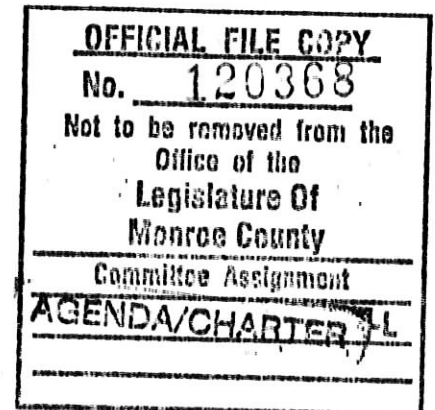




Monroe County Legislature

CARRIE M. ANDREWS
DEMOCRATIC MINORITY LEADER

CARRIE M. ANDREWS
LEGISLATOR - DISTRICT 21
50 ROSEVIEW AVENUE
ROCHESTER, NEW YORK 14609
OFFICE (585) 753-1940
EMAIL carrie_andrews@hotmail.com



December 10, 2012

To The Honorable
Monroe County Legislature
389 West Main Street
Rochester, New York 14614

Re: Restoring Accountability to the Monroe County Budget

Honorable Legislators:

In the fall of 2004, this community protested a controversial proposal from the County Administration to push the budget submission date from early October to mid-November. In response, a bipartisan group of legislators stood up for their constituents' interests and defeated the proposal.

In 2006, the same proposal was submitted again, this time by the President of the Legislature, asserting that this rule change was essential to take "politics" out of the budget process. By all accounts, this policy has not taken "politics" out of the budget process, but it has taken *transparency* and *accountability* out of the budget process. Moving the county budget release date past Election Day significantly reduces the opportunity for public review and permits county officials to evade accountability at the ballot box. Under this policy, our constituents - Monroe County's voters - are asked to go to the polls and cast votes for county officials without even knowing the County's fiscal plan and policy directives for the coming year. Taxpayers vote without knowing what the property tax rate will be, what programs will see spending increases or cuts, and without knowing if their representatives supported or objected to a tax increase or cut.

The County's Finance Department has clearly demonstrated its ability to construct a complete budget before Election Day, as 30 of the past 33 budgets have been submitted before November. There is simply no good reason to postpone the release of the budget. However, there are many good reasons to release the county budget to the Legislature and public as early as possible: freedom of information, public comment, vigorous legislative debate, taxpayer protection, fiscal responsibility, transparency of government,

answerability and accountability. Recently, there has been community outcry about the snow tax included in the 2013 proposed budget. There is little doubt that this provision would not have been included in the budget if it had been released before the 2012 elections.

Therefore, we propose that this Honorable Body enact a local law to amend the Monroe County Administrative Code & Charter to change the budget deadline submission date to the second Tuesday in October.

The specific legislative actions required are:

1. Schedule and hold a public hearing on this proposed local law.
2. Enact a local law amending the Monroe County Administrative Code & Charter, as attached.

This proposed local law shall have no impact on the revenues and/or expense of the 2012 Monroe County Budget. This proposed local law shall change only the budget submittal date and shall not be construed to directly alter any expenses and/or revenues contained in such budget.

Respectfully Submitted,



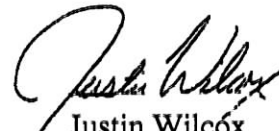
Carrie M. Andrews
Democratic Leader



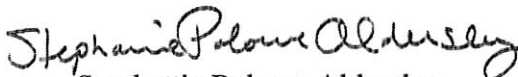
Willie Joe Lightfoot
Assistant Minority Leader



Cynthia W. Kaleh
Assistant Minority Leader



Justin Wilcox
Legislator - District 14



Stephanie Polowe Aldersley
Legislator - District 16



Ted O'Brien
Legislator - District 17



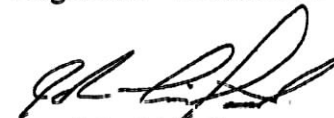
Glenn J. Gamble
Legislator - District 22



Paul E. Haney
Legislator - District 23



Joshua Bauroth
Legislator - District 24



John Lightfoot
Legislator - District 25

A handwritten signature in black ink, appearing to read "Michael Patterson", with a horizontal line extending to the right.

Michael Patterson
Legislator – District 29

By Legislators _____ and _____

Intro. No. _____

LOCAL LAW NO. _____ OF 2011

A LOCAL LAW ENTITLED "RESTORING THE BUDGET SUBMISSION DEADLINE DATE"

BE IT ENACTED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. Section §A6-9 of the Administrative Code of Monroe County is hereby amended to read as follows:

§A6-9. Submission of annual budget to County Legislature.
As required by § C4-2, of the Charter, on or before ~~November 15~~ the second Tuesday in October of each year, the County Executive shall submit to the County Legislature the proposed annual budget, including both the proposed operating budget and the proposed capital budget for the ensuing fiscal year, a summary of the approved capital improvement program for the ensuing six (6) fiscal years, summaries of the budgets of the Monroe Community Hospital, the Monroe Community College and all-authorized agencies for which funds are proposed to be appropriated, together with an accompanying budget message as prescribed by § A6-10 of this code.

Section 2. Section § A6-12 of the Administrative Code of Monroe County is hereby amended to read as follows:

§ A6-12. Public hearing.
Pursuant to § C4-3 of the Charter, before the final adoption of the annual budget, the County Legislature shall hold a public hearing or hearings on the proposed annual budget, as submitted by the County Executive. A summary of the annual budget, as submitted, shall be published at least once in one or more daily newspapers of general circulation in the County, which publication shall be made at least ~~five (5)~~ ten (10) days before the date set for the first hearing. The notice of any public hearing shall state the time, place and purpose of such hearing. Said notice shall also include the salaries of County Legislators as prescribed in § C2-11A of the Charter. Said notice shall be published at least once in one or more daily newspapers of general circulation at least ~~five (5)~~ ten (10) days before the date of the hearing. In addition, notices shall be sent to persons or organizations requesting such notices in writing. At such hearing, any person may be heard for or against the proposed annual budget submitted by the County Executive or any item thereof.

Section 3. Section §C4-2A of the Monroe County Charter is hereby amended to read as follows:

§C4-2. Submission of annual budget.
A. Annual budget defined. On or before ~~November 15~~ the second Tuesday in October, the County Executive shall submit to the County Legislature the proposed annual budget for the ensuing fiscal year, which budget shall include:
(1) The proposed operating budget, which shall contain all estimated expenditures and revenues for the fiscal year for operating purposes, payments due for debt service and that portion of expenditures for capital projects to be funded from current revenues. The proposed operating budget shall also, contain the basis for estimates of yields of existing and authorized revenue sources.
(2) The proposed capital budget, as defined in § C4-11A of this charter.

- (3) A summary of the approved capital improvement program for the ensuing six years.
- (4) Summaries of the budgets of the Monroe Community Hospital, the Monroe Community College and all authorized agencies for which funds are proposed to be appropriated.
- (5) The budget message, as specified in § A6-1O of the Administrative Code.

Section 4. Section §C4-3 of the Monroe County Charter is hereby amended to read as follows:

§ C4-3. Public hearing.

Final action shall not be taken on the proposed annual budget until at least one public hearing has been held thereon after ~~five (5)~~ ten (10) days' notice. It shall be the duty of the County Legislature to arrange for and hold such hearing or hearings. A summary budget, as submitted by the County Executive, shall be published at least once in one or more daily newspapers of general circulation in the County, which publication shall be made at least ~~five (5)~~ ten (10) days before the date set for the first hearing.

Section 5. Section §C4-4 of the Monroe County Charter is hereby amended to read as follows:

§C4-4. Adoption of annual budget.

A. The County Legislature, in considering the proposed annual budget submitted by the County Executive, may delete, revise, alter, increase or decrease the items of expenditure, except for debt service, in the operating or capital budgets; provided, however, that no capital project shall be added to the operating or capital budgets until it has first been reviewed by the County Executive and the Planning Board. The County Legislature shall refer any such proposed additions to the County Executive and the Planning Board for such review and recommendations. Such review shall take place within 10 days after the receipt of such referral, provided that if the recommendations of the County Executive and the Planning Board are not received by the County Legislature within such period of time, the Legislature may proceed to act on such proposed addition or additions as it deems appropriate. The Legislature shall have the power to add revenue sources or increase rates of nonproperty taxes, fees and charges as authorized by applicable state law; provided, however, that it shall not alter the estimates of yields of existing and authorized revenue sources as submitted by the County Executive. No later than the 15th day of November the County Legislature shall meet for the purpose of deliberating upon the adoption of the budget.

B. If the budget is passed by the County Legislature with no changes from the budget as submitted by the County Executive, such budget shall be deemed to have been adopted without any further action by the County Executive. If, however, the budget as passed by the County Legislature contains any such changes, such changes shall be presented forthwith by the Clerk of the Legislature to the County Executive, but not later than the second Tuesday in December 16th, for his or her consideration of such changes.

C. The County Executive may approve or object to any one or more of such changed items. If the County Executive approves all of such changes, he or she shall affix his or her signature to a statement, and return the budget and such statement to the Clerk of the Legislature within 48 hours after his or her receipt of such changes. The budget, including all of such changes as part thereof, shall then be deemed to have been adopted. If the County Executive objects to any one or more of such changed items, he or she shall append to the budget a statement of the changed items to which he or she objects with the reasons for the objections and shall return the budget with his or her objections to the Clerk of the Legislature within 48 hours after his or her receipt of such changes. If a budget with changes made by the County Legislature is not returned by the County Executive to the Clerk of the Legislature, either approving such changes or objecting to one or more of such changed items, within 48 hours after its receipt by the County Executive, said budget shall be deemed to have

been adopted as submitted by the Legislature to the County Executive. All actions to be performed within a forty-eight-hour period shall be performed within 48 hours regardless of whether the forty eight-hour period expires upon a Saturday, Sunday, or holiday.

D. Upon timely receipt by the Clerk of the Legislature from the County Executive of a budget with a statement of changed items to which he or she objects with the reasons for the objections, the Clerk shall forthwith give notice to all Legislators of a special meeting of the Legislature, to be held within 48 hours after receipt by the Clerk of such budget and statement of objections, to reconsider the changes objected to. Upon convening such meeting, the County Legislature shall enter the County Executive's objections upon its journal and proceed to reconsider each of the changes so objected to. Only one vote shall be taken on each such item to be reconsidered. If, upon such reconsideration, 3/5 of the whole number of members of the County Legislature vote to approve such changes, or any of them, the budget with any such changes so approved, together with any such changes not so objected to by the County Executive, shall be deemed to have been adopted. If the County Legislature fails to meet or fails to reconsider the changed items objected to by the County Executive, within 48 hours after receipt by the Clerk of the Legislature of the budget and statement of objections from the County Executive, the budget as submitted by the County Executive with the changes made by the Legislature which have not been objected to by the County Executive shall be deemed to have been adopted. ~~All actions to be performed within a forty-eight hour period shall be performed within 48 hours regardless of whether the forty eight hour period expires upon a Saturday, Sunday, or holiday.~~

E. If a budget has not been passed by the County Legislature, either with or without changes to the budget submitted by the County Executive, on or before the ~~second-last~~ Tuesday in ~~December~~ November, the Legislature shall convene each and every day thereafter, including Saturdays, Sundays and holidays, to pass the budget. Such sessions shall be for a minimum of two hours each day, the specific times to be set by the President of the Legislature, and shall continue daily until a budget is passed or until and including ~~16th~~ the second Tuesday in December, whichever occurs first.

F. If a budget has not been passed by the County Legislature on or before ~~16th~~ the second Tuesday in December and the Legislature has not agreed upon any changes to the budget as submitted by the County Executive, the budget as submitted by the County Executive shall be deemed to have been adopted. If, however, a budget has not been passed by the Legislature by said date but one or more changes have been agreed upon by the Legislature, the Clerk of the Legislature shall forthwith transmit all of said changes to the County Executive for his or her consideration. The County Executive shall then have a period of 48 hours to consider such changes in accordance with the procedure set forth in Subsection C above. If a statement by the County Executive either approving or objecting to one or more of such changes is not received by the Clerk of the Legislature within said forty-eight hour period, the budget, as submitted by the County Executive with the changes agreed upon by the Legislature which have been transmitted to the County Executive, shall be deemed to have been adopted. If a timely statement by the County Executive objecting to one or more of such changes is received by the Clerk of the Legislature, the County Legislature shall have a period of 48 hours to reconsider such changes in accordance with the procedure set forth in Subsection D above. If the County Legislature fails to meet or fails to reconsider the changed items objected to by the County Executive within said forty-eight hour period, the budget, as submitted by the County Executive with the changes made by the Legislature which have not been objected to by the County Executive, shall be deemed to have been adopted.

G. If not formally adopted by the County Legislature, any appropriation or other resolution required to make the budget legally effective shall be deemed to have been adopted by the Legislature as of the date of the final adoption of the budget pursuant to the procedures set forth above. The Legislature shall provide for the raising of the taxes required by such budget in the manner and within the time prescribed by this Charter and other applicable law.

H. Upon adoption of the annual budget, the County Legislature shall forthwith, as its next item of business, adopt such resolutions authorizing the issuance of obligations or other financing resolutions as may be necessary to authorize the financing of capital projects contained in the capital budget for the ensuing fiscal year. Only those capital projects for which such resolutions authorizing the issuance of obligations or other financing resolutions have been adopted and those capital projects included in previous capital budgets for which increases in financing have been authorized by the Legislature shall be deemed to be included in the adopted capital budget for the ensuing year.

Section 6. This local law shall take effect in accordance with the provisions of Section 21 of the Municipal Home Rule Law and immediately upon filing in the office of the Secretary of State as provided for in Section 27 of the Municipal Home Rule Law.

File No. 11-0_____.LL

ADOPTION: Date: _____ Vote: _____

ACTION BY THE COUNTY EXECUTIVE

APPROVED: _____ VETOED: _____

SIGNATURE: _____ DATE: _____

EFFECTIVE DATE OF LOCAL LAW: _____

Added Language is underlined
Deleted Language is ~~stricken~~



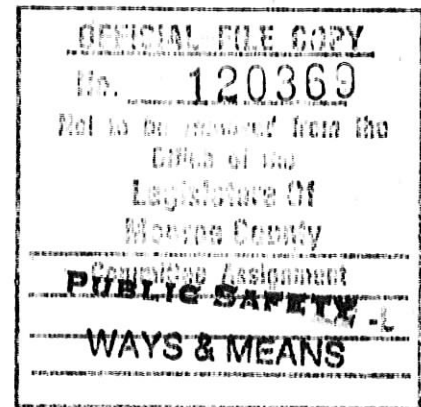
Office of the County Executive
Monroe County, New York

Maggie Brooks
County Executive

Daniel M. DeLaus, Jr.
Deputy County Executive

December 7, 2012

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614



Subject: Acceptance of a Grant from the New York State Governor's Traffic Safety Committee for the Selective Traffic Enforcement Program

Honorable Legislators:

This matter is being referred to Your Honorable Body at the request of Sheriff Patrick M. O'Flynn.

I recommend that Your Honorable Body accept a grant from the New York State Governor's Traffic Safety Committee, in the amount of \$12,190, for the Selective Traffic Enforcement Program, for the period of October 1, 2012 through September 30, 2013.

The goal of this program is to reduce aggressive and distracted driving, speeding, and impaired and intoxicated driving as well as motor vehicle accidents. The grant will pay a portion of the costs incurred by the Monroe County Sheriff's Office for those deputies who participate in the program on a voluntary overtime basis. This will be the 12th year the County has received this grant. This year's funding represents an increase of \$1,478 from last year.

The specific legislative actions required are:

1. Authorize the County Executive, or her designee, to accept a \$12,190 grant from, and to execute a contract and any amendments thereto with, the New York State Governor's Traffic Safety Committee, for the Selective Traffic Enforcement Program, for the period of October 1, 2012 through September 30, 2013.
2. Amend the 2012 operating grant budget of the Office of the Sheriff by appropriating the sum of \$12,190 into fund 9300, funds center 3803010000, Police Bureau Administration.

