts with Tallavera, LLC, a subsidiary of Aboldco, Inc., the successor in interest to Reliant Staffing Systems, Inc., d/b/a Career Start, 19 Cambridge Street, Rochester, New York 14607, and The Caswood Group, Inc., 811 Ayrault Road, Suite 2, Fairport, New York 14450, to provide nursing and public health care provider services for the Monroe County Department of Public Health from a total aggregate amount not to exceed \$354,110, to a total aggregate amount not to exceed \$1,697,529 for the period of January 1, 2023 through December 31, 2023, with the option to renew for three (3) additional one-year terms, with each additional term in a total annual aggregate amount not to exceed \$354,110 per year.



This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for these contracts is included in the 2022 operating budget of the Department of Public Health, general fund 9001 and 9300, funds centers 5801090000, Public Health Preparedness, 5801090100, Pandemic Response, 5802020000, Tuberculosis Control Programs, 5802030100, STD Clinic, 5802050100, Immunization Programs, and 5802070000, Pediatric Clinic. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Tallavera, LLC, a subsidiary of Aboldco, Inc., the successor in interest to Reliant Staffing Systems, Inc., d/b/a Career Start, nor The Caswood Group, Inc., nor any of their principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firms are:

Tallavera, LLC, a subsidiary of Aboldco, Inc., the successor in interest to Reliant Staffing Systems, Inc., d/b/a Career Start, CEO: Lindsay McCutchen; President and COO: Mike Roberts

The Caswood Group, Inc., President and CEO: Isabel Casamayor

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive

AJB:db



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

March 10, 2023

<b>OFFICIAL FILE COPY</b>	
No.	<u>230081</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>HUMAN SERVICES</b>	<b>-L</b>
<b>WAYS &amp; MEANS</b>	

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Acceptance of a Grant from the New York State Office of Children and Family Services for the Safe Harbour Initiative for 2023

Honorable Legislators:

I recommend that Your Honorable Body accept a grant from the New York State Office of Children and Family Services ("OCFS") in the amount of \$43,350 for the Safe Harbour Initiative for 2023 ("Safe Harbour") for the period of January 1, 2023 through December 31, 2023.

This award will be used to continue the established efforts of Safe Harbour such as short-term safe housing that offers 24-hour crisis intervention, medical care, advocacy, and other services to underage victims of human trafficking within Monroe County. The Center for Youth Services will continue to be the lead agency for this grant after its demonstrated successful collaboration with Monroe County during the partnership's 6 year pilot program, and initial year of "NYS Graduate Community" status. Monroe County has been recognized as a statewide leader with Safe Harbour and has shared its successes with new piloting counties.

The Department of Human Services will continue to assign the Rochester-Monroe County Youth Bureau Executive Director to be its representative, who will serve as County liaison to the OCFS Statewide Steering Committee and to provide inter-agency collaborative support and guidance for sustainable implementation of the Safe Harbour Plan. Training will be provided to teach the skills and tools necessary to ensure that child victims are properly identified, referred, and receive the appropriate specialized services to which they are entitled by law. This is the tenth year the County has received this grant. This year's funding represents the same amount as last year.

**The specific legislative actions required are:**

1. Authorize the County Executive, or his designee, to accept a \$43,350 grant from, and to execute a contract and any amendments thereto with, the New York State Office of Children and Family Services for the Safe Harbour Initiative for 2023 for the period of January 1, 2023 through December 31, 2023.
2. Amend the 2023 operating budget of the Department of Human Services, Division of Social Services, by appropriating the sum of \$43,350 into general fund 9300, funds center 5102010000, Child and Family Services Administration.

3. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within grant guidelines to meet contractual commitments.
4. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreements affecting such positions.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

This grant is 100% funded by the New York State Office of Children and Family Services. No net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive

AJB:db



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

March 10, 2023

<b>OFFICIAL FILE COPY</b>	
No. <u>230082</u>	
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Committee Assignment	
<b>INTRGOV REL</b>	<b>-L</b>
<b>HUMAN SERVICES</b>	
<b>WAYS &amp; MEANS</b>	

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Authorize Intermunicipal Agreements with Municipalities for Rochester-Monroe County Youth Bureau Programs in 2023

Honorable Legislators:

I recommend that Your Honorable Body authorize intermunicipal agreements with municipalities for Rochester-Monroe County Youth Bureau Programs related to the currently approved Child and Family Services Plan in a total amount not to exceed \$138,042 for the period of January 1, 2023 through September 30, 2023. The list of municipalities, along with a description of the youth services each will provide, and the breakdown of funding to each, is in Attachment A.

The Rochester-Monroe County Youth Bureau enters into fifteen (15) intermunicipal agreements each year. New York State Office of Children and Family Services makes available recreation and youth services funds for all towns and villages via a pass through to local counties. Allocation ceilings are determined through a formula, based on the youth population of each town or village, provided by the state. The recreation and youth services programs to be provided are available to all youth that reside in the respective towns and villages. Recreational programs include a variety of athletic, social, artistic, and cultural events. Youth services programs include youth and family counseling, after-school programs, leadership development, and employment readiness workshops. This year's funding represents no change from last year's funding.

Programs will be evaluated consistently and continually through three methods utilized by the Youth Bureau, documented in its Monitoring and Evaluation Systems Procedures Manual. These methods include: 1) self-report, requiring agency submission of three (3) different self-report instruments; 2) yearly outcome evaluation assessment of contract outcomes; and 3) expenditure review. These contracts will allow for the provision of a comprehensive range of youth services and programs by the municipalities specified in Attachment A.

**The specific legislative actions required are:**

1. Authorize the County Executive, or his designee, to execute intermunicipal agreements, and any amendments thereto, with each municipality listed in Attachment A for Rochester-Monroe County Youth Bureau Programs related to the currently approved Child and Family Services Plan in a total amount not to exceed \$138,042 for the period of January 1, 2023 through September 30, 2023.
2. Authorize the County Executive, or his designee, to execute any applications, contracts, agreements and amendments thereto, with New York State and/or the municipalities listed in Attachment A to increase or decrease the agreement amount and to extend the length of the agreement(s) in order to maximize state reimbursements for these purposes.

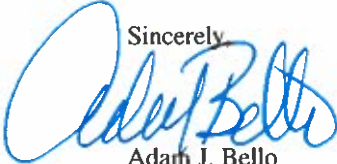
3. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within the grant guidelines to meet contractual commitments.
4. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with the New York State Civil Service Law, and when applicable, the terms of any labor agreement affecting such positions.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for these agreements is included in the 2023 operating budget of the Department of Human Services, Monroe County Youth Bureau, general fund 9001, funds center 5603010000, Youth Contracts.

Funding for these agreements is 100% reimbursable by the Office of Children and Family Services. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  
  
Adam J. Bello  
Monroe County Executive

AJB:db

## ATTACHMENT A

### MUNICIPALITIES CONTRACTS 2022

1. **Town of Brighton** \$5,314  
This program works with teens in the community to develop and implement the Brighton asset building initiative. A Youth Board will work throughout the community in promoting awareness, support and opportunities for asset building in Brighton. The Youth Board, under the direction of the recreation supervisor, will work closely with Brighton Asset Network in developing and achieving this initiative.
2. **Town of Chili** \$4,588  
This program is designed to promote the constructive use of leisure time to address youth problems in our community. Opportunities for youth, ages 10-19, to participate in leisure and social activities are provided throughout the year.
3. **Village of East Rochester** \$1,057  
To provide homework assistance, tutoring, and education presentations. Youth are provided opportunities to become involved in community service projects and leadership development through the East Rochester Youth Activity Center. .
4. **Town of Greece** \$28,759  
The programs provide youth under 21 years of age with recreational, social, educational, physical, and self-help opportunities to help mold them into responsible young adults, including diversion program to divert youth from Family Court and a counseling program for the general youth population.
5. **Town of Hamlin** \$1,576  
To serve youth from ages 18 months to 16 years on how to get along and work with others of all ages through play group, playground and youth groups. These programs offer social, education, leisure and community service opportunities.
6. **Town of Henrietta** \$17,560  
Services for youth, age 20 and under (and their families), who are experiencing problems in the areas of relationships, communication, personal, career planning, and substance abuse. Youth will be referred by schools, family, community sources and word of mouth. Services will primarily be individual and group counseling experiences, including recreational activities for youth and families. Programs include arts and crafts, field trips, educational activities, special events and youth/adult partnership opportunities.
7. **Town of Irondequoit** \$7,267  
The program serves juveniles with police contact in the Town of Irondequoit and assists in preventing juvenile delinquency. Specialized programs, counseling and referrals to appropriate agencies are used to reach the primary goal of diversion from the juvenile system, supervised summer playground through town recreation.

8. **Town of Hilton-Parma** \$2,593  
The program will provide year-round recreational activities, both active and passive, for school age youth including: individual sports, team sports, instructional programs and open drop-in type programs.
9. **Town of Penfield** \$5,662  
The Penfield Recreation Department will provide a creative and constructive program of leisure time activities and asset building opportunities to aid in the positive mental and physical development of the town's youth population.
10. **Town of Perinton** \$6,682  
A comprehensive youth services program offered to youth 20 and under that are residents of Perinton. Programs require a registration form or sign-in, depending on the activity, and include youth-adult partnership opportunities; adventure based programming, social competency development groups and recreation opportunities.
11. **Town of Pittsford** \$5,482  
Pittsford Youth Services, Inc. is a private, not-for-profit agency, providing crisis intervention, counseling, prevention programming, information and referral services to Pittsford youth and families. Examples of concerns youth bring to the agency include drug and alcohol abuse, school problems, depression/suicide, and family and peer relationships. This program also provides crisis intervention, counseling, prevention programming, information and referral services to Pittsford youth and families. Such services include drug and alcohol abuse, school problems, depression/suicide, and family and peer relationships. This is a joint program with the Village of Pittsford.
12. **Town of Riga** \$588  
Provide a year round recreation program to youth, ages up to 20, in the Riga area. Athletics, aquatics, art and special event programs will be offered. Participants will meet new people, experience new activities and enjoy constructive use of leisure time.
13. **Town of Sweden** \$4,193  
This is a joint program with the Town of Sweden, Town of Clarkson and Village of Brockport. The program provides a variety of recreational events for youth and their families to give youth a sense of community and to build and enhance developmental assets.
14. **Town of Webster** \$5,995  
To provide after-school activities that promotes health lifestyles. These programs include development of recreational, problem-solving and social skills. Leadership development is also offered through a youth volunteer program.
15. **City of Rochester** \$40,726  
Prepare youth for economic success and encourage improved academic success through BIZ Kids I and II, which involves them in junior achievement type opportunities. Youth Councils at each of the twelve major City Recreation sites develop leadership skills in youth. Youth provided with life-long learning experiences, future career expectations and employment potential through the Junior Recreation program.





# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

March 10, 2023

<b>OFFICIAL FILE COPY</b>	
No. <u>230083</u>	
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>HUMAN SERVICES</b>	<b>-L</b>
<b>WAYS &amp; MEANS</b>	

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Authorize Contracts with Not-For-Profit Agencies for Rochester-Monroe County Youth Bureau Programs in 2023

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with the agencies listed in Attachment A, in a total amount not to exceed \$640,458 for Rochester-Monroe County Youth Bureau programs, for the period of January 1, 2023 through September 30, 2023.

The Rochester Monroe County Youth Bureau enters into approximately ten (10) contracts each year in amounts over \$20,000, with matching funds required for Runaway and Homeless Youth providers only. Contracted services directly correspond to the assessed needs and service objectives of the Rochester-Monroe County Youth Bureau and as required and approved by the New York State Office of Children and Family Services. This year's funding is unchanged from last year's funding.

The agencies were selected through a competitive request for qualifications process, based on the New York State required County Child and Family Services Plan, in which services to be contracted must directly correspond to the assessed needs, priority focus areas, and outcomes of the plan; State Executive Law procedures and criteria for selecting programs; and State certification requirements for runaway and homeless shelter programs.

Contract programs will be evaluated consistently and continually through three methods utilized by the Youth Bureau, documented in its Monitoring and Evaluation Systems Procedures Manual. These methods include: 1) self-report, requiring agency submission of three (3) different self-report instruments; 2) yearly outcome evaluation assessment of contract outcomes; and 3) expenditure review. These contracts will allow for the provision of a comprehensive range of youth services and programs by the not-for-profit agencies specified in Attachment A.

Please refer to the attached Purchase of Services Information Form for disclosure of information required pursuant to Resolution 223 of 2007, as amended by Resolution 11 of 2008.

**The specific legislative actions required are:**

1. Authorize the County Executive, or his designee, to execute contracts, and any amendments thereto, with each approved agency as listed in Attachment A for youth services in a total amount not to exceed \$640,458 for the period of January 1, 2023 through September 30, 2023.
2. Authorize the County Executive, or his designee, to execute any applications, contracts and amendments thereto, with New York State and/or agencies listed in Attachment A to increase or decrease the contract amount and extend the length of the contract(s) in order to maximize state reimbursements for these purposes.

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3. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within the grant guidelines to meet contractual commitments.
4. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with the New York State Civil Service Law, and when applicable, the terms of any labor agreement affecting such positions.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for these contracts is included in the 2023 operating budget of the Monroe County Department of Human Services, Monroe County Youth Bureau, general fund 9001, funds centers 5602010000, Runaway Homeless Youth Services; 5603010000, Youth Contracts; and 5606019300, Positive Youth Development. No additional net County support is required in the current Monroe County budget.

Each of these contractors has been reviewed for not-for-profit status and the records in the Office of the Monroe County Treasury have indicated that none of these agencies owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive

AJB:db

**ATTACHMENT A**  
**PRIVATE AGENCY CONTRACTS 2023**

- 1. Center for Youth Services, Inc.–Prevention Education & Prevention Counseling Program** **\$ 84,554**  
The Prevention Education and Prevention Counseling Program bring comprehensive youth services to youth and their families throughout Monroe County and the City of Rochester as well as at school-based sites. Prevention/education groups and workshops, crisis intervention, counseling, case coordination, access to runaway/homeless youth housing and follow-up services are provided.
- 2. Compeer Rochester Inc.- Youth and Family Mentoring Program** **\$17,455**  
This program provides support and guidance to disadvantaged youth and their families who are struggling with poverty, mental illness and/or parental incarceration. They do this by matching youth with adult community volunteers who develop a one-on-one, trusting relationship and become a positive role model for youth.
- 3. The Urban League of Rochester, Inc. – Youth Intervention Program** **\$20,309**  
The youth intervention program provides mentoring support following the research based Bry Behavioral Monitoring and Reinforcement Program to students at risk of being suspended or dropping out of school. The Bry model involves regular monitoring and mentoring and student, teacher and parent contacts. The mentoring program will provide youth achievement mentoring services and support to improve their academic, social and emotional behavior both within the school setting and their community.
- 4. The Community Place of Greater Rochester – Beacon Centers for Excellence** **\$34,898**  
This program provides neighborhood-based after-school and summer programs to youth, ages 5-20 years and their families residing in Northeast Rochester. The program encourages the development of social and emotional competencies, assets, and the increase of protective factors with youth. Services include youth development activities such as homework assistance, leadership skills, community service and interpersonal skill building as well as intervention services within the home and school to address school or family behavioral management problems. Two evidence-based program curriculums, PATHS (Promoting Alternative Thinking Strategies and TOP (Teen Outreach Program) are used with the programming.
- 5. Center for Youth Services – Runaway Shelter** **\$244,706**  
The Center Runaway/Homeless Youth Services is an integral component of the comprehensive package of services provided for runaway and homeless youth by The Center. Services include crisis counseling, prevention/education, short-term counseling, housing assessment, casework and follow-up services for male and female youth through a group home shelter and volunteer families. The twelve- (12) bed shelter is open twenty-four (24) hours a day and provides short-term shelter/services in accordance with New York State Office of Children and Family Services Runaway regulations.
- 6. Charles Settlement House- READY by 21** **\$7,848**  
The program provides a teen club using the evidence-based Teen Outreach Program (TOP) with mentoring and engagement in community service and service-learning opportunities for NW city youth. Curricula/programming includes media literacy, employment readiness, social and emotional skill development and intergenerational programming with Charles' Senior Center.
- 7. Champion Academy Extreme Mentoring and Empowerment Initiative** **\$20,977**  
The Champion Academy Extreme Mentoring and Empowerment Initiative seeks to solve Rochester's teen crisis by providing participants with the much-needed accountability, consistency and support necessary to overcome past obstacles and maximize their human potential. The Extreme Mentoring & Empowerment Model (EME Model) is an innovative, impactful, cost- effective and scalable solution to help teens in poverty maximize their potential. This model combines firsthand knowledge of the nuances of poverty along with an in-depth understanding of the strategic opportunities available to maximize academic and professional

success. The EME Model is built largely upon eleven programmatic principles that provide an unmatched ecosystem of collective support for each of its participants.