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3. Authorize the County Executive to reappropriate any unencumbered balances during the grant period according to the grantor requirements and to make any necessary modifications within grant guidelines to meet contractual commitments.
4. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

This grant requires a \$4,638 local match for fringe benefits not reimbursed on the grant overtime. This match is included in the 2012 operating budget of the Office of the Sheriff, fund 9001, funds center 3803010000, Police Bureau Administration, and will be requested in future years' budgets. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Maggie Brooks
County Executive



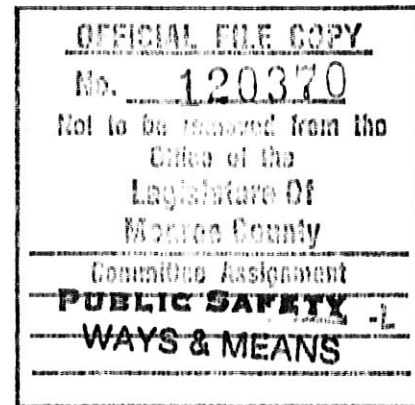
Office of the County Executive
Monroe County, New York

Maggie Brooks
County Executive

Daniel M. DeLaus, Jr.
Deputy County Executive

December 7, 2012

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614



Subject: Acceptance of a Grant from the New York State Governor's Traffic Safety Committee for the "Buckle Up New York" Enforcement Campaign

Honorable Legislators:

This matter is being referred to Your Honorable Body at the request of Sheriff Patrick M. O'Flynn.

I recommend that Your Honorable Body accept a grant from the New York State Governor's Traffic Safety Committee, in the amount of \$5,671, for the "Buckle Up New York" (BUNY) Traffic Enforcement Campaign, for the period of October 1, 2012 through September 30, 2013.

The purpose of this grant is to defray a portion of the overtime costs incurred by the Sheriff's Office for deputies who participate in the BUNY campaign. The goal of BUNY is to increase seat belt usage in an effort to reduce serious injuries and fatalities from traffic crashes. This will be the 14th year the County has received this grant. This year's funding represents an increase of \$107 from last year.

The specific legislative actions required are:

1. Authorize the County Executive or her designee to accept a \$5,671 grant from, and to execute a contract and any amendments thereto with, the New York State Governor's Traffic Safety Committee, for the "Buckle Up New York" Enforcement Campaign, for the period of October 1, 2012 through September 30, 2013.

2. Amend the 2012 operating grant budget of the Office of the Sheriff, by appropriating the sum of \$5,671 into fund 9300, funds center 3803010000, Police Bureau Administration.
3. Authorize the County Executive to reappropriate any unencumbered balances during the grant period according to the grantor's requirements and make any necessary funding modifications within grant guidelines to meet contractual commitments.
4. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

This grant requires a \$2,155 local match for fringe benefits not reimbursed on the grant overtime. This match is included in the 2012 operating budget of the Office of the Sheriff, fund 9001, funds center 3803010000, Police Bureau Administration, and will be requested in future years' budgets. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Maggie Brooks
County Executive



Office of the County Executive
Monroe County, New York

Maggie Brooks
County Executive

Daniel M. DeLaus, Jr.
Deputy County Executive

December 7, 2012

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

OFFICIAL FILE COPY
No. <u>120371</u>
Not to be removed from the Office of the Legislature of Monroe County
Committee Assignment PUBLIC SAFETY -L
WAYS & MEANS

Subject: Acceptance of a Grant from the United States Department of Justice, Bureau of Justice Assistance, for the Office of the Sheriff and the Department of Public Safety, Office of Probation and Community Corrections, for the Bulletproof Vest Partnership Grant Program

Honorable Legislators:

This matter is being referred to Your Honorable Body at the request of Monroe County Sheriff Patrick M. O'Flynn.

I recommend that Your Honorable Body accept a grant from the United States Department of Justice, Bureau of Justice Assistance, in the amount of \$12,886, for the Bulletproof Vest Partnership Grant Program, for the Office of the Sheriff and the Department of Public Safety, Office of Probation and Community Corrections, for the period of September 10, 2012 through August 31, 2014.

This grant will provide 50% reimbursement for approximately 40 bulletproof vests. We have been notified of the funding amounts for the Office of the Sheriff (\$10,437) and the Department of Public Safety, Office of Probation and Community Corrections (\$2,449). This is the twelfth year this program is being funded by the United States Department of Justice. This amount represents an increase of \$7,465 from last year's grant award.

The specific legislative actions required are:

1. Authorize the County Executive, or her designee, to accept a \$12,886 grant from, and to execute a contract and any amendments thereto with, the United States Department of Justice, Bureau of Justice Assistance, for the Bulletproof Vest Partnership Grant Program, for the Office of the Sheriff and the Department of Public Safety, Office of Probation and Community Corrections, for the period of September 10, 2012 through August 31, 2014.

2. Amend the 2012 operating budget of the Office of the Sheriff by appropriating the sum of \$10,437 into fund 9001, funds center 3806060000, Police Quartermaster.
3. Amend the 2012 operating budget of the Department of Public Safety by appropriating the sum of \$2,449 into fund 9001, funds center 2403010000, Probation and Community Corrections.
4. Authorize the County Executive to reappropriate any unencumbered balances during the grant period according to the grantor requirements and to make any necessary funding modifications within grant guidelines to meet contractual commitments.
5. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law, and when applicable, the terms of any labor agreement affecting such positions.

This program is 50% funded by the United States Department of Justice, Bureau of Justice Assistance. Matching funds are included in the 2012 operating budgets of the Office of the Sheriff, fund 9001, funds center 3806060000, Police Quartermaster, and Department of Public Safety, fund 9001, funds center 2403010000, Probation and Community Corrections Administration, and will be requested in future years' budgets. No additional net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Maggie Brooks
County Executive



Office of the County Executive
Monroe County, New York

Maggie Brooks
County Executive

Daniel M. DeLaus, Jr.
Deputy County Executive

December 7, 2012

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

OFFICIAL FILE COPY
No. <u>120372</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
REC & ED -L
WAYS & MEANS

Subject: Authorize Contracts with the Gay Alliance of the Genesee Valley, Ten Ugly Men, Inc., The Springut Group, Inc., Roc City Rib Fest LLC, and Rotary Foundation of Brockport, Inc., for Ticketed Events in Monroe County Parks

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with the Gay Alliance of the Genesee Valley, Ten Ugly Men, Inc., The Springut Group, Inc., Roc City Rib Fest LLC, and Rotary Foundation of Brockport, Inc., for Ticketed Events in Monroe County Parks.

- Gay Alliance of the Genesee Valley, for the Gay Pride Picnic in Genesee Valley Park on July 21, 2013. The Gay Alliance of the Genesee Valley has held this annual event in Genesee Valley Park for over 30 years.
- Ten Ugly Men, Inc., for the Ten Ugly Men Festival in Genesee Valley Park on July 27, 2013. Ten Ugly Men has held this event within the Monroe County Parks since 1990.
- The Springut Group, Inc., for the Summer 2013 Concert Series in Highland Park, for no more than five (5) concert dates to be scheduled between June 1 and September 30, 2013. This is the eighth year that the Springut Group, Inc. will produce concerts in Highland Park.
- The Springut Group, Inc., for the Big City BBQ and Blues Festival in Highland Park South from July 11 through July 14, 2013. The event has been held in Highland Park South since 2008.
- Roc City Rib Fest, LLC, for the ROC CITY Rib Festival in Ontario Beach Park from May 24 through May 27, 2013. It is the event's sixth year in existence and its fifth year in a Monroe County Park.
- Rotary Foundation of Brockport, Inc., for the Brockport Rotary BBQ & Music Festival in Northampton Park from July 5 through July 7, 2013. This will be the third year this event will be held in a Monroe County Park.

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At the sole discretion of the County, the above organizations may be responsible for certain facets of their event(s), including, but not limited to: security, site containment, traffic, off-site parking, a certificate of insurance, clean up and repair, if necessary. If vendors will be on site at these events, the organizations are required to apply for and receive approval for single day Special Sales Permits. The Parks Department requires the associated vendors to supply a copy of health department permit(s) and liquor license(s). In addition, these organizations are responsible for any associated special usage applications and fees, and lodge and shelter rental fees.

The specific legislative actions required are:

1. Authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with Gay Alliance of the Genesee Valley, 179 Atlantic Avenue, Rochester NY 14607, for the annual Gay Pride Picnic, in Genesee Valley Park on July 21, 2013, with 5% of each ticket sold to be deposited into the Monroe County Parks Department budget.
2. Authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with Ten Ugly Men, Inc., 1364 Highland Avenue, Rochester, NY 14620, for the Ten Ugly Men Festival in Genesee Valley Park on July 27, 2013, with 5% of each ticket sold to be deposited into the Monroe County Parks Department budget.
3. Authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with the Springut Group, Inc., 97 Park Avenue, Rochester, NY 14607, for the Summer 2013 Concert Series in Highland Park, for no more than five (5) concert dates scheduled from June 1 through September 30, 2013, with 5% of each ticket sold to be deposited into the Monroe County Parks Department budget.
4. Authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with the Springut Group, Inc., 97 Park Avenue, Rochester, NY 14607, for the Big City BBQ and Blues Festival in Highland Park from July 11 through July 14, 2013, with 10% of each ticket sold to be deposited into the Highland Park Trust Fund.
5. Authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with Roc City Rib Fest LLC, 44 San Gabriel Drive, Rochester, NY 14610, for the ROC CITY Rib Festival in Ontario Beach Park from May 24 through May 27, 2013, with 10% of each ticket sold to be deposited into the Ontario Beach Park Trust Fund.
6. Authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with Rotary Foundation of Brockport, Inc., P.O. Box 150, Brockport, NY 14420, for the Brockport Rotary BBQ & Music Festival in Northampton Park from July 5 through July 7, 2013, with 10% of each ticket sold to be deposited into the Monroe County Parks Department budget.

The Gay Alliance of the Genesee Valley and Ten Ugly Men, Inc. are not-for-profit agencies, and the records in the office of the Monroe County Treasury have indicated that these agencies do not owe any delinquent Monroe County property taxes.

The records in the Office of the Monroe County Treasury have indicated that neither The Springut Group Inc., nor its principal officer, Jeff Springut, President, owe any delinquent Monroe County property taxes.

The records in the Office of the Monroe County Treasury have indicated that neither Rotary Foundation of Brockport, Inc., nor its principal officers, Robert M. Blair, Cindy M. Blair, Douglas Clare, and Jonathan Egan, owe any delinquent Monroe County property taxes.

The records in the Office of the Monroe County Treasury have indicated that neither Roc City Rib Fest LLC, nor its principal officers, Brian Wemett and Todd Krupa, owe any delinquent Monroe County property taxes.

No net County support is required in the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Maggie Brooks
County Executive



Office of the County Executive
Monroe County, New York

Maggie Brooks
County Executive

Daniel M. DeLaus, Jr.

Deputy County Executive
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No. 120373
Not to be removed from the
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Legislature Of
Monroe County
Committee Assignment
HUMAN SERVICES -L
WAYS & MEANS

December 7, 2012

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Acceptance of a Grant from the New York State Department of Health and Authorize a Contract with Health Economics Group, Inc. for the Early Intervention Program

Honorable Legislators:

I recommend that Your Honorable Body accept a grant from the New York State Department of Health, in the amount of \$405,957, and authorize a contract with Health Economics Group, Inc. (HEG), in an amount not to exceed \$105,000, for the Early Intervention Program, for the period of October 1, 2012 through September 30, 2013.

The Early Intervention Program ensures that families of infants and toddlers with suspected or confirmed developmental delays receive services appropriate to their needs through the provision of service coordination and development of Individualized Family Service Plans. The purpose of this grant is to provide administration, oversight and development of the Monroe County Early Intervention Program by Monroe County Department of Public Health staff. The funding will support administrative salaries, benefits and other program costs. In addition, funds will be used for a contract with HEG to provide billing and data management services. This will be the eighteenth year the County has received this grant. This year's funding represents a decrease of \$114,501 from last year.

A request for proposals was issued and Health Economics Group, Inc., was selected as the most qualified to provide these services.

The specific legislative actions required are:

1. Authorize the County Executive, or her designee, to accept a \$405,957 grant from, and to execute a contract and any amendments thereto with, the New York State Department of Health, for the Early Intervention Program, for the period of October 1, 2012 through September 30, 2013.
2. Amend the proposed 2013 operating grant budget of the Department of Public Health by appropriating the sum of \$261,307 into fund 9300, funds center 5807010000, Early Intervention Administration Grant.

3. Authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with Health Economics Group, Inc., 1050 University Avenue, Rochester, NY 14607, for the Early Intervention Program, in an amount not to exceed \$105,000, for the period of October 1, 2012 through September 30, 2013.
4. Authorize the County Executive to reappropriate any unencumbered balances during the grant period according to the grantor requirements and to make any necessary funding modifications within grant guidelines to meet contractual commitments.
5. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and, where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and, when applicable, the terms of any labor agreement affecting such positions.

Partial funding for this grant is included in the proposed 2013 operating grant budget of the Department of Public Health, fund 9300, funds center 5807010000, Early Intervention Administration Grant. The appropriated amount will adjust the current funding to that established by the grant.

This grant is 100% funded by the New York State Department of Health. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Health Economics Group, Inc., nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Stephen Hooper, President
Jacqueline Piazza, Vice President
Jeffrey Zweiben, Vice President

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Maggie Brooks
County Executive



Office of the County Executive
Monroe County, New York

Maggie Brooks
County Executive

Daniel M. DeLaus, Jr.
Deputy County Executive

December 7, 2012

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Additional Material on file
in the Clerk's Office ✓

ORIGINAL COPY
No. 120374
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment HUMAN SERVICES -L
WAYS & MEANS

Subject: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs in 2013

Honorable Legislators:

I recommend that Your Honorable Body accept funding from the New York State Office for the Aging (NYSOFA) and participant contributions in the amount of \$6,670,121, and authorize contracts with the agencies listed on Attachment A, for the period of January 1, 2013 through September 30, 2014.

The Office for the Aging enters into approximately fifty (50) contracts each year in amounts over \$5,000, with matching funds provided by the County, the United Way, contractors and participant contributions. Contracted services directly correspond to the assessed needs and service objectives of the Office for the Aging's Annual Implementation Plan as required and approved by the NYSOFA. This will be the fortieth year Monroe County has received this grant and represents a decrease of \$158,982 from last year's adopted funding.

Per our Annual Implementation Plan with the NYSOFA, contracted programs are monitored and evaluated through several methods: 1) monthly program and expenditure reports; 2) on-site monitoring; and 3) annual evaluation. All contract vendors have been selected through the use of Requests for Proposals.

Please refer to the attached Purchase of Services Information Form for disclosure of information required pursuant to Resolution 223 of 2007, as amended by Resolution 11 of 2008.

The specific legislative actions required are:

1. Authorize the County Executive, or her designee, to accept \$6,670,121 from, and to execute a contract and amendments thereto as necessary with, the New York State Office for the Aging, and participant contributions, for aging programs, for the period of January 1, 2013 through September 30, 2014.
2. Authorize the County Executive, or her designee, to execute contracts, and any amendments thereto, with the subcontractors listed in Attachment A and any other subcontractors as necessary to provide senior services, in the amount of \$6,309,790, for the period of January 1, 2013 through September 30, 2014.
3. Authorize the County Executive, or her designee, to execute any applications, intermunicipal agreements and amendments thereto, with New York State and/or the municipalities listed in Attachment A to increase or decrease the contract amount and extend the length of the contract(s) in order to maximize state reimbursement or other funding for these purposes.

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4. Authorize the County Executive to reappropriate any unencumbered balances during the funding period according to the grantor requirements and to make any necessary funding modifications, within grant guidelines, to meet contractual commitments.
5. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law, and when applicable, the terms of any labor agreement affecting such positions

Funding for these contracts is included in the proposed 2013 operating and operating grant budgets of the Monroe County Department of Human Services, Office for the Aging, funds 9001 and 9300, funds centers 5501010000, Administration and Program Management, and 5501020000, Aging Contract Services. No additional net County support is required in the current Monroe County budget.