- 8. Consumer Credit Counseling Service of Rochester "Go for Gold" \$20,977**  
The "Go for Gold" peer financial education program is focused on achieving self-sufficiency for at-risk youth and their families through an asset-based curriculum. The experience of working with vulnerable populations positions CCCS to make a deep and measurable impact in the Rochester community. "Go for Gold" peer educator trainings are conducted on-site at partner program locations (host sites) in conjunction with their normal program operations. Four (4) separate workshops are presented in one-hour segments using interactive, hands-on activities and demonstrations including role-play and problem-solving. Handouts and resource materials are provided at each session. Each class features education in four key areas in order to equip participants to deliver a 10-minute, financial workshop.
- 9. Villa of Hope Work Based Learning Program \$20,977**  
The Villa of Hope's Work Based Learning (WBL) Program is designed to build assets by increasing personal and professional skills and preparing these youth with the knowledge and skills needed in order to sustain economic self-sufficiency. The WBL Program prepares youth, ages 16-20, with the skills that are necessary to obtain a sustainable wage. We will work to prepare youth to succeed in today's economy, by exposing them to high-growth middle-skill occupations in promising fields such, as manufacturing and information technology.
- 10. Center For Community Alternatives \$51,350**  
Center for Community Alternatives is in the initial stages of developing a program that would pair youth charged with crimes (and/or coming home from detention or incarceration) to a "justice peer." Peer services are widely used in the mental health/substance use arenas and are effective. There is some movement recently to get a "justice peer" certification off the ground, for folks who, in addition to being certified as a recovery or other already-existing professional peer, happen also to have a lived experience of arrest, incarceration, etc. This will be piloted in Rochester, NY.
- 11. Western New York Pop Warner \$50,000**  
To encourage and increase youth participation in football, cheerleading, and dance to ensure a safer, positive playing environment for all participants. In addition, instill life-long values of teamwork, dedication, and a superior work ethic in the classroom and on the playing field.
- 12. TBD-RFP-for Sports Funding Programs \$66,407**  
Funded programs must provide a variety of sports for a broad range of youth in under-resourced communities. OCFS encourages a wide and flexible definition of sports that includes organized activities with movement, including physical fitness activities included but not limited to yoga, hiking, dance, and active outdoors pursuits.

**PURCHASE OF SERVICES INFORMATION FORM**  
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Authorize Contracts with Private Agencies for Rochester-Monroe County Youth Bureau Programs in 2023

Total Served 2022: 350  
Proposed YDP \$ Amt. 2023: \$84,554

PROGRAM: Prevention Education/Counseling

CONTRACTOR: The Center for Youth Services, Inc., Elaine Spall, Executive Director

PROGRAM DESCRIPTION: The Center's Runaway Youth Services project is a major part of the comprehensive services provided for runaway and homeless youth. Services include counseling intervention, housing assessment, casework and follow-up services through an emergency shelter, volunteer interim family program and counseling offices.

**PRIMARY OBJECTIVE(S)/  
DELIVERABLE(S):**

- 1 – Participants will stabilize their housing, build connection with family and community supports and increase protective factors.
- 2 – Participants increase knowledge and life skills and build protective factors.
- 3 – Participants experience less trauma during a time of crisis and are connected to on-going services as needed.
- 4 – Participants stabilize their housing, build connection with family and community supports and increase protective factors
- 5 – Youth are connected to mental health services and parents are engaged in advocating for their child.

**PRIMARY PERFORMANCE  
MEASURE/INDICATOR**

- 1 – 90% will have achieved one or more outcome goal, 80% will have maintained or gained on their CGAS score
- 2 – 80% will increase knowledge; 90% will demonstrate skill
- 3 – 100% will be provided crisis counseling; 75% will be referred to on-going services (internal and/or external)
- 4 – 90% of participants will have stabilized their housing; 90% will have met employment and/or educational goals; 80% will have enhanced permanent connections with family/health adults.
- 5 – 90% of families will be connected with on-going mental health support; 75% of youth participants will have stabilized their housing

	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	1/1/22-12/31/22	1/1/23-12/31/23	1/1/24-12/31/24
Total # of Participants	350	350	350

**OUTCOME ASSESSMENT  
METHODOLOGY:**

All program activities are designed to promote goal achievement and be quantified, measured and tracked. Routine (monthly, quarterly, annually) reviews of progress activities and outcomes allow modifications to be made as needed to support successful outcomes and goal achievement. Measurement tools are developed, and data is collected, reviewed and analyzed by program administrators and the agency Board of Directors, and is used to mark progress toward program goals and to make quality improvements. Measuring program performance is accomplished by querying the agency's Management Information System (which has been maintained for over 23 years) to generate utilization, outcome and impact reports no less than quarterly which is essential to planning, updating, revising and developing new procedures, protocols and services.

Reports compare actual outcomes to the projected outcomes and are used to inform service methodology or program objective modifications needed. These reports also identify emerging trends, changes in client demographics, geographic distribution and service utilization. Program goals are quantified so that data can be collected and progress evaluated. The efficacy of services/activities is reflected in the impact (i.e., knowledge gained, skills developed, and behavior change) on the participant and by their direct feedback as to its relevancy. Service methodology is modified as needed to improve efficacy. In this way, services remain client-centered and directed, current and meaningful and successful services/activities are noted and replicated.

**BOARD MEMBERS:**

Lauren Burruto, Brian Brady, Shaun Nelms, Michael Piccolo, Johanna Bartlett, Eric Black, Lorraine Braveman, Margaret Burns, Najiaya Campbell, Laurie Cardillo, Spenser Carter, Catherine Cerulli, Brian Costello, Richard DeJesus-Rueff, Barb Duffy, Daryl Gaston, Bruce Kielar, Richard Kreipe, McAnarney, Teresa Johnson, Greg Lighthouse, Nancy McDonald Stoler, Lisa Owens, James Paulino, Cathi Perkins, Milton Pichardo, Phoebe Reynolds, Lynn Ryan, Kenny Vargas, Frank York

**SOURCE MATERIAL:**

Application narrative, annual reports; ContrackHQ

**PURCHASE OF SERVICES INFORMATION FORM**  
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Authorize Contracts with Private Agencies for Rochester-Monroe County Youth Bureau Programs in 2023

Total Served 2022 125  
Proposed YDP \$ Amt. 2023: \$17,455

PROGRAM: The Compeer Rochester Youth and Family Mentoring Program

CONTRACTOR: Compeer Rochester, Inc.

PROGRAM DESCRIPTION: The Compeer Rochester Youth and Family Mentoring Program is an evidence-based mentoring service that provides support and guidance to disadvantaged youth and their families who are struggling with poverty, mental illness and/or parental incarceration. The goal of our program is to improve the well-being of these youth and families by showing them how they can succeed on their own by using natural community supports. Compeer matches youth with adult volunteers whose focus is on developing a vibrant, trusting one-on-one mentoring relationship. Compeer also provides the services of a Family Peer Advocate whose role is to assist families through challenges that arise that might have an offsetting impact on an otherwise effective mentoring relationship. These services are available to our clients at no cost.

**PRIMARY OBJECTIVE(S)**

- 1 - Youth who feel their mentor takes their preferences and interests into account are more likely to show improvement in their behaviors and attitudes than are youth who feel their mentor is less interested in them.
- 2 - Youth who feel better about being around their mentor are more likely to show improvement in their behaviors and attitudes than are youth who feel less positive.
- 3 - Youth who feel more satisfied with their mentor and the relationship are more likely to show improvement in their behaviors and attitudes than are youth with less favorable impressions.

**PRIMARY PERFORMANCE MEASURE/INDICATOR**

- 1 - 75% of youth will report HIGH SATISFACTION (score 3.5 or above) on questions relating to youth-centeredness of the match.
- 2 - 75% of youth will report HIGH SATISFACTION (score 3.5 or above) on questions relating to youth emotional engagement.
- 3 - 56% of youth will report HIGH SATISFACTION (score 3.5 or above) on questions relating to the overall satisfaction with their match and the Compeer Program.

	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	1/1/22-12/31/22	1/1/23-12/31/23	1/1/24-12/31/24
Total # of Participants	125	170	170

**OUTCOME ASSESSMENT METHODOLOGY**

The Compeer Model is a proven best practice. The Compeer Model is listed in the National Registry of Evidence-based Programs and Practices (NREPP), a searchable online database of mental health and substance abuse programs that have been rated for the quality of research supporting intervention outcomes and the availability of training and implementation materials. All interventions in the registry have met NREPP's requirements for readiness for dissemination. The NREPP is a program of the Substance Abuse and Mental Health Services Administration (SAMHSA), a branch of the U.S.

Department of Health and Human Services. SAMHSA's mission is to reduce the impact of substance abuse and mental illness on America's communities. The purpose of NREPP is to help the public learn more about mental health and substance abuse programs and determine which of these may best meet their needs.

The Compeer Model includes thorough mentor screening, comprehensive training and ongoing monitoring of the mentor-mentee match. Fidelity to the Model maintains the integrity of the match and the increased likelihood that match goals will be achieved. Compeer Rochester is unique in our community because we provide the services of a bilingual (Spanish) Family Peer Advocate whose role is to assist families through challenges that arise that might have an offsetting impact on an otherwise effective mentoring relationship.

**SOURCE MATERIAL:**

Application narrative

**PURCHASE OF SERVICES INFORMATION FORM**  
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

**Re:** Authorize Contracts with Private Agencies for Rochester-Monroe County Youth Bureau Programs in 2023

**Total Served 2022:** 45  
**Proposed YDP \$ Amt. 2023:** \$20,309

**PROGRAM:** Youth Achievement Program (Youth Intervention Program)

**CONTRACTOR:** Urban League of Rochester, N.Y., Inc. (ULR)

**PROGRAM DESCRIPTION:** The Urban League of Rochester's (ULR) proposed Youth Achievement Program (YAP) will utilize and provide community, academic, social, and cultural resources and activities to prepare Monroe County's most vulnerable youth to succeed in college, work, and life. YAP prioritizes the safety and protection of Monroe County's hardest to reach children by building upon healthy development and self-sufficiency options for youth.

**PRIMARY OBJECTIVE(S)**  
1 - Increased school attendance  
2 - Improved academic performance

**PRIMARY PERFORMANCE MEASURE/INDICATOR**  
1 – 83% of youth will have school attendance rates of 93% or better.  
2 – 88% of youth will be promoted to the next grade level

	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	1/1/22-12/31/22	1/1/23-12/31/23	1/1/24-12/31/24
Total # of Participants	45	50	50

**OUTCOME ASSESSMENT METHODOLOGY**  
1 – Staff obtain consent to acquire students' school records to monitor their attendance each marking period.  
2 – Staff obtain consent to acquire students' school records to monitor their grade level advancement prior to the beginning of the next school year.

**SOURCE MATERIAL:** Application narrative; ContractHQ; Year end reports



**PURCHASE OF SERVICES INFORMATION FORM**  
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

**Re:** Authorize Contracts with Private Agencies for Rochester-Monroe County Youth Bureau Programs in 2023

**Total Served 2022:** 350  
**Proposed YDP \$ Amt. 2023:** \$34,898

**PROGRAM:** The Community Place of Greater Rochester, Inc. (CPGR) Youth Development Department

**CONTRACTOR:** The Community Place of Greater Rochester, Inc.

**PROGRAM DESCRIPTION:** The Community Place of Greater Rochester, Inc. (CPGR) Youth Development Department proposes a new and innovative project designed to provide youth in the city of Rochester's most economically disadvantage neighborhoods with the opportunity to participate in a combination of uniquely collaborative programming which will inspire, open their world beyond the neighborhoods and help each youth create an individual and unique vision for their future. The services will integrate social, academic, enrichment and skill-building activities through a range of engaging exercises that make learning relevant, offer approaches and experiences to promote youth are successful in many areas: educational achievement, improved resilience, social-emotional development, and student engagement.

**PRIMARY OBJECTIVE(S)**

- 1 - Participants will improve or maintain their social-emotional learning using the T-CRS and Mini-DESSA tools.
- 2 - Participants will demonstrate the ability to budget and complete a portfolio.
- 3 - Participants will show a literacy gain in reading.
- 4 - Attendance from workshop series.
- 5 - Participants will show a decrease in 30 day substance use as measured through pre/post test administered at baseline and program end.

**PRIMARY PERFORMANCE MEASURE/INDICATOR**

- 1 - 79% will increase or maintain competencies
- 2 - 73% will complete financial portfolio;
- 3 - 60% will show a literacy increase
- 4 - 400 youth will receive curriculum
- 5 - 70% of participants will decrease their 30- day substance use

	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	1/1/22-12/31/22	1/1/23-12/31/23	1/1/24-12/31/24
Total # of Participants	350	350	350

**OUTCOME ASSESSMENT METHODOLOGY**

- 1 - Promoting Alternative Thinking Strategies (PATS)
- 2 - National Endowment of Financial Education (NEFE)
- 3 - Test of Adult Basic Education (TABE)
- 4 - Comprehensive Adolescent Pregnancy Prevention (CAPP)
- 5 - Project Towards No Drug Abuse

**SOURCE MATERIAL:** Application narrative; ContractHQ; Annual Reports

**PURCHASE OF SERVICES INFORMATION FORM**  
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: **Authorize Contracts with Private Agencies for Rochester-Monroe County Youth Bureau Programs in 2023**

**Total Served 2022:** 225 youth served in RHY funding

**Proposed \$ Amt. 2023:** \$244,706 (RHY1 and RHY2 and County funding)

**PROGRAM:** The Center Runaway Emergency Shelter Part I & II

**CONTRACTOR:** The Center for Youth Services, Inc., Elaine Spall, Executive Director

**PROGRAM DESCRIPTION:** The Center's Runaway Youth Services project is a major part of the comprehensive services provided for runaway and homeless youth. Services include counseling intervention, housing assessment, casework and follow-up services through an emergency shelter, volunteer interim family program and counseling offices.

**PRIMARY OBJECTIVE(S)/ DELIVERABLE(S):** To provide emergency shelter, counseling, intervention for the existing and at risk runaway / homeless youth population.