Each contractor has been reviewed for not-for-profit or corporate status and the records in the office of the Monroe County Treasury have indicated that none of them owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Maggie Brooks
County Executive

**Attachment A
Schedule of Contract Services and Vendors**

**Department of Human Services
Office for the Aging**

* Note: Starred services are scheduled for RFP Process

2013 Vendor and Program Services	VENDOR TOTAL	SERVICE TOTAL	PROGRAM DESCRIPTION
Adult Day Services Unity Health Systems; St Bernards/Cornerstone Park Place Southwest	51,000 111,336	162,336	This is a social model adult day care program that helps physically and cognitively impaired frail older persons to continue living in the community and also provides respite services for caregivers.
Ancillary Services (EISEP Program) Catholic Family Center; In-Home Safety Modifications, Personal Emergency Response Systems Assistive Devices, In-Home Meal Service	162,757	162,757	This is a statewide In-Home Services Program for the focus of eligible services initiated to provide in home options for the elderly. The intent is to allow the elderly to remain in their homes as long as possible through assistive equipment, respite care, meal services and other in-home services
Caregiver Assistance & Resources Alzheimers Association; Caregivers Education and Counseling Crestwood Childrens Center; SKIP Generations-Kinship Program Lifespan of Greater Rochester; Caregivers Resource Center Program Services Not Distributed; Pending Final Revenue Allocations	81,000 20,400 19,611 17,834	138,845	Caregiver education programs, counseling, outreach, training and caregiver support groups. Support group services also offered to those diagnosed with early onset of Alzheimers disease. Counseling and Support groups for caregivers age 60 and over that are providing kinship care for children under the age of 18. The Caregiver Resource Center is a State funded program which Non distributed funds are pending the receipt of final allocations & from the NYS Office for the Aging.
Counseling and Assistance Services Catholic Family Center; Elderly Community Outreach/Caseworker Lifespan of Greater Rochester; Financial Management Services Health Insurance Counseling & Assistance	153,964 43,450 80,260	277,674	Caseworkers provide community outreach and referral assessments, short term problem solving, counseling and advocacy for participants of senior centers and groups including the homebound elderly This program assists seniors in applying for benefits such as food stamps, medicare, etc as well as bill paying and household budgeting.
Elder Abuse Prevention Services Lifespan of Greater Rochester; Elder Abuse Education & Outreach Emergency Respite Service Program Enhancements Not Distributed; Pending Final State Revenue Allocations	221,216 20,000 25,845	267,061	Elder Abuse prevention grant is a NYS initiative to provides education and outreach to the general public, elderly persons, families and caregivers to identify and prevent elder abuse, neglect & exploitation. Emergency Respite is designed for individuals & caregivers in need of services who are not eligible for such services under Title XX and have no other resources to pay. Services include but are not limited to emergency transportation, day care, and in home chore services.

**Attachment A
Schedule of Contract Services and Vendors**

**Department of Human Services
Office for the Aging**

* Note: Starred services are scheduled for RFP Process

2013 Vendor and Program Services	VENDOR TOTAL	SERVICE TOTAL	PROGRAM DESCRIPTION
<p>Employment and Training Lifespan of Greater Rochester; Senior Community Employment Services</p>	177,152	177,152	<p>Low Income older workers, age 55 and over, are provided with part-time employment opportunities and job training skills that can lead to permanent placements.</p>
<p>Health and Wellness Programs for Seniors Coordinated Care Services; Senior Center Wellness & Recreation Lifespan of Greater Rochester; Matter of Balance Program Older Adult Wellness Initiatives Lifetime Care; OASIS Center</p>	15,897 10,000 85,000 31,378	142,275	<p>CCSI administers various programs for OFA sponsored events including Social, Health, Wellness & Recreation activities for the Seniors of Monroe County. OFA special events include the Senior Celebration at Ontario Beach, Spring Fling, Intergenerational Clean-up, Holiday Ball etc The Matter of Balance Program is a performance based service to provide assistance and prevent falls to frail elderly. The Older Adult Wellness Programs include counseling and health services for seniors The OASIS Program provides educational, informational, cultural, health and fitness programming to persons over age 50.</p>
<p>Home Support & In Home Services Catholic Family Center; Case Management Services Consumer Directed In-Home Services* Catholic Family Center; Support to Aging Residents (STAR) HCR, L. Woerner, Inc. Level I and II In Home Care Aides</p>	756,459 226,567 924,951	1,907,977	<p>Seniors receiving EISEP services are provided with case management, to assure appropriate and cost-effective In-Home care. Components include screening, assessment, development of care plan, chore services & escorted transportation services for isolated frail elderly. Home Health Agencies provide Housekeeper Chore and Personal Care Services including bathing, etc. Consumer Directed Services provides options to family caregivers for personal care services.</p>
<p>Information, Referral and Case Assistance Coordinated Care Services, Inc.;; NY Connects, Outreach and Education Special Events, Programming & Catering OFA Professional Services Lifespan of Greater Rochester; NY Connects/Eldercare Prevention Community Based Eldersource Program</p>	204,630 219,550	424,180	<p>CCSI administers OFA programs and service contracts to provide outreach and education, coordinate information, technical assistance and referrals to providers, caregivers and seniors in Monroe County. OFA also sponsors through CCSI, Trainings, Intergenerational events such as the Annual Fishing Derby and Fall Clean-up program. Eldersource is a single source information, referral, case assistance & counseling program for services to seniors and their family caregivers. This is a county wide project in conjunction with the United Way for assistance and guidance in all services provided to older adults, people with disabilities and their family caregivers.</p>

**Attachment A
Schedule of Contract Services and Vendors**

**Department of Human Services
Office for the Aging**

* Note: Starred services are scheduled for RFP Process

2013 Vendor and Program Services	VENDOR TOTAL	SERVICE TOTAL	PROGRAM DESCRIPTION
<p>Legal Services for the Elderly Legal Assistance of Western NY; Legal Services for Seniors</p>	50,545	50,545	<p>Legal assistance and advocacy is provided to low income seniors in regard to legal issues including Social Security, SSI, medicaid, housing problems, simple wills, utility issues and power of attorney services.</p>
<p>Long Term Care Assistance Finger Lakes Health System; NY Connects/Long Term Care Access</p>	38,250	38,250	<p>This agency offers the analysis of the gaps and barriers within the long term care system for providers, frail seniors, and people of all ages with disabilities.</p>
<p>Management Services Coordinated Care Services, Inc; Contract Services Processing</p>	20,799	20,799	<p>CCSI provides management & administration of short term contracts for various Monroe County special events. Services include activities described under state service areas above.</p>
<p>Nutrition Services: Home Delivered Meals Visiting Nurse Service of Monroe County; Meals on Wheels Program</p>	712,447	712,447	<p>Home Delivered Meals are provided to persons age 60 and over who are homebound, living alone, and are unable to prepare their own meals due to frailty or illness</p>
<p>Nutrition Services: Senior Centers of Monroe County Association for the Blind/Goodwill; Delivery/Transportation of Meals Senior Center Meals & Event Catering To be Determined Charles Settlement House; Charles Settlement House Senior Center Town of Chili; Chili Sr Center, Meals Only Program Community Place of Greater Rochester; C-P Senior Center Town of Greece; Greece Community & Senior Center Town of Henrietta; Henrietta Sr Center, Meals Only Program</p>	<p>608,356 19,000 48,940 - 37,642 51,613 -</p>		<p>Social activities, wellness programs, special events and meals are provided to persons age 60 and over in a congregate setting at various Senior Centers throughout Monroe County Twenty-one senior nutrition sites and multiple resource centers serve senior attendees age 60 and over with a hot, nutritionally balanced meal, recreation programming, social events, case management services and other quality of life initiatives that assist seniors to remain living independently within the community, with additional provisions available for weekend services.</p>

**Attachment A
Schedule of Contract Services and Vendors**

**Department of Human Services
Office for the Aging**

* Note: Starred services are scheduled for RFP Process

2013 Vendor and Program Services	VENDOR TOTAL	SERVICE TOTAL	PROGRAM DESCRIPTION
Transportation Services for Seniors Medical Motor Service of Monroe County; Senior Transportation Services Parkplace Adult Day Care/SKIP Program Vehicle/Van Replacements	431,570 54,340 50,978	536,888	Transportation services are provided for participants to and from the Senior Centers, SKIP Generations and Park Place Southwest Programs. Additional transportation is also provided for shopping, banking, recreation, and other needs that enriches older adults' quality of life.
Total OFA Contract Budget Proposal	6,309,790	6,309,790	

Total Office for the Aging Contract Funding, All Programs			
Anticipated Program Revenue	6,053,774	6,053,774	Total Federal, State, and Program income revenue anticipated for Office for the Agings contracted services
Net County Support Request	256,016	256,016	Net county support requested to match and support OFA Programs
Total OFA Contract Budget Proposal	6,309,790	6,309,790	Contract Vendor Services Total

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total meals prepared 2011: 137,821
Proposed \$ Amt. 2013-2014: \$608,356

SECTION I

PROGRAM: Catering Services ABVI/Goodwill

CONTRACTOR: ABVI/Goodwill

PROGRAM DESCRIPTION: Preparation and delivery of congregate meals and catering services for the senior centers.

PRIMARY OBJECTIVE(S)/ DELIVERABLE: The contractor will ensure that there will be no more than 2 hours between completion food cooking and beginning of meal service. The contractor will ensure that all hot food is to be held and delivered at/or above 140 degrees F and all cold food is to be held and delivered at/or below 45 degrees F.

PRIMARY PERFORMANCE MEASURE/INDICATOR: A goal of 90% of the program participants will respond with "Overall, are you satisfied with the meals served?" Satisfaction surveys are given by the Senior Centers. Result will be recorded by the Office for the Aging's staff.

	Previous Year Projection	Current Year Projection	Current Year Actual	Next Year Projection
Program Year	01/01/11 – 12/31/11	01/01/12 – 12/31/12	01/01/12 – 12/31/12	01/01/13 – 12/31/13
Total # of Participants	200	200	708	200
% Successful	90%	90%	87%	90%

OUTCOME ASSESSMENT METHODOLOGY: The senior center participants are satisfied with the meals served.

BOARD MEMBERS: Wendy Ahlhelm, Richard L. Baum, Julie Gutch, Rick Heinick, Marty Quinn, William G. Love, Joseph J. Istvan, Richard T. Bell, Jerdine L. Johnson, Jared Lusk, Steven F. Feldon, M.D., MBA, A. Gidget Hopf, Ed.D., Bill Kearns, Cecil B. Lee, William G. McCullough, Brian McLaughlin, Michael Norris, Thomas Shone, Brian Walsh

SECTION II

SOURCE MATERIAL: Annual Evaluation is on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs in 2013

Total Served 2011-2012: 119
Proposed \$ Amt. 2013-2014: \$39,567

SECTION I
PROGRAM:

Centro De Oro Senior Center

CONTRACTOR:

IBERO American Action League

PROGRAM DESCRIPTION:

The senior centers sponsored by the Office for the Aging serve as nutrition sites and provide programming and opportunities for socialization.

**PRIMARY OBJECTIVE(S)/
DELIVERABLES:**

To provide individuals sixty years old and over a balanced meal, a place to socialize as well as participate in activities to help maintain their mental and physical well-being. Services provided through the center assist in affording participants the opportunity to remain healthy, independent and in their homes for as long as possible.

**PRIMARY PERFORMANCE
MEASURE/INDICATOR:**

Indicator of success: Regular attendees whose initial score indicates high nutrition risk, as measured by the Nutrition Screening Initiative (NSI) Checklist (a score of 6-21), will be offered a referral.

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	4/1/11-3/31/12	4/1/11-3/31/12	4/1/12-3/31/13	4/1/13-3/31/14
Total # of High Risk	21	76	20	20
Total # Referred	21	76	20	20
% Successful	100%	100%	100%	100%

**OUTCOME ASSESSMENT
METHODOLOGY:**

The Nutrition Screening Initiative, developed by the American Association of Physicians, National Council on Aging, and American Association of Dietetics. The survey is administered upon admission of the client, and at regular intervals thereafter.

**SECONDARY PERFORMANCE
MEASURE/INDICATOR:**

Indicator of success: A cumulative score of 90% or greater by the participants on the last question on the new Customer Satisfaction Survey "Has attending the center improved your quality of life?"

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	4/1/11-3/31/12	4/1/11-3/31/12	4/1/12-3/31/13	4/1/13-3/31/14
Total # of Participants	50	62	50	50
% Successful	95%	95%	95%	95%

**OUTCOME ASSESSMENT
METHODOLOGY:**

The Customer Satisfaction Survey is administered yearly.

BOARD MEMBERS:

Roberto Burgos, Gladys P. Burgos, Jacklyn Ortiz, Hilda Rosario Escher, Fernan R. Cepero, Arthur R. Hirst, Juan Lugo, Thomas Fink, Julio Saenz, Eduardo J. Bonefont, Berlin Bermudez, Miguel A. Velazquez, James A. Sheppard

SECTION II

SOURCE MATERIAL:

Annual Evaluation on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs in 2013

Total Served 2011: 265
Proposed \$ Amt. 2013: \$48,940

SECTION I

PROGRAM: Charles Settlement House Senior Center & Dunn Tower

CONTRACTOR: Charles Settlement House, Inc.

PROGRAM DESCRIPTION: The senior centers sponsored by the Office for the Aging serve as nutrition sites and provide programming and opportunities for socialization.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: To provide individuals sixty years old and over a balanced meal, a place to socialize as well as participate in activities to help maintain their mental and physical well-being. Services provided through the center assist in affording participants the opportunity to remain healthy, independent and in their homes for as long as possible.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: Regular attendees whose initial score indicates high nutrition risk, as measured by the (NSI) Checklist (a score of 6-21), will be offered a referral.

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of High Risk	15	64	15	15
Total # Referred	15	64	15	15
% Successful	100%	100%	100%	100%

OUTCOME ASSESSMENT METHODOLOGY: The Nutrition Screening Initiative, developed by the American Association of Physicians, National Council on Aging, and American Association of Dietetics. The survey is administered upon admission of the client, and at regular intervals thereafter.

SECONDARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: A cumulative score of 90% or greater by the participants on the last question on the new Customer Satisfaction Survey "Has attending the center improved your quality of life?"

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of Participants	60	40	60	60
% Successful	95%	95%	93%	93%

OUTCOME ASSESSMENT METHODOLOGY: The Customer Satisfaction Survey is administered yearly.

BOARD MEMBERS: Art Maurer, Jerry Brydges, Sr. Lorraine Burns, Philip Colby, Patricia Cummings, Glenn Gardner, Barbara Hoffman, Dorothy Pecoraro, Tom Swartz, Luis Aponte, Paul Beckford, Carol Dayes, Ryan Ellis, Molly Mesko, Peter Saxe, Jacob Scott, Peter Maurer

SECTION II

SOURCE MATERIAL: Annual Evaluation on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total Served 2011: 1,254
Proposed \$ Amt. 2013: Meals Only, No Operational Funding

SECTION I
PROGRAM: Chili Senior Center

CONTRACTOR: Town of Chili

PROGRAM DESCRIPTION: The senior centers sponsored by the Office for the Aging serve as nutrition sites and provide programming and opportunities for socialization.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: To provide individuals sixty years old and over a balanced meal, a place to socialize as well as participate in activities to help maintain their mental and physical well-being. Services provided through the center assist in affording participants the opportunity to remain healthy, independent and in their homes for as long as possible.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: Regular attendees whose initial score indicates high nutrition risk, as measured by the Nutrition Screening Initiative (NSI) Checklist (a score of 6-21), will be offered a referral.

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of High Risk	23	69	25	45
Total # Referred	23	69	25	45
% Successful	100%	100%	100%	100%

OUTCOME ASSESSMENT METHODOLOGY: The Nutrition Screening Initiative, developed by the American Association of Physicians, National Council on Aging, and American Association of Dietetics. The survey is administered upon admission of the client, and at regular intervals thereafter.

SECONDARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: A cumulative score of 90% or greater by the participants on the last question on the new Customer Satisfaction Survey "Has attending the center improved your quality of life?"

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of Participants	55	59	55	55
% Successful	90%	91%	90%	90%

OUTCOME ASSESSMENT METHODOLOGY: The Customer Satisfaction Survey is administered yearly.

SECTION II
SOURCE MATERIAL: Annual Evaluation on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total Served 2011-2012: 313
Proposed \$ Amt. 2013-2014: \$37,642

SECTION I

PROGRAM: Community Place Senior Center

CONTRACTOR: The Community Place of Greater Rochester

PROGRAM DESCRIPTION: The senior centers sponsored by the Office for the Aging serve as nutrition sites and provide programming and opportunities for socialization.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: To provide individuals sixty years old and over a balanced meal, a place to socialize as well as participate in activities to help maintain their mental and physical well-being. Services provided through the center assist in affording participants the opportunity to remain healthy, independent and in their homes for as long as possible.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: Regular attendees whose initial score indicates high nutrition risk, as measured by the Nutrition Screening Initiative (NSI) Checklist (a score of 6-21), will be offered a referral.

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	4/1/11-3/31/12	4/1/11-3/31/12	4/1/12-3/31/13	4/1/13-3/31/14
Total # of High Risk	40	136	40	40
Total # Referred	40	136	40	40
% Successful	100%	100%	100%	100%

OUTCOME ASSESSMENT METHODOLOGY: The Nutrition Screening Initiative, developed by the American Association of Physicians, National Council on Aging, and American Association of Dietetics. The survey is administered upon admission of the client, and at regular intervals thereafter.

SECONDARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: A cumulative score of 90% or greater by the participants on the last question on the new Customer Satisfaction Survey "Has attending the center improved your quality of life?"

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	4/1/11-3/31/12	4/1/11-3/31/12	4/1/12-3/31/13	4/1/13-3/31/14
Total # of Participants	60	50	60	60
% Successful	95%	92%	95%	95%

OUTCOME ASSESSMENT METHODOLOGY: The Customer Satisfaction Survey is administered yearly.