**PRIMARY PERFORMANCE MEASURE/INDICATOR** To provide safe and accessible emergency shelter and basic support needs to youth ages 12-18 who are runaway or homeless. Youth receiving emergency shelter, case management and counseling services will be discharged to a stable living situation.

	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	1/1/22-12/31/22	1/1/23-12/31/23	1/1/24-12/31/24
Total # of Participants	225	275	275

**OUTCOME ASSESSMENT METHODOLOGY:**

- 1 - To provide safe and accessible emergency shelter and basic support needs to youth ages 12-18 who are runaway or homeless. Youth receiving emergency shelter, case management and counseling services will be discharged to a stable living situation;
- 2 - Youth receiving emergency shelter, counseling and case management services will have their basic living skills assessed; and youth having their life skills assessed will acquire and demonstrate new skills;
- 3 - Youth receiving emergency shelter, case management and counseling services will increase their ability to identify and access physical and mental health services;
- 4 - Youth receiving emergency shelter and prevention education will increase their knowledge in the areas of HIV/AIDS and substance abuse and other high-risk behavior prevention;

**OUTCOME ASSESSMENT  
METHODOLOGY:**

1 - 90% of youth receiving emergency shelter will leave the shelter for a longer term stable, living environment;

2 - 80% of youth in care for more than 3 days will have their basic living skills assessed, 80% of youth assessed will acquire and demonstrate new basic living skills;

3 - 90% of youth receiving emergency shelter will assess their physical and mental health needs and will acquire information and skills needed to access services;

4 - 92% of youth participating in the intensive, single session, psycho-educational workshops will rate the content as useful and pertinent; 92% of youth participating in the intensive, single session, psycho-educational workshops will demonstrate or report life skills related to the topic; 92% of youth participating in the intensive, single session, psycho-educational workshops will increase topic specific knowledge.

**BOARD MEMBERS:**

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**SOURCE MATERIAL:**

Application narrative, annual reports; ContrackHQ

**PURCHASE OF SERVICES INFORMATION FORM**  
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

**Re: Authorize Contracts with Private Agencies for Rochester-Monroe County Youth Bureau Programs in 2023**

**Total Served 2022:** 75  
**Proposed YDP \$ Amt. 2023:** \$7,848

**PROGRAM:** Epic Teen Club

**CONTRACTOR:** Charles Settlement House, Inc.,

**PROGRAM DESCRIPTION:** CSH will serve youth in the NW Quadrant of Rochester, primarily in the Josana, Brown Square, Edgerton, Dutchtown, Lyell-Otis and Maplewood neighborhoods. Elementary students will be engaged in after-school and summer enrichment programs. Teens will participate in the Epic Teen Club.

**PRIMARY OBJECTIVE(S)/**  
1 - decrease in high-risk behavior  
2 - teen pregnancy prevention  
3 - promote school retention  
4 - increase youth connections throughout the community

**PRIMARY PERFORMANCE MEASURE/INDICATOR**  
1 - 76% of youth will show a decrease in high-risk behavior  
2 - 93% of youth will not become pregnant or contribute to a pregnancy  
3 - 80% of youth will remain in school and advance to the next grade level  
4 - 80% of youth will have increased connections with the community and caring adults

	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	1/1/22-12/31/22	1/1/23-12/31/23	1/1/24-12/31/24
Total # of Participants	75	80	80

**OUTCOME ASSESSMENT METHODOLOGY** Based on youth's previous CSH experience; surveys; self-evaluation tools; Social Competency Index; Belonging Skills; Casey Life Skill Assessment; School records.

**SOURCE MATERIAL:** Application narrative, annual reports; ContractHQ

**PURCHASE OF SERVICES INFORMATION FORM**  
**Per Resolution 223 of 2007 as amended by Resolution 11 of 2008**

**Re: Authorize Contracts with Private Agencies for Rochester-Monroe County Youth Bureau Programs in 2023**

**Total Served 2022:** 271  
**Proposed YDP \$ Amt. 2023:** \$20,977

**PROGRAM:** Extreme Mentoring and Empowerment Initiative

**CONTRACTOR:** Champion Academy Extreme Mentoring & Empowerment Initiative, INC

**PROGRAM DESCRIPTION:** The Extreme Mentoring & Empowerment Model (EME Model) is an innovative, impactful, cost-effective and scalable solution to help teens in poverty maximize their potential. This model combines firsthand knowledge of the nuances of poverty along with an in-depth understanding of the strategic opportunities available to maximize academic and professional success. The EME Model is built largely upon eleven programmatic principles that provide an unmatched ecosystem of collective support for each of its participants.

**PRIMARY OBJECTIVE(S)** The Champion Academy Extreme Mentoring and Empowerment Initiative seeks to solve Rochester's teen crisis by providing participants with the much-needed accountability, consistency and support necessary to overcome past obstacles and maximize their human potential.

**PRIMARY PERFORMANCE MEASURE/INDICATOR** Program participants will be evaluated against clear and measurable outcomes. Active participants in this program will: Improve Grade Point Averages from previous academic years; decrease suspensions; improve attitudes towards peers and adults; improve attitudes towards risky behaviors; improve interpersonal communication skills; viewed by school as positive and productive addition to school culture. The success of program participants will be evaluated against clear and measurable outcomes to determine success. Listed below are the evaluation procedures for minimum outcomes: Pre-Post Testing; Questionnaires & Surveys; and Focus Groups: One-on-One Interviews.

	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	1/1/22-12/31/22	1/1/23-12/31/23	1/1/24-12/31/24
Total # of Participants	271	275	275

**OUTCOME ASSESSMENT METHODOLOGY** View school records for academic progress.

**SOURCE MATERIAL:** Application narrative

**PURCHASE OF SERVICES INFORMATION FORM**  
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

**Re:** Authorize Contracts with Private Agencies for Rochester-Monroe County Youth Bureau Programs in 2023

**Total Served 2022:** 120  
**Proposed YDP \$ Amt. 2023:** \$20,977

**PROGRAM:** Go For the Gold

**CONTRACTOR:** Consumer Credit Counseling Service (CCCS) of Rochester

**PROGRAM DESCRIPTION:** Go for Gold is an education program that certifies youth ages 11-18 as peer financial educators knowledgeable in a variety of personal finance topics.

**PRIMARY OBJECTIVE(S)** The Champion Academy Extreme Mentoring and Empowerment Initiative seeks to solve Rochester's teen crisis by providing participants with the much-needed accountability, consistency and support necessary to overcome past obstacles and maximize their human potential.

**PRIMARY PERFORMANCE MEASURE/INDICATOR** CCCS works in partnership with teachers, after-school programs, and non-profits to identify youth interested in becoming a certified financial educator. These partnerships strengthen existing community programs, adding financial capability topics to enhance our partners' educational impact. CCCS provides a \$50 stipend to a peer educator for each workshop they deliver in their class, after-school program, church, or affinity group. They encourage peer educators to save at least half of the awarded amount in a savings account.

	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	1/1/22-12/31/22	1/1/23-12/31/23	1/1/24-12/31/24
Total # of Participants	120	200	200

**OUTCOME ASSESSMENT METHODOLOGY** View number of youths enrolled in the program (unduplicated). Youth demonstrating an increase in life skills.

**SOURCE MATERIAL:** Application narrative

**PURCHASE OF SERVICES INFORMATION FORM**  
 Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Authorize Contracts with Private Agencies for Rochester-Monroe County Youth Bureau Programs in 2023

Total Served 2022: 35  
 Proposed YDP \$ Amt. 2023: \$20,977

PROGRAM: Work Based Learning Program

CONTRACTOR: Villa of Hope

PROGRAM DESCRIPTION: The Villa of Hope's Work Based Learning (WBL) Program is designed to build assets by increasing personal and professional skills and preparing these youth with the knowledge and skills needed in order to sustain economic self-sufficiency.

PRIMARY OBJECTIVE(S) The WBL Program prepares youth, ages 16-20, with the skills that are necessary to obtain a sustainable wage. We will work to prepare youth to succeed in today's economy, by exposing them to high-growth middle-skill occupations in promising fields such, as manufacturing and information technology.

PRIMARY PERFORMANCE Each youth will complete two assessments prior to the start of their internship: The BSA Career Interest Survey and the Search Institutes 40 Development Assets Self-Reporter Profile. This second assessment measures the youths' internal and external strengths and helps to provide a more complete picture of a young person's life, which allows VOH to provide more effective interventions and programming. In addition, prior to job placement, each youth will work with VOH's Vocational Counselor, to complete a vocational screening assessment and job interest survey – this will assess for readiness into the program.

MEASURE/INDICATOR 94% of youth completing the program will demonstrate work readiness competencies; 100% of youth will create and 85% adhere to a financial management plan; 94% of surveyed participants completing the program will declare a broader understanding of career options and how to access them; 95% of youth enrolled in WBL Program will successfully complete the program; 100% of youth will create career plans in youth portfolios; 95% of all sites employing Villa youth will have received training prior to and during orientation.

	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	1/1/22-12/31/22	1/1/23-12/31/23	1/1/24-12/31/24
Total # of Participants	35	35	35

OUTCOME ASSESSMENT METHODOLOGY Organization measurements

SOURCE MATERIAL: Application narrative

**PURCHASE OF SERVICES INFORMATION FORM**  
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

**Re:** Authorize Contracts with Private Agencies for Rochester-Monroe County Youth Bureau Programs in 2023

Total Served 2022: 0 \*\*\*\*NEW VENDOR IN 2022\*\*\*\*  
Proposed YDP \$ Amt. 2023: \$51,350

**PROGRAM:** Peer Program

**CONTRACTOR:** Center for Community Alternatives

**PROGRAM DESCRIPTION:** Center for Community Alternatives is in the initial stages of developing a program that would pair youth charged with crimes (and/or coming home from detention or incarceration) to a "justice peer."

**PRIMARY OBJECTIVE(S)** Peer services are widely used in the mental health/substance use arenas and are effective. There is some movement recently to get a "justice peer" certification off the ground, for folks who, in addition to being certified as a recovery or other already-existing professional peer, happen also to have a lived experience of arrest, incarceration, etc..

The Youth Justice Peer Program Director will oversee the development and implementation of a new peer support program in Rochester. The program is intended to provide peer support and credible monitoring to youth ages 10-20 who have an open criminal or family court case, are incarcerated, or are transitioning back to the community after a period of incarceration or out of home placement.

**PRIMARY PERFORMANCE**

1 - Youth who feel their peer mentor takes their preferences and interests into account are more likely to show improvement in their behaviors and attitudes than are youth who feel their mentor is less interested in them.

2 - Youth who feel better about being around their peer mentor are more likely to show improvement in their behaviors and attitudes than are youth who feel less positive.

3 - Youth who feel more satisfied with their peer mentor and the relationship are more likely to show improvement in their behaviors and attitudes than are youth with less favorable impressions

**MEASURE/INDICATOR**

1 - 75% of youth will report HIGH SATISFACTION (score 3.5 or above) on questions relating to youth-centeredness of their peer match.

2 - 75% of youth will report HIGH SATISFACTION (score 3.5 or above) on questions relating to youth emotional engagement.

3 - 56% of youth will report HIGH SATISFACTION (score 3.5 or above) on questions relating to the overall satisfaction with their peer match and the Center for Community Alternatives Program.



	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	1/1/22-12/31/22	1/1/23-12/31/23	1/1/24-12/31/24
Total # of Participants	0	100	125

**OUTCOME ASSESSMENT  
METHODOLOGY**

Organization measurements

**SOURCE MATERIAL:**

Application narrative

**PURCHASE OF SERVICES INFORMATION FORM**  
 Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

**Re: Authorize Contracts with Private Agencies for Rochester-Monroe County Youth Bureau Programs in 2023**

**Total Served 2022** 500  
**Proposed YDP \$ Amt. 2023:** \$50,000

**PROGRAM:** WNY POP WARNER LITTLE SCHOLARS

**CONTRACTOR:** WESTERN NEW YORK POP WARNER

**PROGRAM DESCRIPTION:** The mission Of WNY Pop Warner Little Scholars is to enable young people to benefit from participation in team sports and activities in a structured environment. Through this active participation, Pop Warner programs teach fundamental values, skills and knowledge that young people will use throughout their lives.

**PRIMARY OBJECTIVE(S)** To encourage and increase youth participation in football, cheerleading, and dance to ensure a safer, positive playing environment for all participants. In addition, instill life-long values of teamwork, dedication, and a superior work ethic in the classroom and on the playing field.

1-Youth in the program have a higher likelihood of staying in school and graduating high school than non-participating youth  
 2-Decerease in high-risk behavior  
 3-Increase youth connections in the community

**PRIMARY PERFORMANCE MEASURE/INDICATOR**

1-80% of youth will remain in school and advance to the next grade level or graduate  
 2-75% of Youth will show a decrease in high-risk behavior  
 3-80% of youth will have increased youth connections with the community

	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	1/1/22-12/31/22	1/1/23-12/31/23	1/1/24-12/31/24
Total # of Participants	500	1000	1050

**OUTCOME ASSESSMENT METHODOLOGY**

View school records for academic progress, surveys, self-evaluation tools. View number of youths enrolled in the program (unduplicated). Youth demonstrating an increase in life skills.

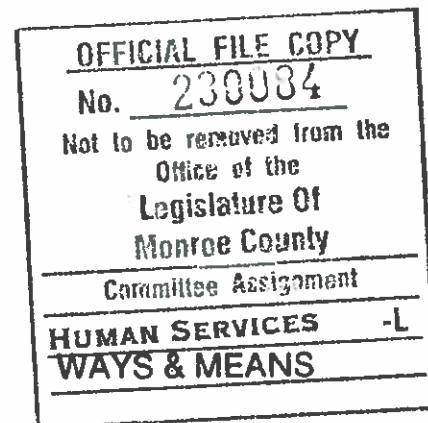
**SOURCE MATERIAL:** Application narrative



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive



March 10, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Amend Resolution 395 of 2022 Authorization to Contract for Office for the Aging Programs in 2023-2024

Honorable Legislators:

I recommend that Your Honorable Body amend Resolution 395 of 2022 Authorization to Contract for Monroe County Office for the Aging Programs in 2023-2024 from an amount not to exceed \$8,175,556 to an amount not to exceed \$8,907,872 for the period of January 1, 2023 through March 31, 2024. An updated Attachment A is attached.

This additional authorization will be used by:

- Lifespan of Greater Rochester, Inc. to administer an evidence based Falls Prevention Program to Older Adults teaching older adults how to avoid falls and improve or maintain their balance in order to prevent injuries and maintain their independence and to administer a Mobility Management Program to optimize all transportation resources in the community including specialized transportation services for older adults, people with disabilities, and individuals with lower incomes
- UR Medicine Home Care, Inc. to administer Home Delivered Meals to persons age 60 and over who are homebound, living alone, and are unable to prepare their own meals due to frailty or illness.
- Goodwill of the Finger Lakes, Inc. for a program that provides catering services which includes preparation, delivery, and catering services for the Monroe County Office for the Aging Nutrition Programs, congregate meal program, Grab n Go meal program for area senior centers, and a program that provides registered dietitian services that include menu planning, nutrition counseling, nutrition education, screening and presentations for the Nutrition Program
- Medical Motor Service of Rochester and Monroe County, Inc. to provide safe, efficient, and cost-effective door-to-door transportation services to and from senior centers, special events, medical appointments, etc. to eligible older adults.