BOARD MEMBERS: David Archer, Andrew Burke, Stacey DeJesus, Rebecca Graf, Teresa Greene, James Hawkins, Scott Hendler, Rob Lee, Gloria Morgan, John Olsan, Karen Podsiadly, Rita Sherman, Stephen Smith, Jacque Trama

SECTION II

SOURCE MATERIAL: Annual Evaluation on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
 Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total Served 2011: 455
Proposed \$ Amt. 2013: \$51,613

SECTION I
PROGRAM: Greece Community & Senior Center

CONTRACTOR: Town of Greece

PROGRAM DESCRIPTION: The senior centers sponsored by the Office for the Aging serve as nutrition sites and provide programming and opportunities for socialization.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: To provide individuals sixty years old and over a balanced meal, a place to socialize as well as participate in activities to help maintain their mental and physical well-being. Services provided through the center assist in affording participants the opportunity to remain healthy, independent and in their homes for as long as possible.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: Regular attendees whose initial score indicates high nutrition risk, as measured by the Nutrition Screening Initiative (NSI) Checklist (a score of 6-21), will be offered a referral.

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of High Risk	50	133	50	50
Total # Referred	50	97	50	50
% Successful	100%	100%	100%	100%

OUTCOME ASSESSMENT METHODOLOGY: The Nutrition Screening Initiative, developed by the American Association of Physicians, National Council on Aging, and American Association of Dietetics. The survey is administered upon admission of the client, and at regular intervals thereafter.

SECONDARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: A cumulative score of 90% or greater by the participants on the last question on the new Customer Satisfaction Survey "Has attending the center improved your quality of life?"

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of Participants	40	35	37	37
% Successful	90%	96%	90%	90%

OUTCOME ASSESSMENT METHODOLOGY: The Customer Satisfaction Survey is administered yearly.

SECTION II
SOURCE MATERIAL: Annual Evaluation on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total Served 2011: 436
Proposed \$ Amt. 2013: Meals Only, No Operational Funding

PROGRAM: Henrietta Senior Center, Don Cook Senior Center

CONTRACTOR: Town of Henrietta

PROGRAM DESCRIPTION: The senior centers sponsored by the Office for the Aging serve as nutrition sites and provide programming and opportunities for socialization.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: To provide individuals sixty years old and over a balanced meal, a place to socialize as well as participate in activities to help maintain their mental and physical well-being. Services provided through the center assist in affording participants the opportunity to remain healthy, independent and in their homes for as long as possible.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: Regular attendees whose initial score indicates high nutrition risk, as measured by the Nutrition Screening Initiative (NSI) Checklist (a score of 6-21), will be offered a referral.

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of High Risk	25	25	25	25
Total # Referred	25	25	25	25
% Successful	100%	100%	100%	100%

OUTCOME ASSESSMENT METHODOLOGY: The Nutrition Screening Initiative, developed by the American Association of Physicians, National Council on Aging, and American Association of Dietetics. The survey is administered upon admission of the client, and at regular intervals thereafter.

SECONDARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: A cumulative score of 90% or greater by the participants on the last question on the new Customer Satisfaction Survey "Has attending the center improved your quality of life?"

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/10-12/31/10	1/1/10-12/31/10	1/1/11-12/31/11	1/1/12-12/31/12
Total # of Participants	47	50	48	49
% Successful	97%	98%	97%	97%

OUTCOME ASSESSMENT METHODOLOGY: The Customer Satisfaction Survey is administered yearly.

SECTION II SOURCE MATERIAL: Annual Evaluation on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM

Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs in 2013

Total Served 2011: 369
Proposed \$ Amt. 2013: \$2,066

PROGRAM: Hilton-Parma Senior Center

CONTRACTOR: Town of Parma, Village of Hilton

PROGRAM DESCRIPTION: The senior centers sponsored by the Office for the Aging serve as nutrition sites and provide programming and opportunities for socialization.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: To provide individuals sixty years old and over a balanced meal, a place to socialize as well as participate in activities to help maintain their mental and physical well-being. Services provided through the center assist in affording participants the opportunity to remain healthy, independent and in their homes for as long as possible.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: Regular attendees whose initial score indicates high nutrition risk, as measured by the Nutrition Screening Initiative (NSI) Checklist (a score of 6-21), will be offered a referral.

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of High Risk	10	24	10	12
Total # Referred	9	24	9	11
% Successful	90%	100%	90%	92%

OUTCOME ASSESSMENT METHODOLOGY: The Nutrition Screening Initiative, developed by the American Association of Physicians, National Council on Aging, and American Association of Dietetics. The survey is administered upon admission of the client, and at regular intervals thereafter.

SECONDARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: A cumulative score of 90% or greater by the participants on the last question on the new Customer Satisfaction Survey "Has attending the center improved your quality of life?"

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of Participants	25	39	25	25
% Successful	90%	86%	90%	90%

OUTCOME ASSESSMENT METHODOLOGY: The Customer Satisfaction Survey is administered yearly.

SECTION II
SOURCE MATERIAL:

Annual Evaluation on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM

Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total Served 2011: 963
Proposed \$ Amt. 2013: \$70,537

PROGRAM: Irondequoit Senior Center

CONTRACTOR: Town of Irondequoit

PROGRAM DESCRIPTION: The senior centers sponsored by the Office for the Aging serve as nutrition sites and provide programming and opportunities for socialization.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: To provide individuals sixty years old and over a balanced meal, a place to socialize as well as participate in activities to help maintain their mental and physical well-being. Services provided through the center assist in affording participants the opportunity to remain healthy, independent and in their homes for as long as possible.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: Regular attendees whose initial score indicates high nutrition risk, as measured by the Nutrition Screening Initiative (NSI) Checklist (a score of 6-21), will be offered a referral.

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of High Risk	60	63	60	50
Total # Referred	60	63	60	50
% Successful	100%	100%	100%	100%

OUTCOME ASSESSMENT METHODOLOGY: The Nutrition Screening Initiative, developed by the American Association of Physicians, National Council on Aging, and American Association of Dietetics. The survey is administered upon admission of the client, and at regular intervals thereafter.

SECONDARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: A cumulative score of 90% or greater by the participants on the last question on the new Customer Satisfaction Survey "Has attending the center improved your quality of life?"

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of Participants	41	41	45	45
% Successful	90%	87%	90%	90%

OUTCOME ASSESSMENT METHODOLOGY: The Customer Satisfaction Survey is administered yearly.

SECTION II

SOURCE MATERIAL: Annual Evaluation on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs in 2013

Total Served 2011-2012: 240
Proposed \$ Amt. 2013-2014: \$41,559

SECTION I

PROGRAM: Lifespan - The Caroline "Lily" Loboizzo Aging Resource Center at the Maplewood Y

CONTRACTOR: Lifespan, Ann Marie Cook, President/CEO

PROGRAM DESCRIPTION: The senior centers sponsored by the Office for the Aging serve as nutrition sites and provide programming and opportunities for socialization.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: To provide individuals sixty years old and over a balanced meal, a place to socialize as well as participate in activities to help maintain their mental and physical well-being. Services provided through the center assist in affording participants the opportunity to remain healthy, independent and in their homes for as long as possible.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: Regular attendees whose initial score indicates high nutrition risk, as measured by the Nutrition Screening Initiative (NSI) Checklist (a score of 6-21), will offered a referral.

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	4/1/11-3/31/12	4/1/11-3/31/12	4/1/12-3/31/13	4/1/13-3/31/14
Total # of High Risk	25	23	20	20
Total # Referred	21	23	20	20
% Successful	84%	100%	100%	100%

OUTCOME ASSESSMENT METHODOLOGY: The Nutrition Screening Initiative, developed by the American Association of Physicians, National Council on Aging, and American Association of Dietetics. The survey is administered upon admission of the client, and at regular intervals thereafter.

SECONDARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: A cumulative score of 90% or greater by the participants on the last question on the new Customer Satisfaction Survey "Has attending the center improved your quality of life?"

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	4/1/11-3/31/12	4/1/11-3/31/12	4/1/12-3/31/13	4/1/13-3/31/14
Total # of Participants	100	42	25	100
% Successful	95%	93%	95%	95%

OUTCOME ASSESSMENT METHODOLOGY: The Customer Satisfaction Survey is administered yearly.

BOARD MEMBERS: Mark Cronin, Robert Nasso, Tom Combs, Dr. Richard Gangemi, Patty Phillips, Steve Arvan, Rachel Brody Bandyck, Esq., Dennis Buchan, Donald Chesworth, Esq. Liz Corcoran, Lisa Cove, Jill DiVincenzo, Timothy Gall, Patrick Glavey, Art Hirst, Robert Hurlbut Jr., Matt Hurlbut, Will Irwin, Michael King, Anna Lynch, Dr. Richard Machemer, Mark McDermott, Dr. Daniel Mendelson, Steve Meyer, Renee Forgensi Minarik, Marie Philippe, Diane Quinlisk, Carlos Rodriguez, Thomas Rusling, Randal Weaver

SECTION II

SOURCE MATERIAL: Annual Evaluation on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorzation to Contract for Monroe County Office for the Aging Programs In 2013

Total Served 2011: 491
Proposed \$ Amt. 2013: \$96,945

PROGRAM: Lifespan Wolk Senior Center Downtown

CONTRACTOR: Lifespan, Ann Marie Cook, President/CEO

PROGRAM DESCRIPTION: The senior centers sponsored by the Office for the Aging serve as nutrition sites and provide programming and opportunities for socialization.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: To provide individuals sixty years old and over a balanced meal, a place to socialize as well as participate in activities to help maintain their mental and physical well-being. Services provided through the center assist in affording participants the opportunity to remain healthy, independent and in their homes for as long as possible.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: Regular attendees whose initial score indicates high nutrition risk, as measured by the Nutrition Screening Initiative (NSI) Checklist (a score of 6-21), will be offered a referral.

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of High Risk	15	50	40	40
Total # Referred	15	50	40	40
% Successful	100%	100%	100%	100%

OUTCOME ASSESSMENT METHODOLOGY: The Nutrition Screening Initiative, developed by the American Association of Physicians, National Council on Aging, and American Association of Dietetics. The survey is administered upon admission of the client, and at regular intervals thereafter.

SECONDARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: A cumulative score of 90% or greater by the participants on the last question on the new Customer Satisfaction Survey "Has attending the center improved your quality of life?"

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of Participants	80	129	120	120
% Successful	95%	96%	95%	95%

OUTCOME ASSESSMENT METHODOLOGY: The Customer Satisfaction Survey is administered yearly.

BOARD MEMBERS: Mark Cronin, Robert Nasso, Tom Combs, Dr. Richard Gangemi, Patty Phillips, Steve Arvan, Rachel Brody Bandyck, Esq., Dennis Buchan, Donald Chesworth, Esq. Liz Corcoran, Lisa Cove, Jill DiVincenzo, Timothy Galli, Patrick Glavey, Art Hirst, Robert Hurlbut Jr., Matt Hurlbut, Will Irwin, Michael King, Anna Lynch, Dr. Richard Machemer, Mark McDermott, Dr. Daniel Mendelson, Steve Meyer, Renee Forgensi Minarik, Marie Philippe, Diane Quinlisk, Carlos Rodriguez, Thomas Rusling, Randal Weaver

SECTION II SOURCE MATERIAL: Annual Evaluation on file with the Clerk of the Monroe County of the Legislature

PURCHASE OF SERVICES INFORMATION FORM

Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total Served 2011: 267
Proposed \$ Amt. 2013: \$5,000

PROGRAM: Lifetime Assistance Sweden Senior Center

CONTRACTOR: Lifetime Assistance

PROGRAM DESCRIPTION: The senior centers sponsored by the Office for the Aging serve as nutrition sites and provide programming and opportunities for socialization.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: To provide individuals sixty years old and over a balanced meal, a place to socialize as well as participate in activities to help maintain their mental and physical well-being. Services provided through the center assist in affording participants the opportunity to remain healthy, independent and in their homes for as long as possible.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: Regular attendees whose initial score indicates High nutrition risk, as measured by the Nutrition Screening Initiative (NSI) Checklist (a score of 6-21), will be offered a referral.

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of High Risk	25	44	25	25
Total # Referred	25	44	25	25
% Successful	100%	100%	100%	100%

OUTCOME ASSESSMENT METHODOLOGY: The Nutrition Screening Initiative, developed by the American Association of Physicians, National Council on Aging, and American Association of Dietetics. The survey is administered upon admission of the client, and at regular intervals thereafter.

SECONDARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: A cumulative score of 90% or greater by the participants on the last question on the new Customer Satisfaction Survey "Has attending the center improved your quality of life?"

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/10	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of Participants	50	33	50	50
% Successful	90%	83%	90%	90%

OUTCOME ASSESSMENT METHODOLOGY: The Customer Satisfaction Survey is administered yearly.

SECTION II

SOURCE MATERIAL: Annual Evaluation on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM

Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total Served 2011-2012: 184
Proposed \$ Amt. 2013-2014: \$29,984

SECTION I

PROGRAM: Montgomery Senior Center

CONTRACTOR: Montgomery Neighborhood Center, Inc.

PROGRAM DESCRIPTION: The senior centers sponsored by the Office for the Aging serve as nutrition sites and provide programming and opportunities for socialization.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: To provide individuals sixty years old and over a balanced meal, a place to socialize as well as participate in activities to help maintain their mental and physical well-being. Services provided through the center assist in affording participants the opportunity to remain healthy, independent and in their homes for as long as possible.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: Regular attendees whose initial score indicates high nutrition risk, as measured by the Nutrition Screening Initiative (NSI) Checklist (a score of 6-21), will be offered a referral.

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	4/1/11-3/31/12	4/1/11-3/31/12	4/1/12-3/31/13	4/1/13-3/31/14
Total # of High Risk	11	17	11	8
Total # Referred	11	17	11	8
% Successful	100%	100%	100%	100%

OUTCOME ASSESSMENT METHODOLOGY: The Nutrition Screening Initiative, developed by the American Association of Physicians, National Council on Aging, and American Association of Dietetics. The survey is administered upon admission of the client, and at regular intervals thereafter.

SECONDARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: A cumulative score of 90% or greater by the participants on the last question on the new Customer Satisfaction Survey "Has attending the center improved your quality of life?"

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	4/1/11-3/31/12	4/1/11-3/31/12	4/1/12-3/31/13	4/1/13-3/31/14
Total # of Participants	40	50	40	40
% Successful	95%	97%	95%	95%

OUTCOME ASSESSMENT METHODOLOGY: The Customer Satisfaction Survey is administered yearly.

BOARD MEMBERS: Ronald Allen, Robert Donalson, Tony Douglass, Frances Johnson, Hosea Taylor, Anthony Cowart, Rev. Fannie Ethridge Reeves, Tymothi Howard, Jean Harris

SECTION II

SOURCE MATERIAL: Annual Evaluation on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM

Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs in 2013

Total Served 2011: 229
Proposed \$ Amt. 2013: \$21,106 Meals Only

PROGRAM: Office for the Aging Senior Meal Program

CONTRACTOR: Monroe Community Hospital, Todd Spring, MCH Executive health Director

PROGRAM DESCRIPTION: Monroe Community Hospital serves as nutrition site and provides opportunities for socialization.

**PRIMARY OBJECTIVE(S)/
DELIVERABLES:** To provide individuals sixty years old and over a balanced meal, a place to socialize as well as participate in activities to help maintain their mental and physical well-being. Services provided through the center assist in affording participants the opportunity to remain healthy, independent and in their homes for as long as possible.

**PRIMARY PERFORMANCE
MEASURE/INDICATOR:** The number of meals that are provided to persons 60 years old or older.

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # Meals Projected	3000	3000	3000	3000
Total # Meals Served	2800	2447	2800	2800
% Successful	93%	82%	93%	93%

**OUTCOME ASSESSMENT
METHODOLOGY:** To serve persons 60 years old or older a meal in accordance to 1/3 Daily Recommended Intake.

**SECTION II
SOURCE MATERIAL:** 2011 Monroe County Claim Vouchers

PURCHASE OF SERVICES INFORMATION FORM

Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total Served 2011: 121
Proposed \$ Amt. 2013: \$42,362

PROGRAM: Ogden Senior Center

CONTRACTOR: Town of Ogden

PROGRAM DESCRIPTION: The senior centers sponsored by the Office for the Aging serve as nutrition sites and provide programming and opportunities for socialization.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: To provide individuals sixty years old and over a balanced meal, a place to socialize as well as participate in activities to help maintain their mental and physical well-being. Services provided through the center assist in affording participants the opportunity to remain healthy, independent and in their homes for as long as possible.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: Regular attendees whose initial score indicates high nutrition risk, as measured by the Nutrition Screening Initiative (NSI) Checklist (a score of 6-21), will be offered a referral.

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of High Risk	5	11	4	4
Total # Referred	5	11	4	4
% Successful	100%	100%	100%	100%

OUTCOME ASSESSMENT METHODOLOGY: The Nutrition Screening Initiative, developed by the American Association of Physicians, National Council on Aging, and American Association of Dietetics. The survey is administered upon admission of the client, and at regular intervals thereafter.

SECONDARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: A cumulative score of 90% or greater by the participants on the last question on the new Customer Satisfaction Survey "Has attending the center improved your quality of life?"

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of Participants	50	36	45	45
% Successful	90%	88%	90%	90%

OUTCOME ASSESSMENT METHODOLOGY: The Customer Satisfaction Survey is administered yearly.

SECTION II
SOURCE MATERIAL: Annual Evaluation on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs in 2013

Total Served 2011: 201
Proposed \$ Amt. 2013: \$37,256

PROGRAM: Pittsford Senior Center

CONTRACTOR: Town of Pittsford

PROGRAM DESCRIPTION: The senior centers sponsored by the Office for the Aging serve as nutrition sites and provide programming and opportunities for socialization.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: To provide individuals sixty years old and over a balanced meal, a place to socialize as well as participate in activities to help maintain their mental and physical well-being. Services provided through the center assist in affording participants the opportunity to remain healthy, independent and in their homes for as long as possible.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: Regular attendees whose initial score indicates high nutrition risk, as measured by the Nutrition Screening Initiative (NSI) Checklist (a score of 6-21), will be offered a referral.

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of High Risk	8	13	8	9
Total # Referred	8	13	8	9
% Successful	100%	100%	100%	100%

OUTCOME ASSESSMENT METHODOLOGY: The Nutrition Screening Initiative, developed by the American Association of Physicians, National Council on Aging, and American Association of Dietetics. The survey is administered upon admission of the client, and at regular intervals thereafter.

SECONDARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: A cumulative score of 90% or greater by the participants on the last question on the new Customer Satisfaction Survey "Has attending the center improved your quality of life?"

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of Participants	19	32	19	28
% Successful	91%	91%	91%	95%

OUTCOME ASSESSMENT METHODOLOGY: The Customer Satisfaction Survey is administered yearly.

SECTION II SOURCE MATERIAL: Annual Evaluation on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM

Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total Served 2011: 532
Proposed \$ Amt. 2013: \$56,750

PROGRAM: Webster Senior Center

CONTRACTOR: Town of Webster

PROGRAM DESCRIPTION: The senior centers sponsored by the Office for the Aging serve as nutrition sites and provide programming and opportunities for socialization.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: To provide individuals sixty years old and over a balanced meal, a place to socialize as well as participate in activities to help maintain their mental and physical well-being. Services provided through the center assist in affording participants the opportunity to remain healthy, independent and in their homes for as long as possible.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: Regular attendees whose initial score indicates high nutrition risk, as measured by the Nutrition Screening Initiative (NSI) Checklist (a score of 6-21), will be offered a referral.

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of High Risk	14	31	14	13
Total # Referred	14	31	14	13
% Successful	100%	100%	100%	100%

OUTCOME ASSESSMENT METHODOLOGY: The Nutrition Screening Initiative, developed by the American Association of Physicians, National Council on Aging, and American Association of Dietetics. The survey is administered upon admission of the client, and at regular intervals thereafter.

SECONDARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: A cumulative score of 90% or greater by the participants on the last question on the new Customer Satisfaction Survey "Has attending the center improved your quality of life?"

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of Participants	50	43	50	52
% Successful	90%	88%	90%	90%

OUTCOME ASSESSMENT METHODOLOGY: The Customer Satisfaction Survey is administered yearly.

SECTION II

SOURCE MATERIAL: Annual Evaluation on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM

Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total Served 2011: 109
Proposed \$ Amt. 2013: \$23,441

PROGRAM: Wheatland Senior Center

CONTRACTOR: Town of Wheatland

PROGRAM DESCRIPTION: The senior centers sponsored by the Office for the Aging serve as nutrition sites and provide programming and opportunities for socialization.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: To provide individuals sixty years old and over a balanced meal, a place to socialize as well as participate in activities to help maintain their mental and physical well-being. Services provided through the center assist in affording participants the opportunity to remain healthy, independent and in their homes for as long as possible.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: Regular attendees whose initial score indicates high nutrition risk, as measured by the Nutrition Screening Initiative (NSI) Checklist (a score of 6-21), will be offered a referral.

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of High Risk	4	3	3	3
Total # Referred	4	3	3	3
% Successful	100%	100%	100%	100%

OUTCOME ASSESSMENT METHODOLOGY: The Nutrition Screening Initiative, developed by the American Association of Physicians, National Council on Aging, and American Association of Dietetics. The survey is administered upon admission of the client, and at regular intervals thereafter.

SECONDARY PERFORMANCE MEASURE/INDICATOR: Indicator of success: A cumulative score of 90% or greater by the participants on the last question on the new Customer Satisfaction Survey "Has attending the center improved your quality of life?"

	Previous Year Projection	Actual Year	Current Year Projection	Next Year Projection
Time Frame	1/1/11-12/31/11	1/1/11-12/31/11	1/1/12-12/31/12	1/1/13-12/31/13
Total # of Participants	40	26	40	35
% Successful	100%	94%	100%	100%

OUTCOME ASSESSMENT METHODOLOGY: The Customer Satisfaction Survey is administered yearly.

SECTION II SOURCE MATERIAL: Annual Evaluation on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
 Per Resolution 223 of 3007 as amended by resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total Served 2011-2012: 1588
 Proposed \$ Amt. 2013-2014: 81,000

SECTION I

PROGRAM: Caregiver Assistance and Counseling – Caregiver Resource Center

CONTRACTOR: Alzheimer's Association, David Midland, President/CEO

PROGRAM DESCRIPTION: Non-professional caregivers of persons with dementia are given the opportunity to maintain their level of mental, emotional and physical well-being through the provision of comprehensive information about community resources and care consultation/counseling.

1. PRIMARY OBJECTIVE(S)/ DELIVERABLES: To increase caregivers' knowledge of and access to appropriate resources in the community.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Non-professional caregivers will report that the information received was helpful.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	04/01/11-03/31/12	04/01/11-03/31/12	04/01/12-3/31/13***	04/01/13-03/31/14
Total # of Participants	105	119	125	130
# Successful	100	105	119	125
% Successful	95%	89%	95%	96%

***Current year actual will be available April 2013.

OUTCOME ASSESSMENT METHODOLOGY:

Questions 7 and 11 of the "Information and Referral/Hotline Feedback Survey." (National Evaluation, CSQEI). The survey is mailed to a sample of approximately 25% of the participants each year. The survey is mailed to all of the previous month's information and Referral contacts four times during the year, per National standards. Survey respondents who answer "good, very good, or excellent" are considered to have met the indicator of success.

2. PRIMARY OBJECTIVE(S)/ DELIVERABLES:

Increase the non-professional caregiver's ability to plan for the future and take care of themselves through non-professional caregivers receiving assistance (care consultation and/or counseling), which will increase their ability to plan for the future, and to care for themselves.

PRIMARY PERFORMANCE MEASURE/INDICATOR:

Attendees will report increased knowledge on specific topics re: caregiving.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	01/01/11-12/31/11	01/01/11-12/31/11	01/01/12-2/31/12***	01/01/13-12/31/13
Total # of Participants	1470	1469	1514	1559
# Successful	1426	1426	1469	1513
% Successful	97%	97%	97%	97%

***Current year actual will be available Jan. 2013.

OUTCOME ASSESSMENT METHODOLOGY:

Questions 2 and 6 of the "Care Consultation Feedback Survey. (National Evaluation, CSQEI). The survey 1450 is mailed to a sample of approximately 25% of the participants each year. The survey is mailed to all of the previous month's Care Consultation contacts four times during the year, per national standards. Survey respondents who answer "helped a little" or "helped a lot" are considered to have met the indicator of success.

BOARD MEMBERS:

Victoria Hines, Daniel Katz, Randy Terho, Charles Runyon, Lisa Boyle, MD, Marcus Burrell, Todd Butler, Brian Hppard, MD, Norma Holland, Sheila Konar, Lois Norman, Carol Podgorski, Ph.D., Kay Prey, Mollie Richards, Bill Ryan, G. Russell West, Miles Zatkowsky, Esq.

SECTION II

SOURCE MATERIAL:

Annual Evaluation on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223of 3007 as amended by resolution 11 of 2008

Re: Acceptance of Funds and Authorzation to Contract for Monroe County Office for the Aging Programs In 2013

Total Served 2011: NA (NEW)
Proposed \$ Amt. 2013-2014: \$19,611

SECTION I

PROGRAM: Caregiver Resource Center

CONTRACTOR: Lifespan, Ann Marie Cook, President/CEO

PROGRAM DESCRIPTION: Non-professional caregivers will have an opportunity to maintain and increase their level mental and physical well-being by accessing comprehensive information about community resources and care.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: To increase caregivers' knowledge of and access to appropriate resources in the community.

PRIMARY PERFORMANCE MEASURE/INDICATORS: Attendees will report increased knowledge on specific topics re: caregiving

Program	Previous Year Projection	Previous Year Actual	Current Year Projection 04/01/12 – 03/31/2013	Next Year Projection 04/01/2013- 03/31/2014
Total # of Participants	NA *	NA*	500**	100
# Successful	NA	NA	475	475
% Successful	NA	NA	95%	95%

* Agency was awarded program via RFP effective 4/1/12. Program was previously administered by a different agency.

**Current year actual will be available in April, 2013.

OUTCOME ASSESSMENT METHODOLOGY: We will survey participants to determine the effectiveness of our program.

BOARD MEMBERS: Mark Cronin, Robert Nasso, Tom Combs, Dr. Richard Gangemi, Patty Phillips, Steve Arvan, Rachel Brody Bandyck, Esq., Dennis Buchan, Donald Chesworth, Esq. Liz Corcoran, Lisa Cove, Jill DiVincenzo, Timothy Galli, Patrick Glavey, Art Hirst, Robert Hurlbut Jr., Matt Hurlbut, Will Irwin, Michael King, Anna Lynch, Dr. Richard Machemer, Mark McDermott, Dr. Daniel Mendelson, Steve Meyer, Renee Forgensi Minarik, Marie Phillippe, Diane Quinlisk, Carlos Rodriguez, Thomas Rusling, Randal Weaver

SECTION II

SOURCE MATERIAL: NA

PURCHASE OF SERVICES INFORMATION FORM

Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs in 2013

Total Served 2011-2012: 2233
 Proposed Budget \$ Amt. 2013-2014: \$123,710

SECTION I
PROGRAM:

Counseling Financial Management

CONTRACTOR:

Lifespan, Ann Marie Cook, President/CEO

PROGRAM DESCRIPTION:

Caseworkers and trained volunteers provide a voluntary money management service. Individuals or their caregivers requesting assistance receive a variety of services including needs assessment, financial planning, assistance in obtaining benefits, credits, counseling and bill paying.

**1. PRIMARY OBJECTIVE(S)/
 DELIVERABLES:**

Maintain and/or increase the financial stability and independence of older adults in the community through money management services and decrease caregiver stress and reduce the time they spend on financial issues by handling the older adult's finances.

**PRIMARY PERFORMANCE
 MEASURE/INDICATORS:**

Clients will pay their bills in a timely manner, access eligible benefits and achieve their budgeting goals. Clients needing immediate financial crisis intervention will obtain intervention services. Caregivers will understand the value of their participation in the Financial Management Program.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next year projection
Program Year	01/01/11- 12/31/11	01/01/11-12/31/11	01/01/12-12/31/12***	01/01/13-2/31/13
Total # of Participants	428	446	400	400
# Successful	377	406	352	352
% Successful	88%	91%	88%	88%

***Current year actual will be available January 2013

**OUTCOME ASSESSMENT
 METHODOLOGY:**

Internal survey instrument to measure the caregiver's level of stress since the inception of Financial Management Services to the caregiver. Survey has been in use over 14 years.

**2. PRIMARY OBJECTIVES/
 DELIVERABLES:**

To increase the ability of older adults and their caregivers to understand and choose affordable health insurance, including prescription plans.

**PRIMARY PERFORMANCE
 MEASURE/INDICATORS:**

Older adults and their caregivers will understand the health insurance options and cost. Of the number indicated, 900 will be by telephone and on a one to one basis.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next year projection
Program Year	04/01/11- 03/31/12	04/01/11-03/31/12	04/01/12-03/31/13***	04/01/13-3/31/14
Total # of Participants	3300	6528	3600	3600
# Successful	2970	6462	3240	1520
% Successful	90%	99%	90%	90%

***Current year actual will be available April 2012

**OUTCOME ASSESSMENT
 METHODOLOGY:**

Survey participants to determine effectiveness of our program and to measure if the older adult and/or caregiver's level of knowledge increased after receiving information from a HIICAP counselor. Presentation attendees will also be provided a survey. Surveys are compiled and analyzed annually.

Counseling-Financial Management (Continued)

BOARD MEMBERS:

Mark Cronin, Robert Nasso, Tom Combs, Dr. Richard Gangemi, Patty Phillips, Steve Arvan, Rachel Brody Bandyck, Esq., Dennis Buchan, Donald Chesworth, Esq. Liz Corcoran, Lisa Cove, Jill DiVincenzo, Timothy Galli, Patrick Glavey, Art Hirst, Robert Hurlbut Jr., Matt Hurlbut, Will Irwin, Michael King, Anna Lynch, Dr. Richard Machemer, Mark McDermott, Dr. Daniel Mendelson, Steve Meyer, Renee Forgens Minarik, Marie Philippe, Diane Quinlisk, Carlos Rodriguez, Thomas Rusling, Randal Weaver

SECTION II

SOURCE MATERIAL:

Annual Evaluation is on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs in 2013

Total Served 2010-2011: 4,035
Proposed \$ Amt. 2013-2014: \$221,216

SECTION I

PROGRAM: Elder Abuse Education and Outreach Program

CONTRACTOR: Lifespan, Ann Marie Cook, President/CEO

PROGRAM DESCRIPTION: This is a nine county New York State initiative to provide elder abuse education and outreach to the general public, elderly persons, their families and caregivers. The program works to identify and prevent elder abuse, neglect and financial exploitation.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: Identification and prevention of elder abuse through public education and outreach.

PRIMARY PERFORMANCE: Individuals receiving services will report that risk factors that cause elder abuse have been reduced or eliminated. Lifespan will provide direct service to 325 individuals, train 2000 professionals/non-professionals who work with older adults and deliver public awareness presentations on topics related to elder abuse, fraud and scams to various organizations (2,325 individuals).

MEASURE/INDICATORS:

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	04/01/11- 03/31/12	04/01/11- 03/31/12	04/01/12- 03/31/13***	04/01/13- 03/31/14
Total # of Participants	2325	3660	2325	2325
# Successful	2325	3660	2325	2325
% Successful	100%	100%	100%	100%

Current year actual will be available April 2013

OUTCOME ASSESSMENT METHODOLOGY: The New York State Office for the Aging collects and monitors data via MCOFA.

BOARD MEMBERS: Mark Cronin, Robert Nasso, Tom Combs, Dr. Richard Gangemi, Patty Phillips, Steve Arvan, Rachel Brody Bandyck, Esq., Dennis Buchan, Donald Chesworth, Esq. Liz Corcoran, Lisa Cove, Jill DiVincenzo, Timothy Gall, Patrick Glavey, Art Hirst, Robert Hurlbut Jr., Matt Hurlbut, Will Irwin, Michael King, Anna Lynch, Dr. Richard Machermer, Mark McDermott, Dr. Daniel Mendelson, Steve Meyer, Renee Forgens Minarik, Marie Philippe, Diane Quinlisk, Carlos Rodriguez, Thomas Rusling, Randal Weaver

SECTION II

SOURCE MATERIAL: Items to be filed with Clerk of Monroe County Legislature: Program Monitoring Report. Information comes from application Lifespan submitted to the State, and OFA can obtain a copy upon request.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs in 2013

Total Served 2011-12: 4175
Total \$ Amt. 2012-2013: \$153,984

SECTION I

PROGRAM: Elderly Counseling and Community Outreach

CONTRACTOR: Catholic Family Center, Mark Wickham, CFC-CEO

PROGRAM DESCRIPTION: Caseworkers provide assessment, short-term problem solving, crisis intervention, counseling and advocacy for participants of senior groups, and homebound older persons throughout Monroe County. Assistance is provided to seniors applying for benefits such as Medicare, food stamps, tax credits, etc.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: To improve the ability of older adults, who receive care management & case assistance, to function independently.