Request for Proposals were issued for these services with Goodwill of the Finger Lakes Inc., Lifespan of Greater Rochester, Inc. - Falls Prevention, UR Medicine Home Care, and Medical Motor Service of Rochester and Monroe County, Inc. and were selected as sole respondents. Lifespan of Greater Rochester, Inc.- Mobility Management was selected as the most qualified to provide this service.

Please refer to the attached Purchase of Services Information Forms for disclosure of information required pursuant to Resolution 223 of 2007, as amended by Resolution 11 of 2008.

**The specific legislative action required** is to amend Resolution 395 of 2022 to authorize the County Executive, or his designee to increase contracts, applications, and any amendments thereto, with the agencies listed in Attachment A in the approximate amounts listed therein, from a total amount not to exceed \$8,175,556 to a total amount not to exceed \$8,907,872 for the period of January 1, 2023 through March 31, 2024.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

Funding for these contracts is included in the 2023 operating budget of the Monroe County Department of Human Services, Office for the Aging, general fund 9300 and general fund 9001; funds centers 5501030000, Support Service Contracts; 5501040000, Nutrition Service Contracts, and 5501050000, Education, Training, Wellness Contracts. No additional net County support is required in the current Monroe County Budget.

Lifespan of Greater Rochester, Inc., UR Medicine Home Care, Goodwill of the Finger Lakes, Inc, and Medical Motor Services of Rochester and Monroe County, Inc. have been reviewed for not-for-profit or corporate status and the records in the Office of the Monroe County Treasury have indicated that none of these agencies owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive

2013/14 ANTICIPATED CONTRACT SERVICES/Fund 5001 01/01-03/31/14 Vendor and Program Services				ADMIN AMOUNT	VENDOR TOTAL	SERVICE TOTAL	PROGRAM DESCRIPTION
Adult Day TBO Formerly Rochester Regional Health; OBA Park Ridge Nursing Home Inc Respite Adult Day Social Adult Day Care		50,000 58,779	108,779				These are social model adult day care programs that help physically and cognitively impaired frail Older Adults (60+) to continue living in the community.
Caregiver Assistance & Resources Alzheimer's Disease and Related Disorders Association, Inc. Caregiver Education and Support		112,862	242,799				Caregiver education programs, training and support groups and information & assistance offered to individuals diagnosed with early to mid-stage Alzheimer's disease and other memory related disorders.
Lifespan of Greater Rochester, Inc. Caregiver Resource Center & Grandparents Caregiver Program		110,752					The Caregiver Resource Center (CRC) is a State funded program which provides resources and support to Informal Family Caregivers. A Kinship care program provides support group and educational training sessions, designed to support eligible caregivers and help sustain their efforts to provide care for grandchildren, or other younger relatives, children in family-like relationships such as godparents or private family friends.
Long Term Care Ombudsman(LTCOP)		29,185					Advocacy services that receive, investigate, and resolve complaints and concerns of residents in long-term care facilities.
Counseling and Assistance Services Lifespan of Greater Rochester, Inc. ECO-Elderly Community Outreach Program Financial Management Services		153,964 130,453	384,417				Caseworkers provide community outreach, public education, referrals, assessments, short term problem solving, counseling and advocacy for Older Adults. Financial Management program assists Older Adults in applying for benefits such as Medicare and EPIC. This program also provides DBL training assistance and household budgeting.
HICAP Services		97,015					The HICAP program assists elder adults, and Medicare eligible individuals, in need of information and assistance regarding health insurance.
Expanded In-Home Services Catholic Family Center of the Diocese of Rochester: Expanded In Home Services for Elderly Program		2,048,598	2,048,598				Assists cognitively impaired frail Older Adults to continue living independently in the community by providing case management, developing care plans, and providing in-home services. This program also provides ancillary services such as social adult day programs, home delivered meals, personal emergency response units, home modification and repair and assistive equipment. Home Health Agencies provide housekeeper chore services and personal care. Consumer Directed Services provides service options for family caregivers.

2023/24 ANTICIPATED CONTRACT SERVICES (Fund 0001 010131-03/21/2024 Vendor and Program Services)			
	ADMIN MGMT	VENDOR TOTAL	SERVICE TOTAL
Elder Abuse Prevention Services Lifespan of Greater Rochester, Inc. Elder Abuse Intervention and Respite		30,000	30,000
Health and Wellness Programs for Seniors TBD Formerly Lifespan of Greater Rochester Matter of Balance Program Lifespan of Greater Rochester, Inc. Chronic Disease Self Management		16,500	16,500
Partai/Pearls Older Adult Depression and Screening		10,000	997,699
Aging Mastery Program		59,942	
Geriatric Addiction Program		33,839	
Oasis Rochester Recreation, Education and Wellness Program		35,000	
		30,918	

Emergency Respite is designed for individuals & caregivers in need of services who are not eligible under Title XX and have no other resources to pay. Services include but are not limited to emergency transportation, day care, and in-home chore services.

The Matter of Balance Program is an evidence based falls prevention program.

The Chronic Disease Self Management Program (CDSMP) is an evidence based training program that teaches skills to manage chronic conditions, such as arthritis, hypertension, diabetes, cancer, and heart disease, and significantly improve the health and well-being of older adults in the community and prevent falls.

The Older Adult Wellness Programs includes depression screening, and counseling services. These evidence based programs include the Program to Encourage Active, Rewarding Lives (PEARLS) and Providing Assessment and Treatment for Home-bound Seniors (PATHS).

The Aging Mastery Program (AMP) is an evidence-based program developed by the National Council on Aging. AMP teaches an individual new tools and strategies for managing their health effectively, improving their quality of life, and making positive changes in their life.

Geriatric Addictions Program (GAP) provides case assistance and uses motivational intervention harm reduction model to support older adults to take steps to decrease their misuse of drugs, alcohol, etc., and minimize harm their behavior is causing their health.

Utilizing evidence based interventions, this program provides educational, informational, cultural, health and fitness programming to maintain/restore health and wellness for Older Adults.

2024 ANTICIPATED CONTRACT SERVICES/Fund pool 01/01/23-03/31/2024 Vendor and Program Services				ADMIN MGMT	VENDOR TOTAL	SERVICE TOTAL	PROGRAM DESCRIPTION
Home Support & In Home Services  Catholic Family Center of the Diocese of Rochester: Assisted Transportation (STAR)  In-Home support(Star)  UniMet Needs Program					143,048 175,048 300,236	677,332	The STAR program provides assisted transportation to older adults. Assisted transportation involves the transportation, including escort services to a person who has difficulties (physical or cognitive) using vehicular transportation. In-home services involve providing non-medical services such as personal care, home repairs, etc. to assist individuals who have physical or cognitive difficulties. The UniMet needs provides ancillary items and services to older adults in order to maintain their independence.
Information, Case Assistance  Coordinated Care Services, Inc.:						1,087,577	This contract provides Contract Administration and Fiduciary Services for MCOFA. This contract provides Employer of Record Services to assist MCOFA in performing required tasks including Program Monitoring, Outreach & Public Education.
Dorinda Jones Computer Training for Seniors  Lifespan of Greater Rochester, Inc.:					20,000		Provide older adults with computer, internet and social networking skills to enhance their lives and keep them connected.
Eldersource Information & Assistance/Community Care Connections  Lifespan of Greater Rochester, Inc.:					376,189		Eldersource is a single source information, referral, case assistance & counseling program for services to Older Adults and their Informal Family Caregivers. Community Care Connections is a part of Eldersource and provides more intensive case assistance and linkage to healthcare providers for enhanced service provision and improved outcomes.
NY Connects Choices for Long Term Care					616,335		NY Connects is the Aging and Disability Resource Center. This program provides information, assistance and referral about long term care services and supports, options counseling, and assistance in applying for benefits. This program also convenes the Monroe County Long Term Care Council, responsible for analyzing gaps and barriers in the long term care system, and No Wrong Door work group to ensure consistency across systems of care.

2023/24 ANTICIPATED CONTRACT SERVICES Fund 9001			
01012-914904			
Vendor and Program Services	ADMIN MCHT	VENDOR TOTAL	SERVICE TOTAL
			PROGRAM DESCRIPTION
Legal Services for the Elderly Legal Assistance of Western NY, Inc. Legal Services for the Elderly		137,777	137,777
Management Services Coordinated Care Services, Inc. Contract Administration, Fiduciary Services and Employer of Record Services	71,508	17,508	7,508
Nutrition Services: Home Delivered Meals UR Medicine Home Care, Community Services, Inc. ; Meals on Wheels Program		872,600	872,600
Nutrition Services: Senior Center Catering TBD Formerly Goodwill of the Finger Lakes, Inc. Catering Services for the Congregate Nutrition Program		416,386	474,817
TBD Formerly Goodwill of the Finger Lakes, Inc. Registered Dietitian Services for the Nutrition Program		61,615	Nineteen senior meal nutrition sites serve senior attendees age 60 and over with a hot nutritionally balanced meal. Emergency, shelf-stable meals are also provided to seniors throughout the winter months.  Registered Dietitian (RD) will provide RD services for various aspects of the nutrition program. Duties performed include nutritional education, counseling, screening and presentations.



2023/24 ANTICIPATED CONTRACT SERVICES/Rundown		ADMIN	VENDOR	SERVICE	PROGRAM DESCRIPTION
01/01/23-03/31/2024		MGMT	TOTAL	TOTAL	
Vendor and Program Services				1,274,497	Senior Centers in Monroe County provide social activities, wellness programs, special events and meals to persons age 60 and over, their spouse and disabled adult children in a congregata setting. Recreational programming, social activities, case management services and other quality of life initiatives assist seniors to reduce isolation. These centers help seniors to remain living independently within the community of their choice.
Monroe Services: Senior Centers of Monroe County					
Baden Street Settlement of Rochester, Inc.; MARC Senior Center			51,854		
Charles Settlement House, Inc.; Charles Settlement House Senior Center			97,808		
Town of Chili; CHL Senior Center			50,784		
The Community Place of Greater Rochester, Inc.; Community Place Senior Center			69,140		
Town of Gates; Gates Community & Senior Center			37,293		
Town of Greece; Greece Community & Senior Center			74,723		
Town of Henrieville; Henrietta Senior Center			138,238		
Ibero-American Action League, Inc.; Centro de Oro Senior Center			138,158		
Town of Irondequoit; Irondequoit Senior Center			91,377		
Utespan of Greater Rochester, Inc.; Utespan Senior Center Programs Walk Center			127,293		
Utespan of Greater Rochester, Inc.; Utespan Senior Center Programs Lily Café			35,848		
Lifeline Assistance, Inc.; The Lodge on the Canal			20,000		
Monroe Community Hospital MCH Careviva			10,693		
Prayer House Church of God by Faith Senior Center			35,848		
Southwest Neighborhood Association; Southwest Senior Center			60,848		
Town of Ogden; Ogden Senior Center			43,314		
Town of Parma; Hilton-Parma Senior Center			36,249		
Town of Pittsford; Pittsford Senior Center			48,049		
Town of Webster; Webster Senior Center			77,482		
Town of Wheatland; Wheatland Senior Center			39,085		
TBD Potential New sites			15,000		

32328 ANTICIPATED CONTRACT SERVICES to use when			
01/01/13-03/31/2024			
Vendor and Program Services			
TRANSPORTATION SERVICES	ADMIN MGMT	VENDOR TOTAL	SERVICE TOTAL
TBD RFP in Process/Fornery/Medical Motors Service of Rochester and Monroe County, Inc. Senior Center Transport Medical Transportation Senior Center Transport		691,097	691,097
<b>Total OFA Contract Budget Proposal</b>	17,618	8,175,516	8,175,516
OFFICE FOR THE AGING CONTRACTS			
Anticipated Program Revenue		7,281,510	7,281,510
Net County Support Request	17,618	18,100	18,100
<b>Total OFA Contract Budget Proposal</b>	17,618	8,175,516	8,175,516
<p>Transportation services are provided for Older Adults to and from area Senior Centers, Social Adult Day Programs, recreational outings, grocery shopping, hearing services and dialysis.</p> <p><b>Total Office for the Aging Contract Service Funds Requested</b></p>			
<p>66.6% Percent of Federal, State, and Program Revenue</p> <p>Amount of Anticipated Revenue for Office for the Aging Contracted services</p> <p>Percent of Net County support for OFA Contracted services</p> <p>Amount of Net County Match Support for OFA Contracted Services</p>			
<p><b>2023/24 ANTICIPATED CONTRACT SERVICES Budget year</b></p>			
Contract Management/CCOR		\$ 17,500	
Support Services: County Funding		216,863	
Support Services: State/Federal Funding		4,972,690	
Nutrition Services: County Funding		47,878	
Nutrition Services: State/Federal Funding		2,314,161	
Education & Wellness: State Funding		662,709	
Education & Wellness: County Funding			
OFA Contract Total		\$ 8,175,516	
MCH Income		4,000	

## PURCHASE OF SERVICES INFORMATION FORM

Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Amend Resolution 395 of 2022, Attachment A. Authorization to Contract for Office of Aging Programs with the following agencies: Medical Motor Service of Rochester and Monroe County, Inc. – Transportation, Goodwill of the Finger Lakes, Inc. – Catering & Registered Dietitians Service, Lifespan – Falls Prevention & Mobility Management and UR Medicine Home Care - Home Delivered Meal Program in 2023-24.

Total Served 2021: N/A

Proposed Operational \$ Amt. 2023: \$16,500

Proposed ARPA \$ Amt. 2023: \$43,500

### SECTION I

**PROGRAM:** Falls Prevention Program

**CONTRACTOR:** Lifespan of Greater Rochester, Inc., Ann Marie Cook, President/CEO

**PROGRAM DESCRIPTION:** Evidence-based falls prevention wellness program for adults age 60 and older. The program teaches older adults how to avoid falls and improve or maintain their balance in order to prevent injuries and maintain their independence.

**PRIMARY OBJECTIVE(S)/ DELIVERABLES:** Certified Master Trainers will provide information and support via a "Falls Prevention Program" to older adults at local senior centers and other locales where older adults congregate in order to maintain their balance as they age. Trainings and instructional books are provided throughout the eight week course.

**PRIMARY PERFORMANCE MEASURE/INDICATOR:** Upon completion of classes, at least 98% of older adults taking class will feel more comfortable in increasing their physical activity.

	Current Year Projection	Next Year Projection
Program Year	1/1/23-12/31/23	1/1/24-012/31/24
Total # of Participants	600	600
Successful	588	588
% Successful	98%	98%

**OUTCOME ASSESSMENT METHODOLOGY:** Program will survey participants with pre-tests and post tests to determine the effectiveness of this evidence-based wellness program.

### SECTION II

**SOURCE MATERIAL:** Annual Evaluation with previous contractor is on file with the Clerk of the Monroe County Legislature.

**PURCHASE OF SERVICES INFORMATION FORM**  
**Per Resolution 223 of 2007 as amended by Resolution 11 of 2008**

**Re: : Amend Resolution 395 of 2022, Attachment A. Authorization to Contract for Office of Aging Programs with the following agencies: Medical Motor Service of Rochester and Monroe County, Inc. – Transportation, Goodwill of the Finger Lakes, Inc. – Catering & Registered Dietitians Service, Lifespan – Falls Prevention & Mobility Management and UR Medicine Home Care - Home Delivered Meal Program in 2023-24.**

**Total Served 2021 - 2022:** N/A

**Proposed Operational \$Amt. 2023:** \$872,600

**Proposed ARPA \$Amt. 2023:** \$626,316

**SECTION I**

**PROGRAM:** Home Delivered Meals

**CONTRACTOR:** UR Medicine Home Care, Community Services, Inc., Michelle Dahlkemper, President

**PROGRAM DESCRIPTION:** One or two meals per day are provided to persons aged 60 and over who are homebound due to illness or disability and who are unable to prepare their own meals. Meals are available five days per week with provisions for weekend meals if needed. The primary objective is to increase the level of independence in the daily living of a frail, elderly participant who receives "Meals on Wheels."