PRIMARY PERFORMANCE MEASURE/INDICATORS: Advance at least one grade in one or more functional areas of the Older American Resources and Services.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	04/01/11-03/31/12	04/01/11-03/31/12	04/01/12-03/31/13***	04/01/13-03/31/14
Total # of Participants	3600	3600	3600	3600
# Successful	3250	4175	3400	3400
% Successful	90%	116%	94%	94%

***Current year actuals will be available April 2013

OUTCOME ASSESSMENT METHODOLOGY:

The Older American Resources and Services (OARS) questionnaire is a nationally tested, highly reliable multidimensional tool specifically designed for older adults. The OARS measures five areas of functioning: social, economic, mental, physical health and capacity for independence with accompanied support services.

BOARD MEMBERS:

Roger W. Brandt Jr., Donald Campanelli, John A. Caselli, John Curran, Malik Evans, Michael C. Goonan, Paul Groschadl, Patrick J. Guisto, Kimberly Hamer, Michael G. Kane, Terence Klee, Rebecca Leclair, David J. Mack, Samuel Noel, Martin F. Palumbos, David S. Peartree, Laurie Sagona, Everton R. Sewell, William Spilly, Deborah M. Stendardl, Michael J. Sullivan, Phyllis Tierny, Maryanne Townsend, Virginia Tyler, Wayne F. Wegman, Jack Balinsky, Mark Wickham, Anthony Adams Jr., Luisa E. Baars, Michael Bausch, Edward Denning, Brian Dwyer, Maynard Fox III, Patrick Fox, Thomas Huber, Louis Howard, Patricia Lovallo, Terrance B. Mulhern, Estella Norwood Evans, Douglas Parker, David Pitcher, Mary Frances Wegman

SECTION II

SOURCE MATERIAL:

Annual Evaluation is on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: **Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs in 2013**

Total Served 2011: 40
Proposed \$ Amt. 2013: \$20,000

SECTION I

PROGRAM: Emergency Respite Service

CONTRACTOR: Lifespan, Ann Marie Cook, President/CEO

PROGRAM DESCRIPTION: Elder Abuse is an on-going problem in Monroe County. Intervention services will be provided for individuals who are victims of elder abuse in order to maintain their health and well-being. In addition, through investigation of alleged elder abuse and social work intervention, it is also necessary to serve the informal family caregiver to support his/her well-being. Funds designated for respite services in this program are for victims and caregivers needing respite services and are not eligible for such services under Title XX, and do not have the means to pay privately.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: To reduce the incidence of elder abuse, mistreatment and exploitation of elderly persons by others through direct social service intervention to victims/potential victims and in appropriate cases, social service assistance to caregivers in crisis or extreme stress.

PRIMARY PERFORMANCE MEASURE/INDICATORS: Provide adequate respite for individuals and their family caregivers. That 90% of all cases handled will result in a positive outcome: i.e. Older adult will be able to remain safe in the community.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	01/01/11-12/31/11	01/01/11-2/31/11	01/01/12-12/31/12***	01/01/13-12/31/13
Total # of Participants	40	40	40	40
# Successful	40	36	36	36
% Successful	100%	90%	90%	90%

***Current year actual will be available January 2013

OUTCOME ASSESSMENT METHODOLOGY: 30 day follow-up reports are conducted for all seniors and / or caregivers served by Program.

BOARD MEMBERS: Mark Cronin, Robert Nasso, Tom Combs, Dr. Richard Gangemi, Patty Phillips, Steve Arvan, Rachel Brody Bandyck, Esq., Dennis Buchan, Donald Chesworth, Esq. Liz Corcoran, Lisa Cove, Jill DiVincenzo, Timothy Galli, Patrick Glavey, Art Hirst, Robert Hurlbut Jr., Matt Hurlbut, Will Irwin, Michael King, Anna Lynch, Dr. Richard Machemer, Mark McDermott, Dr. Daniel Mendelson, Steve Meyer, Renee Forgensl Minarik, Marie Philippe, Diane Quinlisk, Carlos Rodriguez, Thomas Rusling, Randal Weaver

SECTION II

SOURCE MATERIAL: Annual Evaluation is on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total Served 2011-2012: 27
Proposed \$ Amt. 2013-2014: \$177,152

SECTION I

PROGRAM: Employment – Senior Community Service Employment Program

CONTRACTOR: Lifespan, Ann Marie Cook, President/CEO

PROGRAM DESCRIPTION: Low income older workers, age 55 and over, are provided with part-time employment opportunities in non-profit agencies for job training which can lead to permanent employment.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: Enhancement of employment opportunities for older Americans and promotion of older workers as a solution for businesses seeking workers.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Number of seniors who receive unsubsidized employment.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	07/01/11-06/30/12	07/01/11-06/30/12	07/01/12-06/30/13	07/01/13-06/30/14
Unduplicated Clients	25	27	27	27
Total Slots Funded	17	17	19	19
# Successful	17	17	19	19
% Successful	100%	100%	100%	100%
Unsubsidized Placements	4	4	7	7

***Current year actual will be available July 2013

* 2011/2012 Funding reduced

OUTCOME ASSESSMENT METHODOLOGY:

PeerPlace tracking system, which provides an unduplicated count of seniors in Monroe County that utilizes Office for the Aging funds.

BOARD MEMBERS:

Mark Cronin, Robert Nasso, Tom Combs, Dr. Richard Gangemi, Patty Phillips, Steve Arvan, Rachel Brody Bandy, Esq., Dennis Buchan, Donald Chesworth, Esq. Liz Corcoran, Lisa Cove, Jill DiVincenzo, Timothy Galli, Patrick Glavey, Art Hirst, Robert Hurlbut Jr., Matt Hurlbut, Will Irwin, Michael King, Anna Lynch, Dr. Richard Machemer, Mark McDermott, Dr. Daniel Mendelson, Steve Meyer, Renee Forgensi Minarik, Marie Phillippe, Diane Quinlisk, Carlos Rodriguez, Thomas Rusling, Randal Weaver

SECTION II

SOURCE MATERIAL:

Annual evaluation is on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total Served 2011-2012: 700
Proposed \$ Amt. 2013-2014: \$919,216

SECTION I
PROGRAM:

Expanded In-Home Service for the Elderly Program (EISEP)
 Case Management Service/ Adult Day Services/ PERS/ Self-Directing In-Home Personal Care Services

CONTRACTOR:

Catholic Family Center, Mark Wickham, CFC-CEO

PROGRAM DESCRIPTION:

Case management services are provided to seniors age 60+. General components include screening, assessment, development of a care plan, authorization of in-home services, and on-going monitoring and evaluation. This program will allow eligible individuals to have a personal emergency response system in their home and offer adult day services to reduce isolation and better assist family caregivers. *Self-directing in-home personal care services provides options to family caregivers.

**PRIMARY OBJECTIVE(S)/
 DELIVERABLES:**

To improve or maintain the ability of frail older adults living in Monroe County to live independently.

**PRIMARY PERFORMANCE
 MEASURE/INDICATOR:**

To delay or prevent institutionalization by maintaining or improving overall capacity.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	04/01/11-03/31/12	04/01/11-03/31/12	04/01/12-3/31/13***	04/01/13-03/31/14
Total # of Participants	700	700	700	700
# Successful	675	678	675	675
% Successful	96%	96%	96%	96%

Current year actual will be available April 2013

**OUTCOME ASSESSMENT
 METHODOLOGY:**

All clients are given activity and/or closing codes by the case manager. These codes are kept in the client's electronic chart. As each person is discharged from the program, the case manager documents the reasons for discharge and assigns a closing code. The codes are compiled as needed to determine nursing home placement rates.

BOARD MEMBERS:

Roger W. Brandt Jr., Donald Campanelli, John A. Caselli, John Curran, Malik Evans, Michael C. Goonan, Paul Groschadi, Patrick J. Guisto, Kimberly Hamer, Michael G. Kane, Terence Klee, Rebecca Leclair, David J. Mack, Samuel Noel, Martin F. Palumbos, David S. Peartree, Laurie Sagona, Everton R. Sewell, William Spilly, Deborah M. Stendardi, Michael J. Sullivan, Phyllis Tierny, Maryanne Townsend, Virginia Tyler, Wayne F. Wegman, Jack Balinsky, Mark Wickham, Anthony Adams Jr., Luisa E. Baars, Michael Bausch, Edward Denning, Brian Dwyer, Maynard Fox III, Patrick Fox, Thomas Huber, Louis Howard, Patricia Lovallo, Terrance B. Mulhern, Estella Norwood Evans, Douglas Parker, David Pitcher, Mary Frances Wegman

SECTION II

SOURCE MATERIAL:

Annual Evaluation on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total Served 2011: 13,351
Proposed \$ Amt. 2013: \$219,550

SECTION I

PROGRAM: Information, Referral and Case Assistance (Eldersource/NY Connects)

CONTRACTOR: Lifespan, Ann Marie Cook, President/CEO

PROGRAM DESCRIPTION: Eldersource/ NY Connects is a joint venture of CFC and Lifespan and provides information, referral and case assistance services to seniors, their caregivers and people over the age of 18 that have a disability.

PRIMARY OBJECTIVE(S)/ Guidance provided to older adults, caregivers and individuals age 18 and over with a disability in order for
DELIVERABLES: individuals to maintain or improve their independence.

PRIMARY PERFORMANCE To increase the ability of non-professional caregivers, seniors and individuals age 18 and over with a
MEASURE/INDICATOR disability to locate and obtain appropriate services to assist clients in functioning independently.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	01/01/11 – 12/31/11	01/01/11 – 12/31/11	01/01/12 – 12/31/12***	01/01/13 – 12/31/13
Total # of Participants	13000	13000	13500	13500
# Successful	12500	13,531	13000	13000
% Successful	96%	104%	96%	95%

Current year actual will be available January 2013

OUTCOME ASSESSMENT Eldersource / NY Connects uses a script to survey consumers about the information they receive and
METHODOLOGY: whether it increased their ability to locate and obtain appropriate services.

BOARD MEMBERS: Mark Cronin, Robert Nasso, Tom Combs, Dr. Richard Gangemi, Patty Phillips, Steve Arvan, Rachel Brody Bandyck, Esq., Dennis Buchan, Donald Chesworth, Esq. Liz Corcoran, Lisa Cove, Jill DiVincenzo, Timothy Gall, Patrick Glavey, Art Hirst, Robert Hurlbut Jr., Matt Hurlbut, Will Irwin, Michael King, Anna Lynch, Dr. Richard Machermer, Mark McDermott, Dr. Daniel Mendelson, Steve Meyer, Renee Forgens Minarik, Marie Philippe, Diane Quinlisk, Carlos Rodriguez, Thomas Rusling, Randal Weaver

SECTION II

SOURCE MATERIAL: Annual evaluation is on file with the Clerk of the Monroe County Legislature

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs in 2013

Total Served 2011-2012: 700
Proposed \$ Amt. 2013-2014: \$226,567

SECTION I

PROGRAM: In Home Support – Support to Aging Residents (STAR)/AAA Transportation

CONTRACTOR: Catholic Family Center, Mark Wickham, CFC-CEO

PROGRAM DESCRIPTION: Provides non-medical home support and assisted transportation. Housekeeping, light chore service and escorted transportation services (medical appointments, grocery stores, etc.) are provided to frail, isolated seniors.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: Increase or maintain ease of mobility outside of the home for functionally impaired elderly.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Increased or maintained well-being through ease of mobility outside of the home for functionally impaired elders.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	04/01/11-03/31/12	04/01/11-03/31/12	04/01/12-03/31/13***	04/01/13-03/31/14
Total # of Participants	700	700	700	700
# Successful	680	673	680	680
% Successful	97%	96%	97%	97%

***Current year actual will be available April 2013

OUTCOME ASSESSMENT METHODOLOGY: A self-report survey is administered to all clients who have received services for at least three months. On a five point scale clients rate their ease of mobility after receiving STAR services. In addition, there are questions regarding satisfaction with the program.

BOARD MEMBERS: Roger W. Brandt Jr., Donald Campanelli, John A. Caselli, John Curran, Malik Evans, Michael C. Goonan, Paul Groschadi, Patrick J. Guisto, Kimberly Hamer, Michael G. Kane, Terence Klee, Rebecca Leclair, David J. Mack, Samuel Noel, Martin F. Palumbos, David S. Peartree, Laurie Sagona, Everton R. Sewell, William Spilly, Deborah M. Stendardi, Michael J. Sullivan, Phyllis Tierny, Maryanne Townsend, Virginia Tyler, Wayne F. Wegman, Jack Balinsky, Mark Wickham, Anthony Adams Jr., Luisa E. Baars, Michael Bausch, Edward Denning, Brian Dwyer, Maynard Fox III, Patrick Fox, Thomas Huber, Louis Howard, Patricia Lovallo, Terrance B. Mulhern, Estella Norwood Evans, Douglas Parker, David Pitcher, Mary Frances Wegman

SECTION II

SOURCE MATERIAL: Annual Evaluation is on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM

Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: **Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs in 2013**

Total Served 2011: 365
Proposed \$ Amt. 2013: \$50,545

SECTION I

PROGRAM: Legal Services

CONTRACTOR: Monroe County Legal Assistance Corporation, C. Kenneth Perry, Executive Director

PROGRAM DESCRIPTION: Assistance and/or advocacy is provided to older Monroe County residents in regard to legal issues including social security, SSI, Medicaid and other public benefits, landlord-tenant problems, simple will, utility problems and power of attorney.

1. PRIMARY OBJECTIVE(S)/ DELIVERABLES: Low-income seniors will increase their financial resources and/or improve asset management.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Seniors will increase obtain or maintain social security, SSI, VA, food stamps, HEAP, pension or other income maintenance benefits resulting in decrease in monthly fixed expenses and increases or maintain eligibility for senior health insurance options and necessary medical services.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	01/01/11- 12/31/11	01/01/11- 12/31/11	01/01/12-12/31/12***	01/01/13-12/31/13
Total # of Participants	368	365	367	370
# Successful	310	315	320	322
% Successful	84%	86%	87%	87%

***Current year actual will be available January 2013

2. PRIMARY OBJECTIVE(S)/ DELIVERABLES: Seniors will obtain/maintain appropriate, affordable housing.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Seniors will increase/maintain residing in safe, affordable housing.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	01/01/11-12/31/11	01/01/11-12/31/11	01/01/12-12/31/12***	01/01/13-12/31/13
Total # of Participants	52	37	40	45
# Successful	47	33	36	41
% Successful	90%	89%	90%	91%

***Current year actual will be available January 2013

Legal Services (Continued)

**3. PRIMARY OBJECTIVE(S)/
DELIVERABLES:**

Seniors and their non-professional caregivers will obtain/maintain their mental and emotional wellness.

**PRIMARY PERFORMANCE
MEASURE/INDICATOR:**

Seniors and their non-professional caregivers will obtain/maintain their mental and emotional wellness.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	01/01/11-12/31/11	01/01/11-12/31/11	01/01/12-12/31/12***	01/01/13-12/31/13
Total # of Participants	400	402	400	400
# Successful	344	348	350	350
% Successful	86%	87%	88%	88%

***Current year actual will be available January 2013

**OUTCOME ASSESSMENT
METHODOLOGY:**

Closing codes and client satisfaction questionnaires. MCLAC case management system allows for tracking problem type and outcomes over 120 categories for clients and case closing. All increases in income and benefits that are the result of legal advice and representation are recorded. Client outcomes are collected for all clients served in court or administrative representation. The advocate indicates which client goals were met. Client satisfaction questionnaires are sent out at the close of each case and client responses are tabulated.

BOARD MEMBERS:

Lisa Hall, Esq., Beverly Abphinalp, Gary Abraham, Esq., Wynn Bowman, Esq., James Caldwell, Betty Hughes, Amy Jacobson, Esq., Hon. Roy King, Cynthia Liberio, Karen Pearl, Paul Sartori, Esq., Arlene Semesky, John Tyo, Esq., Susan Wilks, Esq., James Young, Esq., Allison Carrow, Esq., Susan Hazeldean, Esq., Lisa Horton, Maura Kennedy-Smith, Esq., Sullivan Nelson, Natasha Noras, Esq., Hon. Scott Odorisi, Esq., Bruce Rosekrans, Esq., Christopher Thomas, Esq.

SECTION II

SOURCE MATERIAL:

Annual Evaluation filed with Clerk of Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total Reports 2011-2012: 7
Total \$ Amt. 2013-2014: \$38,250

SECTION I

PROGRAM: NY Connects Year 8

CONTRACTOR: Finger Lakes Health Systems Agency, Fran Weisberg, Executive Director

PRIMARY OBJECTIVE(S)/ DELIVERABLES: Provide data on current long-term care services and identify gaps and barriers to accessing these services for use in the implementation of NY Connects.

PRIMARY PERFORMANCE MEASURE//INDICATOR: Reports requested by the Office for the Aging and LTC Council are presented in a timely manner.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	10/01/11-9/30/12	10/01/11-9/30/12	10/01/12-9/30/13	10/01/13-9/30/14
Total # of Reports	7	7	10	10
# Successful	7	7	10	10
% Successful	100%	100%	100%	100%

OUTCOME ASSESSMENT METHODOLOGY: Reports are accurate and contain the most up-to-date information.

BOARD MEMBERS: Nancy Adams, Brendan Brady, MD, Renee R. Brownstein, Marilyn L. Dollinger, DNS FNP APRN BC RN, Andrew S. Donlger, MD, Paul Eisenstat, MS, Robert Lebman, Augustin Melendez; Michael Nazar, MD, James H. Norman, Carlos R. Ortiz, MD, Kathleen Parrinello, Leonard Redon, George Roets, Vickie Swinehart, Hugh R. Thomas, Mervyn Weerasinghe, MD, John L. Zehr, Dan M. DeLaus, Jr., Jake Flaitz, David T. Hanna, MD, MPA, FAAFP, James X. Kennedy, MS, LMSW

SECTION II

SOURCE MATERIAL: Annual Evaluation is on file with the Clerk of the Monroe County Legislature

PURCHASE OF SERVICES INFORMATION FORM

Per Resolution 223 of 2007 as amended by resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs in 2013

Total Served 2011: 110
Proposed \$ Amt. 2013: \$20,400

SECTION I

PROGRAM: New York Elder Caregiver Support Program

CONTRACTOR: Family Resource Centers of Crestwood Children's Center, Barbara Conradt, President, Crestwood Children's Center

PROGRAM DESCRIPTION: Support groups for caregivers over age 60 who are providing kinship care for children under the age of 18.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: Grandparents raising grandchildren receiving support through respite care and education regarding available services.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Service recipients will report decreased social isolation, increased social support, relief of stress due to caregiving.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	01/01/11-12/31/11	01/01/11-12/31/11	01/01/12-12/31/12***	01/01/13-12/31/13
Total # of Participants	95	110	100	110
# Successful	89	106	94	106
% Successful	94%	96%	94%	96%

***Actual data will be available January 2013.

OUTCOME ASSESSMENT METHODOLOGY: Social Support Questionnaire, and Survey on School Performance. Participants complete the pre-questionnaire by March and the post-questionnaire by December. Participants showing higher scores in December will have met the indicator of success.

BOARD MEMBERS: Nancy Castro, David Cleary, Jim Haefner, TC Lewis, Dennis Richardson, Denise T. Dragoone, Evelyn Hurt, Joanne Larson, Monica L. Monte, Todd Trehan

SECTION II

SOURCE MATERIAL: Annual Evaluation on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total Served 2011-2012: 1,500
Proposed \$ Amt. 2013: \$31,378

SECTION I

PROGRAM: Oasis Wellness Center

CONTRACTOR: Lifetime Care Assistance Corporation, Patricia Heffernan, CEO, President

PROGRAM DESCRIPTION: Educational, informational, cultural, health / fitness programs to persons over age 50.

PRIMARY OBJECTIVE(S) DELIVERABLES: Improve or maintain mental emotional or physical wellness for persons age 50+.

PRIMARY PERFORMANCE MEASURE//INDICATOR: Wellness, health, cultural and educational classes for adults age 50 and over are evaluated for 90 % satisfaction rate.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	04/01/11-3/31/12	04/01/11-3/31/12	04/01/12- 3/31/13***	04/01/13- 3/31/14
Total # of Participants	1500	1500	2000	2000
# Successful	1400	1500	1900	1900
% Successful	93%	100%	95%	95%

*****Current year actual will be available January 2013**

OUTCOME ASSESSMENT METHODOLOGY: Improved or maintained mental, emotional or physical wellness for seniors. Participant evaluations.

BOARD MEMBERS: Allen, Anne B.; Caprio, MD, Thomas; Gelger, Gabriel; Hartman, JD, James; Hill, Liz; Knapp, Germaine; Lewis, T.C.; McCormick, MD, Kevin; McDermott, Helen; Newcomb, Steve; Payment, JD, Kenneth; Rawdon, JD, Andrew S.; Reeves, Gail; Reynold, Julie; Rossi, Dorothy M.; Termotto, Sr., James A.; Theiss, Lloyd; Thompson, Patricia.

SECTION II

SOURCE MATERIAL: Annual Evaluation is on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total Served 2011: 200
Proposed \$ Amt. 2013: \$85,000

SECTION I

PROGRAM: Older Adult Health and Wellness Initiative Programs

CONTRACTOR: Lifespan, Ann Marie Cook, President/CEO

PROGRAM DESCRIPTION: Program for older adults to maintain or improve upon their mental health and reduce alcohol and substance abuse and addiction via home visits with case managers for intensive counseling and case assistance.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: Increase the ability of older adults and their non-professional caregivers to improve their mental health status through the provision of information, education, and access to services.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Increased mental health status and/or reduction of substance / alcohol dependency for older adults age 60 and over.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	01/01/11 – 12/31/11	01/01/11 – 12/31/11	01/01/12 – 12/31/12***	01/01/13 – 12/31/13
Total # of Participants	200	200	200	200
Successful	185	181	185	185
% Successful	93%	91%	93%	93%

Current year actual will be available January 2013

OUTCOME ASSESSMENT Standardized evaluations, i.e., Patient Health Questionnaire – 9 (PHQ-9), a depression assessment tool, the BIA Anxiety Measurement Questionnaire. Scores regarding the individual's level of depression and anxiety are determined at the open and close of each case. The scores are reviewed for accuracy. Clients entering with a score of 10 or greater on the PHQ-9 will remain the same, or increase one or more point; those entering with a score of 22 or greater on the BIA Anxiety Measurement will either maintain or

METHODOLOGY: See above

BOARD MEMBERS: Ray D'Agostino, Christopher Perna, Robert Nasso, Jane Shukltis, Ralph Code III, Esq., Steve Meyer, John Olsan, Diane Quinlisk, Patricia Shaheen, Rocco Vivenzio, M.D., Patricia Phillips, John Auberger, Rachel Brody Bandyach, Esq., Lydia Boddie-Rice, Donald Chesworth, Esq., Thomas Combs, Lisa Cove, Mark Cronin, Mary Doyle, Tim Galli, John Hedges, Art Hirst, Will Irwin, Renee Forgensi Minarik, Lemuel Rogers, M.D., Wendy Rose, Margaret Sanchez, Anne Sevier Buckingham, Julio Vazquez, Paul von Ebers

SECTION II

SOURCE MATERIAL: Annual evaluation is on file with the Clerk of the Monroe County Legislature

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorizaton to Contract for Monroe County Office for the Aging Programs in 2013

Total Served 2011-2012: 700
Proposed \$ Amt. 2013-2014: \$924,951

SECTION I

PROGRAM: Personal Care Aide and Housekeeping Chore Services

CONTRACTOR: L. Woerner, DBA, HCR

PROGRAM DESCRIPTION: Manage the scheduling of Personal Care Aide and Housekeeper Chore Services through various vendors for Expanded In-Home Services for the Elderly (EISEP) clients. (An EISEP case manager develops a care plan and authorizes services.) The primary objective is to manage the provision of Personal Care Aide and Housekeeper Chore services through various Home Health Agencies, and ensure services are provided as needed.

PRIMARY OBJECTIVE(S)/ DELIVERABLES: Provide aide services to seniors in the EISEP program.

PRIMARY PERFORMANCE MEASURE//INDICATOR: Aide services are provided in a timely and accurate manner.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	04/01/11-03/31/12	04/01/11-03/31/12	04/01/12-03/31/13***	04/01/13-03/31/14
Total # of Participants	700	700	700	700
# Successful	675	678	675	675
% Successful	96%	96%	96%	96%

***Current year actual will be available April 2013

OUTCOME ASSESSMENT METHODOLOGY: The Office for the Aging receives monthly service reports from HCR, detailing the services, providers, clients and hours of service provided to date. This data is checked against performance indicators to ensure HCR is providing the appropriate services.

BOARD MEMBERS: Louise Woerner, Mark Maxim, Don Kollmorgan, Carolyn Maxim

SECTION II

SOURCE MATERIAL: Annual Evaluation is on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total # Subscription Fees 2011: 75
Proposed \$ Amt. 2013: \$20,000

SECTION I

PROGRAM: Provider Resource Network

CONTRACTOR: Peer Place Networks, LLC, Eric Frey, President

PRIMARY OBJECTIVE(S)/ DELIVERABLES: Maintenance/enhancements of county wide computer network for MCOFA subcontracted agencies to refer record and report client services provided.

PRIMARY PERFORMANCE MEASURE/INDICATOR: System will enable providers to collect and report accurate statistical data to Office for Aging, who in turn, reports information to NYSOFA for reporting, planning and funding purposes.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next year projection
Program Year	01/01/11-12/31/11	01/01/11-12/31/11	01/01/12-12/31/12***	01/01/13-12/31/13
Total # of Subscribers	75	75	75	75
# Successful	75	75	75	75
% Successful	100%	100%	100%	100%

*****Current year actual will be available January 2013**

OUTCOME ASSESSMENT METHODOLOGY: The Office for the Aging assesses performance of this agency through the accuracy of the data collected and reported. Quarterly and ad hoc meetings are schedule with Peer Place to monitor and gauge performance. Redirection ensues if warranted.

BOARD MEMBERS: N/A

SECTION II

SOURCE MATERIAL: Annual Satisfaction survey on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs in 2013

Total Served 2011-2012: 101
 Proposed \$ Amt. 2013-2014: \$162,336

SECTION I

PROGRAM: Social Adult Day Care

CONTRACTOR: Unity Health System, Jane Shukitis, Vice President, Home and Community Based Services.

PROGRAM DESCRIPTION: Provides a social model adult day program that helps physically and mentally frail older persons to continue living in the community.

1. PRIMARY OBJECTIVE(S)/ DELIVERABLES: Seniors will enjoy mental and physical well-being.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Seniors will report improved or maintained health status.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	04/01/11-03/31/12	04/01/11-03/31/12	04/01/12-03/31/13***	04/01/13-03/31/14
Total # of Participants	50	51	55	55
# Successful	45	42	50	50
% Successful	90%	82%	90%	90%

***Current year actual will be available April 2013

OUTCOME ASSESSMENT METHODOLOGY: The Dartmouth Care Cooperative Information Tool (COOP). COOP Instrument was specifically developed for use in primary care and other health care settings to be a simple and practical system for measuring health status. Clients are measured on admission and three months thereafter. Participant scores are tracked longitudinally to determine if they remain stable, improve or decline over time.

2. PRIMARY OBJECTIVE(S)/ DELIVERABLES: Decrease isolation and increase participation in life activities.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Decrease isolation and increase participation in life activities and decrease feelings of isolation as measured by a participation satisfaction survey which determines increased mobility outside of the home. Projections are based on new admission only.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	04/01/11-03/31/12	04/01/11-03/31/12	04/01/12-03/31/13***	04/01/13-03/31/14
Total # of Participants	34	57	55	55
# Successful	30	56	50	50
% Successful	90%	99%	90%	90%

***Current year actual will be available April 2012

OUTCOME ASSESSMENT METHODOLOGY: An in-house survey is administered to participants upon admission, and again within three months. Each participant is asked how many times per week (on average) s/he leaves home. This is documented in a simple questionnaire format. All participants who report an increase in frequency will be considered a success.

BOARD MEMBERS: Andrew August, Jack Baron, Edward Claschl, Ralph DeStephano, Nancy Ferris, Ph.D., Karen Gallina, Michael Graney, MD, Frederick Holbrook, Tarun Kathari, MD, Richard Machermer, Ph.D., Michael Maler, Jeffery Mapstone, Jagat Mehta, MD, Dana Miller, Michael Nuccitelli, Robert Oppenheimer, Elizabeth Patton, Ph.D., Thomas Riley, Steven Sauer, Leon Sawyko, Fred Strauss, Scott Turner

SECTION II

SOURCE MATERIAL: Annual Evaluation on file with the Clerk of the Monroe County of the Legislature.

PURCHASE OF SERVICES INFORMATION

Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs in 2013

Total Served 2011: 535
Total # trips 2011: 69,665
Proposed \$ Amt. 2013-2014: \$536,888

SECTION I

PROGRAM: Transportation Services – Senior Center Transportation

CONTRACTOR: Medical Motor Service, William P. McDonald, Executive Director

**PRIMARY OBJECTIVE(S)
DELIVERABLE:** Transportation for senior center participants to and from the center. The primary objective is to improve independence and mobility of older persons, enabling them access to health, nutritional, social services and van replacements.

**PRIMARY PERFORMANCE
MEASURE/INDICATOR:** Individuals receiving services will receive safe, door-to-door transportation services wishing to attend Monroe County sponsored nutrition sites.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next year projection
Program Year	01/01/11-12/31/11	01/01/11-2/31/11	01/01/12-12/31/12	01/01/13-2/31/13
Total # of Participants Projected	450	450	500	500
Total # of Participants Served	450	535	500	500
% Successful	100%	119%	100%	100%

**OUTCOME ASSESSMENT
METHODOLOGY:** Performance is measured through monthly service reports, which report the unduplicated number of persons served as well as the number of trips to each Senior Center.

BOARD MEMBERS: Mark F Bergin, Diane Bogaczyk, Vicki Brown, Steven G. Carling, Michael Copeland, Anthony Costanza, Anthony Costanza, Lawrence Creatura, Carol Deinhardt, Joseph DePaolis, Deborah Field, Glenda Lusk, John McKenna, James Morris, Gregory J. Riley Jr., Thomas D. Tehan, Christopher Trageser, Thomas Tuke, David Whitaker, Patricia Woods

SECTION II

SOURCE MATERIAL: Annual Evaluation on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
 Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs In 2013

Total Served 2011: 853
Proposed \$ Amt. 2013: \$712,447

SECTION I

PROGRAM: Home Delivered Meals

CONTRACTOR: Visiting Nurse Services, Victoria Hines, President

PROGRAM DESCRIPTION: One or two meals per day are provided to persons aged 60 and over who are homebound due to illness or disability and who are unable to prepare their own meals. Meals are available five days per week with provisions for weekend meals if needed. The primary objective is to increase the level of independence in the daily living of a frail, elderly participant who receives "Meals on Wheels".

PRIMARY OBJECTIVE(S)/ DELIVERABLE: Individuals will increase their level of independence through receipt of home delivered meals.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Individuals receiving services will report higher levels of independence as a result of receiving home delivered meals (under this funding source)

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	04/01/11-3/31/11	04/01/11-3/31/11	04/01/12- 3/31/12***	04/01/13- 3/31/13
Total # of Participants	1000	1000	800	800
# Successful	900	853	765	765
% Successful	90%	85%	96%	96%

***Current year actual will be available April 2013

OUTCOME ASSESSMENT METHODOLOGY:

BOARD MEMBERS: Anne Bishop, Ann Marie Cook, Katherine Cronin, Jack Eisenberg, Steven Goldstein, Victoria G Hines, Tommy Hinton, Wallace Johnson, MD, Greg Kamp, Dianna Kurty, Kathleen Mcgrail, MD, Daniel Mendelson, MD, Alan Resnick, Peter G. Robinson, Thomas Rusting, Jerome Standera, CPA, Susan Topel-Samek, Susie Truesdell, Maurice Varon, MD

SECTION II

SOURCE MATERIAL: Annual Evaluation is on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs in 2013

Total Served 2011: Not Available
Proposed \$ Amt. 2013: \$10,000

SECTION I
PROGRAM: Matter of Balance

CONTRACTOR: Lifespan, Ann Marie Cook, President/CEO

PROGRAM DESCRIPTION: Evidence-based falls prevention wellness program for adults age 60 and older. The program teaches older adults how to avoid falls and improve or maintain their balance in order to prevent injuries and maintain their independence.

PRIMARY OBJECTIVE(S)/ DELIVERABLE: Certified Master Trainers will provide information and support via the "Matter of Balance" program to older adults at local senior centers and other locales where older adults congregate in order for them to maintain their balance as they age. Trainings and instructional books are provided throughout the eight week course.

PRIMARY PERFORMANCE MEASURE/INDICATOR: Attendees will report increased knowledge on how to maintain their balance in order to remain independent.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	09/01/12-12/31/12	09/01/12-12/31/12	01/01/13- 12/31/13	01/01/14-12/31/14
Total # of Participants	60		240	
% Successful	90%		90%	

*Agency was awarded the program via EOI effective 9/1/2012. Current year actuals available January 2013.

OUTCOME ASSESSMENT METHODOLOGY: Program will survey participants with a pre-tests and a post tests to determine the effectiveness of this evidence-based wellness program.