**PRIMARY OBJECTIVE(S)/ DELIVERABLES:** Individuals will increase their level of independence through receipt of home delivered meals.

**PRIMARY PERFORMANCE MEASURE/INDICATOR:** Individuals receiving services will report higher levels of independence as a result of receiving home delivered meals (under this funding source)

	Current Year Projection	Next Year Projection
Program Year	1/1/23-12/31/23	1/1/24-12/31/24
Total # of Participants	900	900
% Successful	95%	95%

**OUTCOME ASSESSMENT METHODOLOGY:** The New York State Office for the Aging collects and monitors data via MCOFA.

**BOARD MEMBERS:** Dallas Nelson, Kathleen Whelehan, James Dickson II, Kate Ackerman, Timothy Ashe, Mary Beer, Talethea Best, Adam Cardina, Ann Marie Cook, Mark Cronin, Michelle Dahlkemper, Dr. Jason Feinberg, Steve Goldstein, Barbara Gray, Ann Harrington Diana Kurty, David Lipari, Kristi Love, William McDonald, Dallas Nelson, Judy Novak, Mark Prunoske, Alan Resnick, Hazel Robertshaw, Kathleen Whelehan, Walt Winiarczyk

**SECTION II**

**SOURCE MATERIAL:** Annual Evaluation is on file with the Clerk of the Monroe County Legislature.

**PURCHASE OF SERVICES INFORMATION FORM**  
 Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

**Re : Amend Resolution 395 of 2022, Attachment A. Authorization to Contract for Office of Aging Programs with the following agencies:**  
Medical Motor Service of Rochester and Monroe County, Inc. – Transportation, Goodwill of the Finger Lakes, Inc. – Catering & Registered Dietitians Service, Lifespan – Falls Prevention & Mobility Management and UR Medicine Home Care - Home Delivered Meal Program in 2023-24.

Total Meals Served 2021 - 22: 71,817  
 Proposed \$ Amt. 2023 - 24: \$416,386

**SECTION I**

**PROGRAM:** Catering Services for the Congregate Nutrition Program & Grab n Go Program

**CONTRACTOR:** Goodwill of the Finger Lakes, Inc. – Jennifer Lake, President / CEO

**PROGRAM DESCRIPTION:** Preparation, delivery, and catering services for the Monroe County Office for the Aging Nutrition Programs, congregate meal program and Grab n Go meal program for area senior centers.

**PRIMARY OBJECTIVE(S)/ DELIVERABLES:** Seniors enjoy a nutritious, safe, appealing, appetizing and satisfying meal. Improve or maintain the nutritional health for persons age 60 and above.

**PRIMARY PERFORMANCE MEASURE/INDICATOR:** Objective: Seniors enjoy a nutritious, safe, appealing, appetizing and satisfying meal.

Indicator of Success:

1. Hot foods are delivered to meal sites at a minimum temperature of 140°F
2. Cold foods are delivered to meal sites at a maximum of 45°F.
3. Meals are delivered within the two hour holding time.

	Current Year Projection	Next Year Projection
Program Year	1/1/23-3/31/24	1/1/24-3/31/25
Hot food delivered at 140°F	90%	90%
Cold Food delivered at 45°F	90%	90%
Meals delivered within two hours holding time	90%	90%

\* Due to COVID-19 pandemic, senior centers were closed till July, 2021

**OUTCOME ASSESSMENT METHODOLOGY:**

The performance indicators are tracked by service delivery ticket and time/temperature logs.

The contractor will use the New York State Office for Aging's designated Statewide Client Data System, and the County's ContractHQ to generate monthly and quarterly reports, annual self-evaluations, program assessments, performance measures, outcome objectives, number of people served including demographics, and units provided which measure the effectiveness and impact of the program.

**SECONDARY PERFORMANCE  
MEASURE/INDICATOR:**

Satisfaction with Nutrition Program

Indicator of Success: 90% of the program participants will respond with "Overall, are you satisfied with the meals served?"

	Current Year Projection	Next Year Projection
Program Year	1/1/23-3/31/24	1/1/24-3/31/25
Total # of Participant Surveys Distributed	996	996
% Overall Satisfied with Meals Served	90%	90%

\*Due to COVID-19 pandemic, senior centers were closed till July, 2021.

The senior centers participants are satisfied with Nutrition Program including meals served. The Customer Satisfaction Survey is administered yearly by senior centers. Result will be recorded by the Office for the Aging's staff.

**BOARD MEMBERS:**

John Henderson, Dr. Darrick Alaimo, Junior Dillon, David DiLoreto, M.D. Ph.D., Michael Frame, Amy Gould, Ian Harper, Brian Harrington, Susan Kitchen, Jennifer Lake, Judie Lynn Nassar McAvinney, Robert Poltrino, Gerard Rooney, Ph. D., Hezekiah Simmons, Vivek Thiagarajan

**SECTION II**

**SOURCE MATERIAL:**

Annual Evaluation with previous contractor is on file with the Clerk of the Monroe County Legislature.

## PURCHASE OF SERVICES INFORMATION FORM

Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: : Amend Resolution 395 of 2022, Attachment A. Authorization to Contract for Office of Aging Programs with the following agencies: Medical Motor Service of Rochester and Monroe County, Inc. – Transportation, Goodwill of the Finger Lakes, Inc. – Catering & Registered Dietitians Service, Lifespan – Falls Prevention & Mobility Management and UR Medicine Home Care - Home Delivered Meal Program in 2023-24.

Total Served 2021 N/A  
Proposed \$ Amt. 2023 -24: \$62,500

### SECTION I

**PROGRAM:** Mobility Management program

**CONTRACTOR:** Lifespan of Greater Rochester, Inc. – Ann Marie Cook, President / CEO

**PROGRAM DESCRIPTION:** Transportation coordination is needed in order to better serve those lacking access and information on various transportation options. Mobility Management Program will be a one-stop shop in order to identify specific options to access which best fits the need of individual older adults residing in Monroe County.

**PRIMARY OBJECTIVE(S)/ DELIVERABLES:** Mobility management programs includes a wide range of activities that seek to optimize all transportation resources in a community including specialized transportation services for older adults, people with disabilities, and individuals with lower incomes. Mobility management looks beyond a single transportation service or solution to encompass a variety of services and options to meet individual needs in a coordinated and cost-effective manner.

**PRIMARY PERFORMANCE MEASURE/INDICATOR:** Individuals receiving services will receive safe, door-to-door transportation services.

	Current Year Projection	Next Year Projection
Program Year	1/1/23-12/31/23	1/1/24-9/30/24
Total # of Participants	600	400
# Successful	540	360
% Successful	90%	90%

**OUTCOME ASSESSMENT METHODOLOGY:**

Clients are surveyed to determine effectiveness of the program and measure the level of increased knowledge after receiving information from a MIPPA counselor. Surveys are compiled and analyzed annually.

**BOARD MEMBERS:**

Vicki Hines, LaRon Rowe, Chris Martusewicz, Jane Shukitis, Mark McDermott, Lucia Acosta-Castillejo, , Michael Burke, Jim Condello, Will Carroll, Tere Dominas, Beverly Fair-Brooks, Jarrett Felton, John Fornof, Bob Hartman, Dr. Brian Heppard, Lori Jansen, Cindy Lovetro, John Lynch, Jr., Dr. Robert McCann, Pennie McNulty, Susan Powell Byrd, Lisa Powers, Yvette Tehan, Roberta Van Winkle, Liz Vega

### SECTION II

**SOURCE MATERIAL:**

Annual Evaluation with previous contractor is on file with the Clerk of the Monroe County Legislature

**PURCHASE OF SERVICES INFORMATION FORM**  
**Per Resolution 223 of 2007 as amended by Resolution 11 of 2008**

**Re : Amend Resolution 395 of 2022, Attachment A. Authorization to Contract for Office of Aging Programs with the following agencies: Medical Motor Service of Rochester and Monroe County, Inc. – Transportation, Goodwill of the Finger Lakes, Inc. – Catering & Registered Dietitians Service, Lifespan – Falls Prevention & Mobility Management and UR Medicine Home Care - Home Delivered Meal Program in 2023-24.**

**Total Participants Served 2021:** 1,194  
**Proposed \$ Amt. 2023:** \$61,625

**SECTION I**

**PROGRAM:** Registered Dietician (RD) Services

**CONTRACTOR:** Goodwill of the Finger Lakes, Inc. – Jennifer Lake, President / CEO

**PROGRAM DESCRIPTION:** RD services for various aspects of the senior center nutrition program.

**PRIMARY OBJECTIVE(s)/ DELIVERABLES:** Registered Dietitian (RD) will provide RD services for various aspects of the nutrition program. Duties performed include menu planning, nutritional education, counseling, screening and presentations.

**PRIMARY PERFORMANCE MEASURE/INDICATOR:** **Objective:** To discuss health goals and challenges during the contract year in one-on-one nutrition counseling sessions. To promote better nutrition, physical fitness and health through information and instruction on nutrition and related consumer topics.

Indicator of Success:

1. Total Number of Hours Nutrition Counseling is provided meets MCOFA's goals
2. Total Number of Participants that attend Nutrition Education Presentation meets MCOFA goals

	Current Year Projection	Next Year Projection
Program Year	1/1/23-12/31/23	1/1/24-12/31/24
Total Hours of Nutrition Counseling Provided	150	150
Total Number of Participants at Nutrition Education Presentations	2,400	2,400

**OUTCOME ASSESSMENT METHODOLOGY:**

The Contractor will use the New York State Office for Aging's designated Statewide Client Data System, and the County's ContractHQ to generate monthly and quarterly reports, annual self-evaluations, program assessments, performance measures, outcome objectives, number of people served including demographics, and units provided which measure the effectiveness and impact of the program. The performance indicators are tracked by how many participants attended the presentations and how many hours were spent providing consultations.

**SECONDARY PERFORMANCE MEASURE/INDICATOR:**

Satisfaction with the Nutrition Counseling and Nutrition Education Program



Indicator of Success: 90% of the program participants will respond with "Overall, are you satisfied with the Nutrition Programs such as Nutrition Counseling, Nutrition Education and Senior Farmer Market Program"

**OUTCOME ASSESSMENT  
METHODOLOGY:**

	Current Year Projection	Next Year Projection
Program Year	1/1/22-12/31/22	1/1/23-12/31/23
% Overall Satisfied with Counseling sessions	90%	90%
% Overall Satisfied with Nutrition Education sessions	90%	90%

\*Due to COVID-19 pandemic, senior centers were closed until July, 2021.

The Customer Satisfaction Survey is administered yearly by the Contractor. Result will be recorded by the Office for the Aging's staff.

**BOARD MEMBERS:**

John Henderson, Dr. Darrick Alaimo, Junior Dillon, David DiLoreto, M.D. Ph.D., Michael Frame, Amy Gould, Ian Harper, Brian Harrington, Susan Kitchen, Jennifer Lake, Judie Lynn Nassar McAvinney, Robert Poltrino, Gerard Rooney, Ph. D., Hezekiah Simmons, Vivek Thiagarajan

**SECTION II**

**SOURCE MATERIAL:**

Annual Evaluation with previous contractor is on file with the Clerk of the Monroe County Legislature

**PURCHASE OF SERVICES INFORMATION FORM**

Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

**Re: : Amend Resolution 395 of 2022, Attachment A. Authorization to Contract for Office of Aging Programs with the following agencies: Medical Motor Service of Rochester and Monroe County, Inc. – Transportation, Goodwill of the Finger Lakes, Inc. – Catering & Registered Dietitians Service, Lifespan – Falls Prevention & Mobility Management and UR Medicine Home Care - Home Delivered Meal Program in 2023-24.**

**Total Served 2021**            **281**  
**Proposed \$ Amt. 2022:**    **\$691,097**

**SECTION I**

**PROGRAM:**                      Transportation Services for Older Adults

**CONTRACTOR:**                Medical Motor Service of Rochester and Monroe County, Inc., Timothy Kohlmeier, Executive Director

**PROGRAM DESCRIPTION:**      Transportation provided on a regular basis for senior center participants, social adult day services clients, and dialysis patients.

**PRIMARY OBJECTIVE(S)/ DELIVERABLES:**      The primary objective is to improve independence and mobility of older persons, enabling them access to health, nutritional, social services and dialysis treatments.

**PRIMARY PERFORMANCE MEASURE/INDICATOR :**      Individuals receiving services will receive safe, door-to-door transportation services.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	1/1/22-12/31/22	1/1/22-12/31/22	1/1/23-12/31/23	1/1/24-12/31/24
Total # of Participants	431	281	433	400
# Successful	388	281	390	360
% Successful	90%	65%	90%	90%

**OUTCOME ASSESSMENT METHODOLOGY:**      Performance is measured through monthly service reports, and quarterly measure totals which report the unduplicated number of persons served as well as the number of trips to each Senior Center and dialysis locations. A customer satisfaction survey is administered annually.

**BOARD MEMBERS:**            Martin Murphy, Mark Benotti, Patricia M. Woods, Sean Rivers, Christopher Trageser, Mark Bergin, Katie Charboneau, Joanne Dermady, Deborah M. Field, Matthew Kelley, Britt Lui, James E. Morris, Josh Pryor, Jennifer Simon, Liza Stevenson, Thomas G. Tuke, David J. Whitaker.

**SECTION II**

**SOURCE MATERIAL:**            Annual Evaluation is on file with the Clerk of the Monroe County Legislature



Office of the County Executive  
Monroe County, New York

Adam J. Bello  
County Executive

OFFICIAL FILE COPY	
No.	<u>230085</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
TRANSPORTATION	-L
WAYS & MEANS	

March 10, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Authorize a Contract with Keeler Construction Co., Inc. for Construction Services for the 2023 Highway Maintenance Project in the Towns of Brighton and Greece

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with Keeler Construction Co., Inc. in the amount of \$3,088,514.42 for construction services for the 2023 Highway Maintenance Project in the Towns of Brighton and Greece.

This project involves the replacement of drainage structures, frames and grates, replacement of damaged curbing, repair/replacement of non-compliant ADA sidewalk ramps, striping of the roadway, and milling and paving of Elmwood Avenue from the City Line (S. Goodman Street) to S. Winton Road in the Town of Brighton and Dewey Avenue from Dorsey Road to Latta Road in the Town of Greece. The current schedule is to start work in Spring 2023 with an anticipated completion by Fall 2023. The total estimated project cost is \$3,088,514.42.

The following three (3) bids were received on January 13, 2023:

Keeler Construction Co., Inc.	\$3,088,514.42
Villager Construction, Inc.	\$3,434,970.00
Sealand Contractors Corp.	\$3,767,940.18

The bids have been reviewed and Keeler Construction Co., Inc. has been determined to be the lowest responsible bidder pursuant to General Municipal Law §103.

**The specific legislative action required** is to authorize the County Executive, or his designee, to execute a contract with Keeler Construction Co., Inc., 13519 West Lee Road, Albion, New York 14411, in the amount of \$3,088,514.42 for construction services for the 2023 Highway Maintenance Project in the Towns of Brighton and Greece, and any amendments necessary to complete the project within the total capital fund(s) appropriation.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c) (2) (“replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site”) and is not subject to review under the State Environmental Quality Review Act.

Funding for this contract, consistent with authorized uses, will be included in capital funds 1957 and 2059 and any capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

The records in the office of the Monroe County Treasury have indicated that neither Keeler Construction Co., Inc., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Mark D. Keeler, President, Treasurer  
Thomas B. Keeler, Vice President  
James R. Keeler, Secretary

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,  


Adam J. Bello  
Monroe County Executive



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

March 10, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

<b>OFFICIAL FILE COPY</b>	
No. <u>230086</u>	
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>TRANSPORTATION</b>	<b>-L</b>
<b>WAYS &amp; MEANS</b>	

Subject: Amend the 2023 Capital Budget and Bond Resolution 472 of 2021 to Provide an Increase in Funding for Additional Engineering Services for the North Hamlin Road Bridge Project in the Town of Hamlin

Honorable Legislators:

I recommend that Your Honorable Body amend the 2023 Capital Budget and Bond Resolution 472 of 2021 to provide an increase in funding in the amount of \$75,000 for additional engineering services for the North Hamlin Road Bridge Project in the Town of Hamlin.

The project initially involved the rehabilitation of the existing bridge on North Hamlin Road over Sandy Creek in the Town of Hamlin which included restoring the existing bridge deck and maintaining the existing steel superstructure. However, during preliminary design, it was determined that the steel and the bridge deck needed full replacement. In addition, two species of mussels were observed at the project site that are not listed as threatened or endangered, however, they are of conservation concern and will require relocation prior to construction activities. Therefore, additional funding of \$75,000 is needed at this time to facilitate this added design work. The current total for the project design is now \$275,000. The current schedule for this project is to conduct design in 2023-2024 with a construction start in 2025.

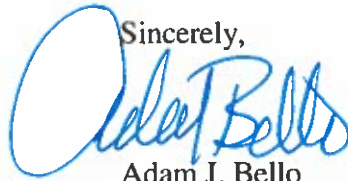
**The specific legislative actions required are:**

1. Amend the 2023 Capital Budget to increase funding for the North Hamlin Road Bridge Project in the Town of Hamlin, in the amount of \$75,000 from \$200,000 to \$275,000, for a total project authorization of \$275,000.
2. Amend Bond Resolution 472 of 2021 to increase financing for the North Hamlin Road Bridge Project in the Town of Hamlin, capital fund 2022, in the amount of \$75,000 from \$200,000 to \$275,000, for a total project authorization of \$275,000.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(2) ("replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this project, consistent with authorized uses, will be included in capital fund 2022 once the additional financing authorization herein is approved and in any other capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

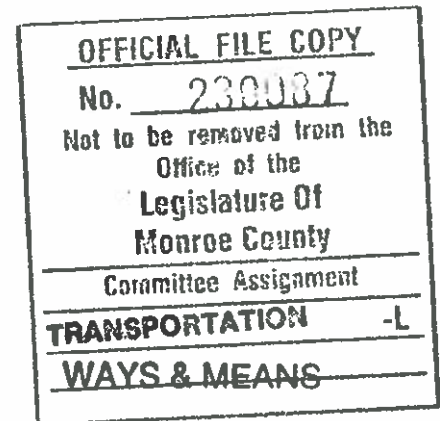
Sincerely,  
  
Adam J. Bello  
Monroe County Executive



*Office of the County Executive*  
Monroe County, New York

**Adam J. Bello**  
*County Executive*

March 10, 2023



To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Amend the 2023-2028 Capital Improvement Program and the 2023 Capital Budget to Add a Project Entitled "Traffic Signal Replacements - Group 1;" Authorize Financing for the Project; Authorize a Contract with Erdman Anthony and Associates, Inc. for Engineering Services; and the New York State Department of Transportation for the Traffic Signal Replacements - Group 1 Project in the Town of Greece and City of Rochester

**Honorable Legislators:**

I recommend that Your Honorable Body amend the 2023-2028 Capital Improvement Program and the 2023 Capital Budget to add a project entitled "Traffic Signal Replacements - Group 1" in the amount of \$280,000; authorize financing for the project in the amount of \$280,000; authorize contracts with Erdman Anthony and Associates, Inc. in the amount of \$264,327.85 for engineering services; and with the New York State Department of Transportation for the Traffic Signal Replacements - Group 1 Project in the Town of Greece and City of Rochester.

The project involves the replacement of seven traffic signals at various locations in the City of Rochester and Town of Greece. The signals to be replaced are located on Dewey Avenue at: Denise Road, English Road, Britton Road, Maiden Lane, and Stone Road, and on Ridgeway Avenue at Mount Read Boulevard and at LaGrange Avenue. The project will include replacement of underground conduit, mast arm signal poles, pedestrian signal upgrades, replacement of non-compliant sidewalk ramps, and installation of video vehicle detection. The current schedule is to conduct preliminary engineering and final design during 2023/2024/2025 with an anticipated construction start in 2026. The current total project estimate is \$3,019,000.

This project is scheduled to be considered by the Monroe County Planning Board on March 16, 2023.

Major funding will be provided by Federal and New York State Department of Transportation funds for approximately 95% of the project cost with overall project administration by Monroe County.

A Request for Proposals was issued for these services with Erdman Anthony and Associates, Inc. selected as the most qualified.

A cost breakdown of these services is as follows:

Design Services	\$168,274.95
Special Services	\$ 75,693.67
Construction Support Services	<u>\$ 20,359.23</u>
Total	\$264,327.85



**The specific legislative actions required are:**

1. Amend the 2023-2028 Capital Improvement Program to add a project entitled "Traffic Signal Replacements - Group 1" in the amount of \$280,000.
2. Amend the 2023 Capital Budget to add a project entitled "Traffic Signal Replacements - Group 1" in the amount of \$280,000.
3. Authorize financing for the project entitled "Traffic Signal Replacements - Group 1" in the amount of \$280,000.
4. Authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with Erdman Anthony and Associates, Inc., 145 Culver Road, Suite 200, Rochester, New York 14620, in the amount of \$264,327.85 for engineering services for the Traffic Signal Replacements - Group 1 Project in the Town of Greece and City of Rochester.
5. Authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with the New York State Department of Transportation for the Traffic Signal Replacements - Group 1 Project in the Town of Greece and City of Rochester.
6. Incorporate by reference and adopt the attached resolution required by New York State for the Traffic Signal Replacements - Group 1 Project.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(2) ("replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site") and is not subject to further review under the State Environmental Quality Review Act.

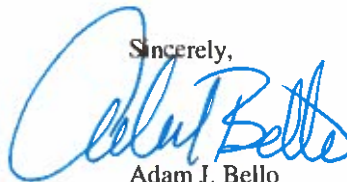
Funding for this contract, consistent with authorized uses, will be included in the capital fund to be created and in any other capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Erdman Anthony and Associates, Inc., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Stephen Easton, Senior Executive  
Michael St. John, P.E., Vice President  
Karin Pecora, Vice President  
William McCormick, P.E., Principal Associate

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive



ATTACHMENT TO REFERRAL

RESOLUTION INCORPORATED WITHIN AND ATTACHED TO RESOLUTION NO. \_\_\_\_\_ OF 2023

**Authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore.**

WHEREAS, a Project for the Traffic Signal Replacements - Group 1, P.I.N. 4MN015 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Monroe desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of the Project.

NOW, THEREFORE, the Legislature of the County of Monroe ("Legislature"), duly convened does hereby:

RESOLVE, that the Legislature approves the above-subject project; and it is further

RESOLVED, that the Legislature hereby authorizes the County of Monroe to pay in the first instance 100% of the federal and non-federal share of the cost of design work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$280,000 is hereby appropriated pursuant to Resolution No. \_\_\_\_\_ of 2023 and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the Project exceeds the amount appropriated above, the Legislature shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the County of Monroe thereof, and it is further

RESOLVED, that the County Executive, or designee, of the County of the Monroe be and is hereby authorized to execute all necessary agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of the Monroe with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary agreement in connection with the Project; and it is further

RESOLVED, this Resolution shall take effect immediately.



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

March 10, 2023

<b>OFFICIAL FILE COPY</b>
No. <u>230038</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>PUBLIC SAFETY -L</b>
<b>WAYS &amp; MEANS</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Authorize Federal Equitable Sharing Agreements with the United States Department of Justice and the United States Department of the Treasury

Honorable Legislators:

This matter is being referred to Your Honorable Body at the request of District Attorney Sandra Doorley and Sheriff Todd Baxter.

I recommend that Your Honorable Body authorize Federal Equitable Sharing Agreements with the United States Department of Justice and the United States Department of the Treasury for participation by the Monroe County District Attorney's Office and the Monroe County Sheriff's Office in the federal equitable sharing programs for federally forfeited cash, property, and proceeds obtained in the course of joint law enforcement investigations and prosecutions for the period of January 1, 2023 through December 31, 2023.

In an effort to further encourage cooperation among federal, state and local law enforcement agencies and to punish and deter criminal activity by depriving criminals of property used or acquired through illegal activities, the United States Congress provided the Secretary of the Treasury and the United States Attorney General with the authority to share federally forfeited cash, property, and proceeds with participating federal, state, and local law enforcement agencies. The shared funds, property and proceeds must be used for law enforcement purposes. This will be the 32<sup>nd</sup> year the County has participated in this program.

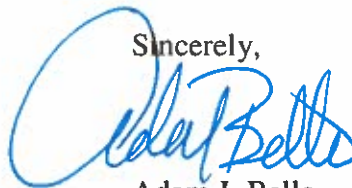
**The specific legislative action required** is to authorize the County Executive, or his designee, to execute Federal Equitable Sharing Agreements with the United States Department of Justice and the United States Department of the Treasury for participation in federal equitable sharing programs for federally forfeited cash, property, and proceeds obtained in the course of joint law enforcement investigations and prosecutions for the period of January 1, 2023 through December 31, 2023.

This is a Type II Action pursuant to 6 NYCRR §617.5(c)(26), (“routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

These agreements are revenue generating and no net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive

AJB:ds



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
County Executive

March 10, 2022

<b>OFFICIAL FILE COPY</b>	
No.	<u>230039</u>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>PUBLIC SAFETY</b>	<b>-L</b>
<b>WAYS &amp; MEANS</b>	

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Acceptance of a Grant from the New York State Division of Criminal Justice Services for the Body Worn Camera Project

Honorable Legislators:

This matter is being referred to Your Honorable Body at the request of Sheriff Todd K. Baxter.

I recommend that Your Honorable Body accept a grant from the New York State Division of Criminal Justice Services in the amount of \$1,060,000 for the Body Worn Camera Project for the period of January 1, 2023 through December 31, 2023.

This purpose of this program is to improve law enforcement interactions with the public and serve as an integrated part of the Sheriff's Office problem solving and community engagement strategy, helping to increase public trust and communication. The grant will pay a portion of the costs incurred by the Sheriff's Office for the purchase of body worn cameras equipment, and software. This will be the first time the County has received this grant.

**The specific legislative actions required are:**

1. Authorize the County Executive, or his designee, to accept a \$1,060,000 grant from, and to execute a contract and any amendments thereto with, the New York State Division of Criminal Justice Services for the Body Worn Camera Project for the period of January 1, 2023 through December 31, 2023.
2. Amend the 2023 operating budget of the Office of the Sheriff by appropriating the sum of \$1,060,000 into general fund 9300, funds center 3803010000, Police Bureau Administration.

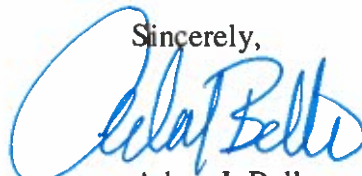
3. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within the grant guidelines to meet contractual commitments.
4. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

This is a Type II action pursuant to 6 NYCRR Section 617.5(c)(26) (“routine or continuing agency administration and management not including new programs and major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

This grant is 100% funded by New York State Division of Criminal Justice Services. No net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

March 10, 2023

<b>OFFICIAL FILE COPY</b>
No. <u>230090</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>PUBLIC SAFETY -L</b>
<b>WAYS &amp; MEANS</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Acceptance of a Grant from the United States Department of Justice, United States Marshals Service Western District of New York for the United States Marshals Service NY/NJ Regional Fugitive Task Force-Rochester Division

Honorable Legislators:

This matter is being referred to Your Honorable Body at the request of Sheriff Todd K. Baxter.

I recommend that Your Honorable Body accept a grant from the United States Department of Justice, United States Marshals Service ("USMS") Western District of New York in an amount not to exceed \$40,000 for the reimbursement of overtime for the United States Marshals Service New York/New Jersey Regional Fugitive Task Force-Rochester Division for the period of October 2, 2022 through September 30, 2023.

This grant continues to support the collaborative task force with the USMS to investigate, apprehend, and arrest violent felony fugitives. The grant will reimburse a portion of the overtime costs associated with the task force services. This will be the fourteenth year the County has received this grant. This year's funding is the same as last year.

**The specific legislative actions required are:**

1. Authorize the County Executive, or his designee, to accept a grant in an amount not to exceed \$40,000 and to execute a contract, and any amendments thereto, with the United States Department of Justice, United States Marshals Service Western District of New York for the reimbursement of overtime for the United States Marshals Service New York/New Jersey Regional Fugitive Task Force-Rochester Division for the period of October 2, 2022 through September 30, 2023.



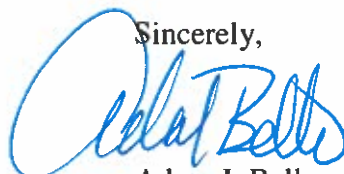
2. Amend the 2023 operating budget of the Office of the Sheriff by appropriating the sum of \$40,000 into general fund 9300, funds center 3803010000, Police Bureau Administration.
3. Authorize the County Executive to appropriate any subsequent years of the grant award in accordance with the grant terms, to reappropriate any unencumbered balances during the grant period according to the grantor requirements, and to make any necessary funding modifications within the grant guidelines to meet contractual commitments.
4. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) (“routine or continuing agency administration and management, not included new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

This grant is 100% funded by the United States Department of Justice, United States Marshals Service Western District of New York. No net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello

Monroe County Executive



*Office of the County Executive*  
Monroe County, New York

**Adam J. Bello**  
*County Executive*

March 10, 2023

<b>OFFICIAL FILE COPY</b>
No. <u>230091</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>PUBLIC SAFETY -L</b>
<b>WAYS &amp; MEANS</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Authorize the Creation of Four New Positions in the Public Defender's Office as Part of Year 5 Funding of the Statewide Expansion of the Hurrell-Harring Project Grant

Honorable Legislators:

I recommend that Your Honorable Body authorize the creation of four (4) new positions as part of year 5 funding of the Statewide Expansion of the Hurrell-Harring Project Grant as follows: three (3) Senior Assistant Public Defender, Group 20; and, one (1) Network Administrator Grade I, Group 16

These positions will be fully funded through the Statewide Expansion Hurrell-Harring Project Grant from the New York State Office of Indigent Legal Services pursuant to Resolution 191 of 2019.

**The specific legislative actions required are:**

1. Authorize the County Executive, or his designee, to create four (4) new positions in the Public Defender's Office as part of year 5 funding of the Statewide Expansion of the Hurrell-Harring Project Grant as follows: create three (3) Senior Assistant Public Defender, Group 20 and one (1) Network Administrator Grade I, Group 16.
2. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

The legislative action requested in this referral is not an "Action" as that term is defined in 6 by NYCRR § 617.2(b), and is not subject to review under the State Environmental Quality Review Act.

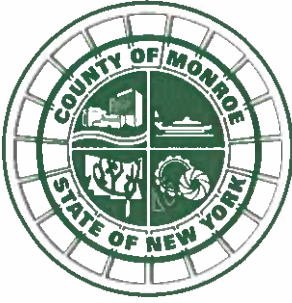
Funding for these positions is included in the 2023 operating budget of the Public Defender's Office, general fund 9300, funds center 2601010000, Public Defender Administration. No net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello  
Monroe County Executive





*Office of the County Executive*  
Monroe County, New York

Adam J. Bello  
*County Executive*

March 10, 2023

<b>OFFICIAL FILE COPY</b>
No. <u>230092</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>WAYS &amp; MEANS</b> -L

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Erroneous Assessments - Corrections and Cancellations

Honorable Legislators:

I recommend that Your Honorable Body approve the corrections and cancellations of certain Monroe County taxes in the Towns of Chili and Gates as per the attached list prepared by the Department of Finance, Real Property Tax Services.

The corrections and cancellations are requested because of clerical errors as described by statute.

**The specific legislative action required is approval of the taxpayers' applications.**

No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello  
Monroe County Executive

Listed below is pertinent information from applications for corrected tax roll. Real Property Tax Service Agency has the original applications and support material available for review if needed. The Real Property Tax Director is recommending the correction and cancellation of certain Monroe County taxes because the same are erroneous.

The tax account hereinafter set forth lists the tax account number, applicant owner, property location, tax year(s), amount of taxes currently due, amount of corrected taxes, amount of taxes to be cancelled and the reason for their correction.

**Town of Chili: Tax Account No. 147.03-1-23, CHS Mobile Int Health Care Inc, 280 Calkins Rd Rochester, NY 14623. Property Location: 178 Ballantyne Rd Tax Year: 2023 Amount of Taxes Currently Due: \$6,102.95. Amount of Corrected Taxes Due: \$125.69. Amount of Taxes to be Cancelled: \$5,977.26.** Due to a clerical error, the property exemption code was not added to the 2022 final roll. This resulted in an incorrect assessment value being used on the 2023 Town/County tax bill.

**Town of Gates: Tax Account No. 118.05-1-15, USRE Manitou LLC, 9830 Colonnade Blvd Ste 600, San Antonio, TX 78230. Property Location: 2600 Manitou Rd Tax Year: 2023 Amount of Taxes Currently Due: \$4,343,079.77. Amount of Corrected Taxes Due: \$4,193,226.16. Amount of Taxes to be Cancelled: \$149,853.61.** Due to a clerical error, the school taxes were relieved incorrectly to the 2023 tax bill. This error resulted in an incorrect charge of interest to the 2023 Town/County tax bill.

By Legislators \_\_\_\_\_ and \_\_\_\_\_

Intro. No.  
RESOLUTION NO. \_\_\_\_ OF 2023

**DIRECTING CORRECTION, CANCELLATION AND LEVY OF CERTAIN MONROE COUNTY TAXES IN THE TOWNS OF CHILI AND GATES.**

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. The Director of Finance - Chief Financial Officer is hereby authorized and directed to cancel certain Monroe County taxes as set forth and levied against the following properties:

<u>Town/Village</u>	<u>Tax Account #</u>	<u>Year</u>	<u>Amount Currently Due</u>	<u>Amount of Corrected Tax</u>	<u>Amount of Taxes To Be Cancelled</u>
Town of Chili	147.03-1-23	2023	\$6,102.95	\$125.69	\$5,977.26
Town of Gates	106.79-1-14	2023	<u>\$4,343,079.77</u>	<u>\$4,193,226.16</u>	<u>\$149,853.61</u>
			\$4,349,182.72	\$4,193,351.85	\$155,830.87

Following are the assessed owners:

<u>Tax Account Number</u>	<u>Name and Mailing Address</u>
147.03-1-23	CHS Mobile Int Health Care Inc 280 Calkins Rd Rochester, NY 14623
106.79-1-14	USRE Manitou LLC 9830 Colonnade Blvd Ste 600 San Antonio, TX 78230

Section 2. The Controller is hereby authorized and directed to draw an order on the Director of Finance - Chief Financial Officer payable from the Erroneous Assessment Account for the sum of \$155,830.87.

Section 3. The Director of Finance - Chief Financial Officer is authorized and directed to levy the following amount against the following accounts:

Monroe County	\$151,090.50
County Services	\$174.09
Town of Chili	\$817.89
Wheatland School District	\$3,502.94
Chili Fire Protection	\$235.44
CHS Ambulance	<u>\$10.01</u>
	\$155,830.87

Section 4. The Application for Corrected Real Property Tax, and duplicate copy thereof, for the tax account number set forth in Section 1 hereof is marked approved, and the correct extension of taxes in the amount set forth in Section 1 hereof is entered on each such application and duplicate copy thereof.

Section 5. It is hereby ordered that the corrected taxes for said tax account number is in the amount set forth in Section 1 hereof, and the officer having jurisdiction of the tax roll is hereby directed to so correct such roll.

Section 6. The Director of Real Property Tax Services is hereby authorized and directed to transmit immediately to the officer having jurisdiction of the tax roll a certified copy of this resolution and the original of each application that has been marked approved, and also to mail to the applicants a notice of approval for each application that has been marked approved.

Section 7. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Ways and Means Committee; March 28, 2023 - CV:  
File No.

ADOPTION: DATE: \_\_\_\_\_ VOTE: \_\_\_\_\_

ACTION BY THE COUNTY EXECUTIVE:

APPROVED: \_\_\_\_\_ VETOED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATED: \_\_\_\_\_ EFFECTIVE DATE OF RESOLUTION \_\_\_\_\_



*Office of the County Executive*  
Monroe County, New York

**Adam J. Bello**  
*County Executive*

<b>OFFICIAL FILE COPY</b>
No. <u>230093</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>WAYS &amp; MEANS -L</b>

March 10, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Erroneous Assessment - Refund

Honorable Legislators:

I recommend that Your Honorable Body approve the refund and levy of a change of assessment due to a clerical error; the exemption status was omitted from the final assessment roll, resulting in an incorrect assessment in the Town of Chili as per the attached list prepared by the Department of Finance, Real Property Tax Services.

The refund is requested because the incorrect assessment was used on the tax roll.

No additional net County support is required in the current Monroe County Budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello  
Monroe County Executive

Listed below is pertinent information from an application for the refund of property taxes. The Real Property Tax Service Agency has the original application and support material available for review if needed. I am recommending the correction and refund of these Monroe County taxes because the same is erroneous. Listed below is the applicant's name, address, property location, tax year(s), tax account number, refund amount and reason for correction.

**Town of Chili: Tax Account No. 144.08-1-6.4, Hubbard Spring HDFC Inc., 150 French Rd Rochester, NY 14618. Property Location: 165 Union Square Blv Tax Year: 2023 Amount of Taxes Currently Due: \$92,285.98. Amount of Corrected Taxes Due: \$5,586.65. Amount of Taxes to be Cancelled: \$86,699.33.** Due to a clerical error, the property exemption code was not added to the 2022 final roll. This resulted in an incorrect assessment value being used on the 2023 Town/County tax bill.

**Town of Chili: Tax Account No. 144.08-1-6.14, Hubbard Spring HDFC Inc., 150 French Rd Rochester, NY 14618. Property Location: 154 Union Square Blv Tax Year: 2023 Amount of Taxes Currently Due: \$60,829.46. Amount of Corrected Taxes Due: \$3,727.21. Amount of Taxes to be Cancelled: \$57,102.25.** Due to a clerical error, the property exemption code was not added to the 2022 final roll. This resulted in an incorrect assessment value being used on the 2023 Town/County tax bill.

The necessary procedure to be followed by the Monroe County Legislature regarding this refund is for that body, by resolution, to approve this application, to authorize and direct the Controller to draw an order on the Director of Finance payable from the Erroneous Assessment Account for the heretofore stated sums and to authorize and direct the County Director of Real Property Tax Services to mail a duplicate copy of the approved application to said taxpayer.

RESOLUTION NO. \_\_\_\_ OF 2023

**DIRECTING THE REFUND OF CERTAIN MONROE COUNTY TAXES LEVIED AND COLLECTED AGAINST PROPERTY IN TOWN OF CHILI.**

BE IT RESOLVED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. A portion of the Monroe County taxes in the following amounts shall be refunded:

<u>Year</u>	<u>Amount</u>	<u>City or Town</u>	<u>Tax Acct. No.</u>	<u>Refunded To:</u>
2023	\$57,102.25	Town of Chili	144.08-1-6.14	Hubbard Spring Housing Dev 150 French Rd Rochester, NY 14618
2023	\$86,699.33	Town of Chili	144.08-1-6.4	Hubbard Spring Housing Dev 150 French Rd Rochester, NY 14618

Section 2. The Controller is hereby authorized and directed to draw an order on the Director of Finance - Chief Financial Officer payable from the Erroneous Assessment Account for the total sum of \$143,801.58 payable to the above named person(s) in the above listed amount.

Section 3. The following amount shall be levied against the following account:

<u>Accounts</u>	<u>Amounts</u>
Monroe County	\$30,733.37
County Services	\$4,325.69
Town of Chili	\$20,412.55
Churchville Chili School District	<u>\$88,329.97</u>
	\$143,801.58

Section 4. The Application for Refund of Real Property Taxes, and duplicate copies thereof, for the tax account number set forth in Section 1 hereof, are hereby marked approved, and the amount of the refund set forth in Section 1 hereof are hereby entered on each such application and duplicate copy thereof.

Section 5. The Director of Real Property Tax Services is hereby authorized and directed to mail to the applicant the duplicate copy of each application that has been marked approved.

Section 6. This resolution shall take effect in accordance with Section C2-7 of the Monroe County Charter.

Ways and Means Committee; March 28, 2023 -CV:  
File No.

ADOPTION: DATE: \_\_\_\_\_

VOTE: \_\_\_\_\_

ACTION BY COUNTY EXECUTIVE

APPROVED: \_\_\_\_\_

VETOED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

EFFECTIVE DATE OF RESOLUTION: \_\_\_\_\_



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

March 10, 2023

<b>OFFICIAL FILE COPY</b>
No. <u>230094</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>PUBLIC SAFETY -L</b>
<b>WAYS &amp; MEANS</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Authorize a Contract with Squad 9, LLC for Rochester Threat Advisory Committee Program Management

Honorable Legislators:

This matter is being referred to Your Honorable Body at the request of Sheriff Todd K. Baxter.

I recommend that Your Honorable Body authorize a contract with Squad 9, LLC for Rochester Threat Advisory Committee ("ROCTAC") Program Management, in an amount not exceed \$50,000 for the period of January 1, 2023 through September 30, 2024.

Squad 9, LLC will provide program management for the Rochester Threat Advisory Committee. Program Management will allow a central point of information coordination for the ROCTAC Team. Squad 9, LLC will conduct case review, update cases, implement a communication, marketing and training plan along with increasing the awareness of ROCTAC in the community. Squad 9, LLC will also coordinate ROCTAC cases and data collection.

Funding for this project is provided by the NYS Division of Homeland Security and Emergency Services ("DHSES"), FY22 TVTP grant and a single source request was approved by NYS DHSES this contract.

**The specific legislative action required is to authorize the County Executive, or his designee, to execute a contract, and any amendments thereto, with Squad 9 LLC, 65 Falling Brook Road, Fairport, New York 14450, for Rochester Threat Advisory Committee Program Management in the amount of \$50,000 for the period of January 1, 2023 through September 31, 2024.**

This action is a Type II Action pursuant to 6 NYCRR § 617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.



Funding for this contract is included in the 2023 operating budget of the Sheriff's Office, fund 9300, funds center 3803010000, Police Bureau Administration. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Squad 9, LLC, nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Kevin Black  
Joseph Testani

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
County Executive

March 10, 2023

<b>OFFICIAL FILE COPY</b>	
No.	<b>230095</b>
Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
<b>WAYS &amp; MEANS</b>	<b>-L</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Authorization to Enter into Three Settlement Agreements in the New York Coordinated Opioid Litigation (Supreme Court, Suffolk County Index No. 400000/2017)

Honorable Legislators:

I recommend that Your Honorable Body authorize settlement agreements to recover funds from three national retail chain pharmacies, Walgreens, CVS, and Walmart, in connection with the New York Coordinated Opioid Litigation, *In re Opioid Litigation* (Supreme Court, Suffolk County Index No. 400000/2017) and the national settlement agreements reached with these pharmacies. Through these settlements, Monroe County will receive additional funds to address the opioid crisis in our community.

Your Honorable Body has previously authorized settlements with several opioid manufacturers and distributors. This round of settlements addresses the responsibility of several major national retail pharmacy chains. Pursuant to these nation-wide settlement agreements, Walgreens will pay approximately \$5.7 billion over 15 years, CVS will pay approximately \$5 billion over ten years, and Walmart will pay approximately \$3 billion over 6 years.

Under the terms of the settlement, Monroe County will receive up to \$2,382,816.76 from Walgreens, \$2,219,665.82 from CVS, and \$1,403,151.82 from Walmart, each paid over the term of the settlement agreements. As with the prior opioid settlements, the total amount the defendants are obligated to pay to participating municipalities is dependent on the level of participation by municipalities in the settlement agreement. Monroe County will receive the maximum settlement value if the maximum participation threshold is met. Like prior settlements, these settlements technically consist of both funds restricted to use in combating the opioid epidemic and unrestricted funds, but Monroe County will place all settlement proceeds in a trust fund dedicated to responding to the opioid epidemic and the ongoing harm it is causing our community.

Both Monroe County's outside counsel for the opioid litigation, Simmons Hanly Conroy, and the New York Attorney General on behalf of the State of New York have approved this settlement.

**The specific legislative actions required are:**

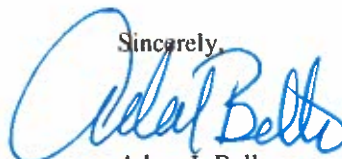
1. Authorize the settlement and release of the County's claims in *In re Opioid Litigation* (Supreme Court, Suffolk County Index No. 400000/2017) against Walgreen Co., CVS Health Corporation, CVS Pharmacy, Inc., Walmart, Inc., and other affiliated entities as defined in the applicable nation-wide settlement agreements.
2. Authorize the County Executive, or his designee, to execute and deliver any and all documents necessary to effectuate such settlements.

The legislative action requested in this referral is not an "Action," as that term is defined in 6 NYCRR § 617.2(b), and is not subject to review under the State Environmental Quality Review Act.

These contracts are revenue generating and no net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body. I request that this referral be considered in Executive Session, pursuant to Public Officer's Law § 105(1)(d).

Sincerely,



Adam J. Bello  
Monroe County Executive



# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

March 10, 2023

<b>OFFICIAL FILE COPY</b>
No. <u>230006</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>WAYS &amp; MEANS -L</b>

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Confirmation of the Appointment of the Director of the Office of Diversity, Equity and Inclusion - Chief Diversity Officer

Honorable Legislators:

I recommend that Your Honorable Body confirm the appointment of David C. Scott as the Director of the Office of Diversity, Equity and Inclusion - Chief Diversity Officer, effective March 13, 2023, pursuant to Section C2-6(C)(9) of the Monroe County Charter and Section A4-3 of the Monroe County Administrative Code.

Since November of 2012, Mr. Scott has held the position of Director of Diversity, Equity and Inclusion at the Roswell Park Comprehensive Cancer Center ("Roswell Park") in Buffalo, New York. During his tenure at Roswell Park, Mr. Scott lead a staff of four professional level employees who were responsible for creating Roswell Park's Diversity, Equity and Inclusion policies. Since 2014, Roswell Park has exceeded goals set by the New York State Empire State Development for Minority and Women Owned Business Enterprises. In 2019, Roswell Park was recognized by Forbes Magazine as one of the best employers for diversity. A copy of Mr. Scott's resume is attached for your review.

Mr. Scott is well qualified to be the Director of the Office of Diversity, Equity and Inclusion. He has a proven track record as a Diversity, Equity and Inclusion professional and has excelled in creating and implementing Diversity, Equity and Inclusion strategies for the hiring and retention of a diverse workforce.

**The specific legislative action required** is to confirm the appointment of David C. Scott as the Director of the Office of Diversity, Equity and Inclusion - Chief Diversity Officer, pursuant to Section C2-6(C)(9) of the Monroe County Charter and Section A4-3 of the Monroe County Administrative Code, effective March 13, 2023.

This confirmation will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello  
Monroe County Executive

## David Clarence Scott, MS, CDP®, CDE®

### Summary of Qualifications:

Diversity executive with 10+ years of leading DEI initiatives with tangible results in hiring and retaining diverse staff, faculty, and students. I have collaborated with the Director of Talent Acquisition and the Chief Academic Officer at Roswell Park regarding recruitment and retention strategies for diverse employees and students, facilitated cultural and unconscious bias training for managers and faculty, and hosted cultural celebrations. My greatest strength is in building partnerships with internal and external stakeholders. I am dedicated to community service with extensive volunteer and community outreach experience.

### Relevant Experience:

**Roswell Park Comprehensive Cancer Center – Buffalo, New York**

*Director, Diversity, Equity & Inclusion* (11/12 – Present)

*Interim Director, Diversity & Inclusion* (3/12 – 11/12)

*Diversity Program Manager* (7/11 – 3/12)

*Roswell Park Comprehensive Cancer Center is America's first cancer center. Roswell has successfully maintained an exemplary leadership role in setting the national standards for cancer care, research, and education.*

- Lead a staff of 4 professional level employees, responsible for creating and updating institute wide policies related to DEI.
- Manage portfolio of external diversity relationships; coordinate with community partners to set annual strategy and employment targets; work with purchasing and facilities teams to increase supplier diversity at RPCCC specifically to reach minority, women, and veteran owned business goals.
- **RPCCC has exceeded goals set by New York State Empire State Development of 30% for spend with Minority and Women Owned Business Enterprises (MWBES) since 2014.**
- Handle investigations for complaints of discrimination, sexual harassment, and reasonable accommodation for Americans with Disabilities Act (ADA) claims.
- Administer organizations Corporate Social Responsibility Program. Created a Diversity Advisory Board consisting of members of various cultural, religious, and underrepresented groups.
- Collaborates with RPCCC's Employment team to market the organization to attract diverse talent via recruiting and non-recruiting events, e.g., college career days, educational fairs and diversity workshops.
- Minority new hires have been above 25% every year since 2012 and the majority have been in professional, clinical and research positions. **Recognized by Forbes Magazine as one of the best employers for Diversity in 2019. Diversity achievements have also been highlighted in the Buffalo News, Buffalo Business First and Panorama Hispano.**
- **Created a paid internship program in partnership with the City of Buffalo for minority and other underrepresented groups, we hire 100 youth every summer.**
- Develops and executes RPCCCs Affirmative Action Program, compiles EEO-1 and VETS 4212 reports to federal government.
- Facilitate RPCCCs Diversity Training Academy of 7 courses, co-created Career Development Academy. Consistently rated with high scores and exceptional feedback on training delivered.
- Responsible for communications strategy for the Office of Diversity and Inclusion for internal and external publication.
- Assist employees and community members who are interested in employment and promotional opportunities at RPCCC with career development, resume writing, interviewing skills and networking opportunities.
- Provide mentorship and financial support for 12 employee resource groups.

**David Clarence Scott, MS, CDP®, CDE®**

**Uni-Select – Amherst, New York**

***HR Generalist, Special Projects (6/10 – 7/11)***

*Uni-Select is the largest independent automotive parts distributor in the United States and Canada with over 300 locations throughout both countries: 62 distribution centers and 288 corporate stores.*

- Managed projects involving compensation, benefits, employee relations, recruiting, employee relocations, training, and development. Handled employee investigations for 288 corporate stores.
- Modified or created policies, designed, and facilitated training regarding policies and procedures.
- Lead the Employee Activities Committee; we planned all corporate functions including the annual holiday luncheon, annual company picnic, cultural events and community involvement activities.
- Created all marketing materials for Employee Activities Committee.
- Managed all company-wide employee recognition programs (Value Creator, Way to Go! And Employee Anniversary Program).

**Fiserv Lending Solutions - Amherst, New York/King of Prussia, Pennsylvania**

***Associate Services Recruiter (11/05 – 6/08)***

*Fiserv specializes in Business Process Outsourcing for the Financial and Healthcare Industries.*

- Managed the recruitment function for Amherst, NY and King of Prussia, PA, supervised Recruitment Administrator, and managed department budget.

**Univera Healthcare, An Excellus Company – Williamsville, New York**

***Human Resource Generalist (7/04 – 11/05)***

*Univera Healthcare is a non-profit health plan. The Human Resources Department assists employees of Univera Healthcare and The Lifetime Health Medical Groups 6 centers in Western New York.*

- Facilitated New Hire Orientations for employees and Take the Lead Training Seminars for management.
- Created and executed Affirmative Action plans and diversity recruitment initiatives; performed statistical analysis of the plan to positions filled.

**Burns Personnel, Inc. – Rochester, New York**

***(1/00 – 2/04)***

*Burns Personnel is a staffing Agency in Rochester, New York. Burns specializes in HR Consulting, Executive/Technical Recruiting and supplemental staffing. Burns Personnel is contracted to assist with outsourced recruitment for Kodak.*

***On-site Consultant to Eastman Kodak's Staffing/Human Resources Office (5/03 - 2/04)***

- Sourced for internal/external talent to fill exempt, non-exempt, technical, and executive positions for Kodak offices and plants nationwide.

***On-site Placement Supervisor/Kodak's America's Call Center and Service Repair Center (1/00 – 5/03)***

- Recruited and managed contract-to-hire labor workforce for 14 managers, there were consistently 100 to 120 contract employees on board.

## David Clarence Scott, MS, CDP®, CDE®

### **Bryant & Stratton College**

**Adjunct Instructor** (1/98-12/03)

Courses Taught: Human Relations for Careers, Interpersonal Development, Career Management, Internship Seminar, Business Principles

**Career Services Representative** (3/98-1/00)

**Financial Services Counselor** (9/97-3/98)

### Computer Experience:

*Microsoft Word, PowerPoint, Access, Excel, SAP, Outlook, Banner, Angel, Lotus notes, Internet, Citrix, Lawson, Workday*

### Volunteer Experience:

Member, Board of Directors – Minority Bar Association of Western New York (2022 - Present)

Member, Board of Directors – Buffalo Black Radio Collective Museum of History (2021 – Present)

Member, Board of Directors – Evergreen Health Services (2013 – Present)

Member, Board of Directors – University at Buffalo, Educational Opportunity Center (2013-Present)

### Awards and Recognition:

**Appreciation Award – Keynote Speaker – Men of Integrity Awards 2021**

(Certificate of recognition in addition to the award from the comptroller for the City of Buffalo)

**Michael Jackson Award for Diversity & Inclusion 2021-Power 96.5 WUFO Radio**

**Mentoring Day Appreciation Award 2018 – Western New York Employment Consortium**

**Lighthouse of Partnership Award 2018-FruitBelt Coalition AKA Fruit of the City**

(Certificate of recognition in addition to the award from New York State Senator, Tim Kennedy)

**Global Diversity & Inclusion Leadership Award 2017 – World Diversity Congress – Mumbai, India**

**Diversity Leadership Award – Men of Integrity Awards 2015**

**Friend of UBEOC Award – University at Buffalo Educational Opportunity Center 2015**

**Caring for Community Award – Mary B. Talbert Civic Association 2015**

(New York State Legislative Resolution in addition to the award)

**Black Achievers' Award – 1490 Enterprises, Inc. 2012**

(Certificate of merit in addition to the award from Erie County Legislature, Betty Jean Grant)

**Appreciation Award for fostering inclusion for all employees – Eastman Kodak 2003**

### Education and Training:

**Buffalo State College, Buffalo, New York – Master of Science, December 2009**

Major: Adult Education, Concentration: Human Resource Development, GPA: 3.69

**State University of New York at Potsdam, New York – Bachelor of Arts, December 1995**

**Major: Economics, GPA: 3.12 - Luleå Tekniska Universitet, Luleå, Sweden – Exchange**

**Student, May 1995-December 1995 - Major: International Business, 30 credit hours completed**

**Academic Awards:** Inducted into Omicron Delta Epsilon-the International Honors Society for Economics. Student of the Year, Collegiate Science & Technology Entrance Program (C-STEP)

### Certifications:

**Certified Diversity Professional (CDP®), 12/30/22 – Institute for Diversity Certification**

**Certified Diversity Executive (CDE®), 2/13/23 – Institute for Diversity Certification**





# Office of the County Executive

Monroe County, New York

Adam J. Bello  
County Executive

March 10, 2023

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Enact a Local Law Entitled "Waiver of Residency Requirement for Monroe County Road Patrol Deputies"

Honorable Legislators:

This matter is being jointly submitted by myself and Sheriff Todd K. Baxter. I recommend that Your Honorable Body enact a local law entitled "Waiver of Residency Requirement for Monroe County Road Patrol Deputies."

Over the past five years, the pool of applicants for the position of Monroe County Deputy Sheriff-Road Patrol ("Road Patrol Deputy") has significantly decreased. Currently, Road Patrol Deputies are required to reside in Monroe County. All other law enforcement agencies in Monroe County allow their officers to reside outside of the County or the jurisdiction where they serve. Because of this requirement, Monroe County loses highly-qualified applicants to other local police agencies. Lateral candidates, many of whom have established homes and children in local schools, are reluctant to consider transferring to the Monroe County Sheriff's Office because of the residency requirement.

The proposed local law will help ease staffing levels among Road Patrol Deputies and allow deputies to reside in Monroe County or any other adjoining county. Furthermore, this local law will enable the Sheriff's Office to be competitive with other local law enforcement agencies in the recruitment of qualified Road Patrol Deputies.

This action is a Type II Action pursuant to 6 NYCRR §617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Enactment of this Local Law will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable body.

Sincerely,

Adam J. Bello  
Monroe County Executive

<b>OFFICIAL FILE COPY</b>
No. <u>230037</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>AGENDA/CHARTER -L</b>
<b>PUBLIC SAFETY</b>
<b>WAYS &amp; MEANS</b>



By Legislators \_\_\_\_\_ and \_\_\_\_\_

Intro No. \_\_\_\_\_

LOCAL LAW NO. \_\_\_\_ OF 2023

**ENACT A LOCAL LAW ENTITLED “WAIVER OF RESIDENCY REQUIREMENT FOR MONROE COUNTY ROAD PATROL DEPUTIES”**

BE IT ENACTED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

**Section 1.** A new chapter shall be added as Chapter 391 of the Monroe County Code entitled “Waiver of Residency Requirement for Monroe County Road Patrol Deputies” and shall read as follows:

**§ 1 Definitions.** Defined terms used in this local law shall have the same meaning as ascribed to them below:

**COUNTY** shall mean Monroe County.

**ROAD PATROL DEPUTY** shall mean an individual employed by the Monroe County Sheriff’s Office as a Deputy Sheriff-Road Patrol.

**§ 2 Residency Requirement.** Public Officers Law § 3, as amended or changed, is hereby amended and superseded in its application to the County as follows: provisions of Public Officers Law § 3, as amended or changed, requiring a person to be a resident of the political subdivision or municipal corporation of the state for which he or she shall be chosen or which his or her official functions are required to be exercised, shall not prevent a person from holding the position of Deputy Sheriff-Road Patrol, provided that such person resides in Monroe County or any adjoining county within New York.

**Section 2.** If any clause, sentence, paragraph, subdivision, section, or part of this law or the application thereof to any person, individual, corporation, firm, partnership, entity, or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

**Section 3.** This local law shall take effect in accordance with the provisions of the Municipal Home Rule Law and the Monroe County Charter.

\_\_\_\_\_ Committee; \_\_\_\_\_, 2023 - CV:  
File No. 23-\_\_\_\_.LL

ADOPTION: Date: \_\_\_\_\_ Vote: \_\_\_\_\_

ACTION BY THE COUNTY EXECUTIVE

APPROVED: \_\_\_\_\_ VETOED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

EFFECTIVE DATE OF LOCAL LAW: \_\_\_\_\_



# Office of the County Executive

Monroe County, New York

**Adam J. Bello**  
*County Executive*

March 10, 2023

<b>OFFICIAL FILE COPY</b>
No. <u>230098</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
<b>WAYS &amp; MEANS</b> -L

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Amend the 2023-2028 Capital Improvement Program and the 2023 Capital Budget to Add a Project Entitled "ERP System Replacement" and Authorize an Interfund Transfer

Honorable Legislators:

I recommend that Your Honorable Body amend the 2023-2028 Capital Improvement Program and the 2023 Capital Budget to add a project entitled "ERP System Replacement" in the amount of \$9,500,000 and authorize an interfund transfer for the project in the amount of \$9,500,000.

Monroe County's current Enterprise Resource Planning ("ERP") system, SAP, was acquired in 2004 and put into production in 2005. After eighteen years, significant customization, and numerous upgrades, the system has reached the end of its serviceable useful life. Procurement for a replacement system has begun with the assistance of our contracted ERP advisors, Avero, LLC, and County staff from several administrative and operating departments are evaluating the solicited proposals that have been received.

The purpose of this capital project is to secure authorization for the necessary professional services to appropriately configure a new ERP system for County use, allow for sufficient data migration from SAP and accessible archived data for historical data that will not migrate, provide connectivity solutions for other existing County systems that will continue to operate outside of the ERP environment, provide the requisite employee training prior to full system production, and provide post-production support.

Upon selection of a new ERP system, we will request authorization from Your Honorable Body to enter into agreements for ERP system licensing and professional services for system implementation.

This project is scheduled to be considered by the Monroe County Planning Board at its March 23, 2023 meeting.

**The specific legislative actions required are:**

1. Amend the 2023-2028 Capital Improvement Program to add a project entitled "ERP System Replacement," in the amount of \$9,500,000.
2. Amend the 2023 Capital Budget to add a project entitled "ERP System Replacement," in the amount of \$9,500,000.

3. Appropriate fund balance in the amount of \$9,500,000 and authorize its transfer from general fund 9001 to the capital fund to be created for the project entitled "ERP System Replacement."

This action is a Type II Action pursuant to 6 NYCRR §617.5(c)(26) ("routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment") and is not subject to further review under the State Environmental Quality Review Act.

Funding for this project, consistent with authorized uses, will be included in the capital fund to be established once the interfund transfer is approved, and any other capital fund(s) created for the same intended purpose.

The interfund transfer will require \$9,500,000 of net County support for which the appropriation of fund balance is requested.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Adam J. Bello  
Monroe County Executive

AJB:db