BOARD MEMBERS: Mark Cronin, Robert Nasso, Tom Combs, Dr. Richard Gangemi, Patty Phillips, Steve Arvan, Rachel Brody Bandyck, Esq., Dennis Buchan, Donald Chesworth, Esq. Liz Corcoran, Lisa Cove, Jill DiVincenzo, Timothy Galli, Patrick Glavey, Art Hirst, Robert Hurlbut Jr., Matt Hurlbut, Will Irwin, Michael King, Anna Lynch, Dr. Richard Machermer, Mark McDermott, Dr. Daniel Mendelson, Steve Meyer, Renee Forgensl Minarik, Marie Phillippe, Diane Quinlisk, Carlos Rodriguez, Thomas Rusling, Randal Weaver

SECTION II
SOURCE MATERIAL: Expression of Interest application and approval letter is on file with the Clerk of the Monroe County Legislature.

PURCHASE OF SERVICES INFORMATION FORM

Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funds and Authorization to Contract for Monroe County Office for the Aging Programs in 2013

Total # contracts 2011-2012: 87
Proposed amt. 2013-2014: 241,326

PROGRAM: Service Contracts/ NY Connects Year 8

CONTRACTOR: Coordinated Care Services, Inc. (CCSI), Anne Wilder, President

PRIMARY OBJECTIVE(S) / Management and administration of small service contracts for NY Connects and Senior Center programming including social, health, wellness and recreation activities, OFA sponsored special events, education and trainings. These programs reduce isolation and improve well-being and health of older adults in our community. CCSI drafts and executes contracts per specifications provided by the Office for the Aging.

DELIVERABLE:

1. PRIMARY PERFORMANCE MEASURE/INDICATOR (CONTRACTS):

Contracts are written and executed in an accurate and timely manner and subcontractors perform per contract specifications.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next year projection
Program Year	4/01/11-4/1/12	4/01/11-3/31/12	4/01/12-3/31/13***	4/01/13-3/31/14
Total # of Contracts	60	60	60	60
# Successful	60	61	60	60
% Successful	100%	100%	100%	100%

***Current year actual will be available April, 2013

2. PRIMARY PERFORMANCE MEASURE/INDICATOR (NY CONNECTS):

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	10/01/11-9/30/12	10/01/11-9/30/12	10/01/12-9/30/13	10/01/13-9/30/14
Total # of Reports	7	7	10	10
# Successful	7	7	10	10
% Successful	100%	100%	100%	100%

***Current year actual will be available October, 2013

OUTCOME ASSESSMENT METHODOLOGY:

The Office for the Aging assesses performance of this management function through monitoring contract execution and the payment process. Quarterly meetings held with CCSI and OFA staff members as well as an annual satisfaction survey conducted to gauge performance.

BOARD MEMBERS:

Edward Nowak; Robert T. Tobin; Susan M. Reschke, CPA; Ronald Vallot; John Crilly, PhD. MPH, MSW; Terrence C. Finegan; Amy Gallana; Cynthia S. Gray; Doris A. Green, MBA; Heidi Gregory, Esq.; Cheri C. Jones, LMSW; Jill E. Lavigne, Ph.D.; Scott S. Lavigne; Joseph Vasile, M.D.; James M. Whalen, CPA; George Wiedemer; Lisa Zelazny.

SECTION II

SOURCE MATERIAL:

Annual Evaluation is on file with the Clerk of the Monroe County Legislature.



Office of the County Executive
Monroe County, New York

Maggie Brooks
County Executive

Daniel M. DeLaus, Jr.
Deputy County Executive

December 7, 2012

OFFICIAL FILE COPY
No. <u>120375</u>
Not to be removed from the Office of the Legislature of Monroe County
Committee Assignment
HUMAN SERVICES -L
WAYS & MEANS

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Acceptance of Funding from the New York State Office for the Aging and Authorize a Contract with Lifespan of Greater Rochester, Inc. for the Systems Integration Grant

Honorable Legislators:

I recommend that Your Honorable Body accept funding from the New York State Office for the Aging, in the amount of \$64,000, and authorize a contract with Lifespan of Greater Rochester, Inc., in an amount not to exceed \$64,000, for the Systems Integration Grant, all for the period of April 1, 2012 through September 30, 2014.

NY Connects is a state-wide, locally based point of entry system that allows for one stop access to free, objective and comprehensive Information and Assistance on long term care. NY Connects seeks to encourage people to live independently and remain in their home and communities by linking individuals with the most appropriate services of their choice. The purpose of the Systems Integration Grant is to strengthen NY Connects' Point of Entry as the entry point to access for needed community services. The Systems Integration Grant will continue to build upon Monroe County's existing contract with Lifespan, who locally administers the information and assistance portion of the NY Connects Program, by streamlining eligibility determinations and promoting long-term service options in Monroe County. This is the first year Monroe County has received this grant.

A request for proposals was issued and Lifespan of Greater Rochester, Inc. was selected as the most qualified to provide this service.

Please refer to the attached Purchase of Service Information form for disclosure of information required pursuant to Resolution 223 of 2007, as amended by Resolution 11 of 2008.

The specific legislative actions required are:

1. Authorize the County Executive, or her designee, to accept \$64,000 from, and to execute or amend existing contracts to the extent necessary with the New York State Office for the Aging, for the Systems Integration Grant, for the period of April 1, 2012 through September 30, 2014.

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(585) 753-1000 • fax: (585) 753-1014 • www.monroecounty.gov • e-mail: countyexecutive@monroecounty.gov

2. Amend the 2012 operating grant budget of the Department of Human Services, Office for the Aging, by appropriating the sum of \$64,000 into fund 9300, funds center 5501020000, Aging Contract Services.
3. Authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with Lifespan of Greater Rochester, Inc., 1900 South Avenue, Rochester, New York 14618, to administer the Systems Integration Grant, in an amount not to exceed \$64,000, for the period of April 1, 2012 through September 30, 2014.
4. Authorize the County Executive to reappropriate any unencumbered balances during the grant period according to the grantor requirements and to make any necessary funding modifications within the grant guidelines to meet contractual commitments.
5. Should funding of this program be modified or terminated for any reason, the County Executive is hereby authorized to terminate or modify the program and where applicable, to terminate or abolish some or all positions funded under such program. Any termination or abolishment of positions shall be in accordance with New York State Civil Service Law and when applicable, the terms of any labor agreement affecting such positions.

This grant is 100% funded by the New York State Office for the Aging. No net County support is required in the current Monroe County budget.

Lifespan of Greater Rochester, Inc. is a not-for-profit agency, and the records in the Office of the Monroe County Treasury have indicated that they do not owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Maggie Brooks
County Executive

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 223 of 2007 as amended by Resolution 11 of 2008

Re: Acceptance of Funding from the New York State Office for the Aging and Authorization to Contract with Lifespan of Greater Rochester, Inc. for the Systems Integration Grant

Total Served 2011: 13,812
Proposed \$ Amt. \$64,000

SECTION I

PROGRAM: Information, Assistance and Referral (Systems Integration)

CONTRACTOR: Lifespan, Ann Marie Cook, President/CEO

PROGRAM DESCRIPTION: New York Connects Systems Integration Grant provides information, referral and case assistance and other program services to seniors and their family caregivers.

PRIMARY OBJECTIVE(S): Guidance to older adults and their caregivers in order for individuals to maintain or improve their independence.

DELIVERABLES:

PRIMARY PERFORMANCE MEASURE/INDICATOR: To increase the ability of non-professional caregivers to locate and obtain appropriate elder care services to assist seniors in functioning independently.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	01/01/11 – 12/31/11	01/01/11 – 12/31/11	01/01/12 – 12/31/12***	01/01/13 – 12/31/13
Total # of Participants	13,000	13,000	13,500	14,000
# Successful	12,500	13,812	13,000	14,500
% Successful	96%	106%	96%	97%

*****Current year actual will be available January 2012*****

OUTCOME ASSESSMENT NY Connects uses a script to survey consumers about the information they receive and whether it increased their ability to locate and obtain appropriate services.

METHODOLOGY:

BOARD MEMBERS: Steve Arvan, Rachel Brody Bandyh, Esq., Dennis Buchan, Donald Chesworth, Esq. Liz Corcoran, Lisa Cove, Jill DiVincenzo, Mary Gehl Doyle, Timothy Galll, Patrick Glavey, John Hedges, Art Hirst, Robert Hurlbut Jr., Matt Hurlbut, Will Irwin Michael King, Anna Lynch, Dr. Richard Machermer, Dr. Daniel Mendelson, Steve Meyer, Renee Forgensl Minarik, Marie Philippe, Diane Quinlisk, Carlos Rodriguez, Thomas Rusling,

SECTION II

SOURCE MATERIAL: Annual evaluation is on file with the Clerk of the Monroe County Legislature



Office of the County Executive
 Monroe County, New York

Maggie Brooks
 County Executive

Daniel M. DeLaus, Jr.
 Deputy County Executive

December 7, 2012

To The Honorable
 Monroe County Legislature
 407 County Office Building
 Rochester, New York 14614

OFFICIAL FILE COPY
 No. 120376
 Not to be removed from the
 Office of the
 Legislature of
 Monroe County
 Committee Assignment
ENV. & PUB. WORKS
WAYS & MEANS

Subject: Authorize Contracts with Blue Heron Construction Company, Schuler-Haas Electric Corporation, and John W. Danforth Company, for Construction Services for the Rochester Pure Waters District's Frank E. Van Lare Wastewater Treatment Plant Aeration Improvements Project - Phase II

Honorable Legislators:

I recommend that Your Honorable Body authorize contracts with Blue Heron Construction Company, in the amount of \$6,015,064, for plumbing construction, Schuler-Haas Electric Corporation, in the amount of \$1,859,000, for electrical construction and John W. Danforth Company, in the amount of \$84,900, for HVAC construction, for the Rochester Pure Waters District's (District) Frank E. Van Lare Wastewater Treatment Plant Aeration Improvements Project - Phase II.

The District owns, operates, and maintains the Frank E. VanLare Wastewater Treatment Plant (Plant) located at 1574 Lakeshore Boulevard in the City of Rochester. The Plant's aeration system was constructed in the early 1970's as part of an upgrade and expansion project. The existing equipment is over thirty (30) years old and reaching the end of its useful service life due to age and obsolescence. Spare parts for the mechanical mixing equipment are no longer readily available and the technology is not energy efficient compared to current standards. In 2011, Phase I of this project was undertaken to convert eight (8) of the existing twenty (20) aeration tanks from mechanical mixers to fine-bubble diffused air systems. Phase II improvements will convert the twelve (12) remaining tanks including replacing mechanical mixers with state-of-the-art, fine-bubble diffusion equipment and appurtenant structural and electrical systems that will improve process performance and energy efficiency. The project is necessary to maintain the reliability and efficiency of the Plant.

The following bids were received:

<u>Plumbing Construction</u>	<u>Bid Amount</u>
Blue Heron Construction Company	\$ 6,015,064
Villager Construction, Inc.	\$ 7,172,000
John W. Danforth Company	\$ 7,395,000
Crosby-Brownlie, Inc.	\$ 8,893,856
Landry Mechanical Contractors	\$ 9,068,000
<u>Electrical Construction</u>	<u>Bid Amount</u>
Schuler-Haas Electric Corp.	\$ 1,859,000
Blackmon-Farrell Electric, Inc.	\$ 1,943,000
Billitier Electric, Inc.	\$ 2,119,600
Hewitt-Young Electric	\$ 2,399,000

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<u>HVAC Construction</u>	<u>Bid Amount</u>
John W. Danforth Company	\$ 84,900
Crosby-Brownlie, Inc.	\$ 87,334

The bids have been reviewed and the Department of Environmental Services recommends contract awards to Blue Heron Construction Company, in the amount of \$6,015,064, for plumbing construction, Schuler-Haas Electric Corporation, in the amount of \$1,859,000, for electrical construction and John W. Danforth Company, in the amount of \$84,900, for HVAC construction, all as the lowest responsible bidders.

The specific legislative actions required are:

1. Authorize the County Executive, or her designee, to execute a contract with Blue Heron Construction Company, 9289 Bonta Bridge Road, Jordan, NY 13080, in the amount of \$6,015,064, for plumbing construction, for the Rochester Pure Waters District Frank E Van Lare Wastewater Treatment Plant Aeration Improvements Project - Phase II, and any amendments necessary to complete the project within the total capital fund(s) appropriation.
2. Authorize the County Executive, or her designee, to execute a contract with Schuler-Haas Electric Corporation, 250 Mt. Hope Avenue, Rochester NY 14620, in the amount of \$1,859,000, for electrical construction, for the Rochester Pure Waters District Frank E Van Lare Wastewater Treatment Plant Aeration Improvements Project - Phase II, and any amendments necessary to complete the project within the total capital fund(s) appropriation.
3. Authorize the County Executive, or her designee, to execute a contract with John W. Danforth Company, 930 Old Dutch Road, Victor NY 14564, in the amount of \$84,900, for HVAC construction, for the Rochester Pure Waters District Frank E Van Lare Wastewater Treatment Plant Aeration Improvements Project - Phase II, and any amendments necessary to complete the project within the total capital fund(s) appropriation.

An environmental assessment was completed for the Rochester Pure Waters District Frank E Van Lare Wastewater Treatment Plant Aeration Improvements Project - Phase II and it was determined that there would be no significant effect on the environment.

Funding for this project, consistent with authorized uses, is included in capital funds 1374 and 1554 and any capital fund(s) created for the same intended purpose. No additional net county support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Blue Heron Construction Company, nor Schuler-Haas Electric Corporation, nor John W. Danforth Company, nor any of their principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firms are:

Blue Heron Construction Company
Charles Gregory III, Owner
Charles Gregory IV, Operations
Eric Sochner, President
Matthew Rodenzler, Vice President
Colleen Seelley, Comptroller

Schuler-Haas Electric Corporation

Edward Schuler, Chief Operating Officer/President
Daniel J. Streicher, Chief Executive Officer, President
Joyce Donnelly, Secretary

John W. Danforth Company

Kevin G. Reilly, Chief Executive Officer
Patrick J. Reilly, President
Nickolas Optis, Executive Vice President
Robert Beck, Executive Vice President
John Samar, Vice President

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Maggie Brooks
County Executive



Office of the County Executive
Monroe County, New York

Maggie Brooks
County Executive

Daniel M. DeLaus, Jr.

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Not to be removed from the Office of the Legislature Of Monroe County	
Committee Assignment	
PWAB -L	

December 7, 2012

To The Administrative Board of the Rochester Pure Waters District
407 County Office Building
Rochester, New York 14614

Subject: Authorize Contracts with Blue Heron Construction Company, Schuler-Haas Electric Corporation, and John W. Danforth Company, for Construction Services for the Rochester Pure Waters District's Frank E. Van Lare Wastewater Treatment Plant Aeration Improvements Project - Phase II

Honorable Legislators:

I recommend that the Administrative Board of the Rochester Pure Waters District authorize contracts with Blue Heron Construction Company, in the amount of \$6,015,064, for plumbing construction, Schuler-Haas Electric Corporation, in the amount of \$1,859,000, for electrical construction and John W. Danforth Company, in the amount of \$84,900, for HVAC construction, for the Rochester Pure Waters District's (District) Frank E. Van Lare Wastewater Treatment Plant Aeration Improvements Project - Phase II.

The District owns, operates, and maintains the Frank E. VanLare Wastewater Treatment Plant (Plant) located at 1574 Lakeshore Boulevard in the City of Rochester. The Plant's aeration system was constructed in the early 1970's as part of an upgrade and expansion project. The existing equipment is over thirty (30) years old and reaching the end of its useful service life due to age and obsolescence. Spare parts for the mechanical mixing equipment are no longer readily available and the technology is not energy efficient compared to current standards. In 2011, Phase I of this project was undertaken to convert eight (8) of the existing twenty (20) aeration tanks from mechanical mixers to fine-bubble diffused air systems. Phase II improvements will convert the twelve (12) remaining tanks including replacing mechanical mixers with state-of-the-art, fine-bubble diffusion equipment and appurtenant structural and electrical systems that will improve process performance and energy efficiency. The project is necessary to maintain the reliability and efficiency of the Plant.

The following bids were received:

<u>Plumbing Construction</u>	<u>Bid Amount</u>
Blue Heron Construction Company	\$ 6,015,064
Villager Construction, Inc.	\$ 7,172,000
John W. Danforth Company	\$ 7,395,000
Crosby-Brownlie, Inc.	\$ 8,893,856
Landry Mechanical Contractors	\$ 9,068,000
<u>Electrical Construction</u>	<u>Bid Amount</u>
Schuler-Haas Electric Corp.	\$ 1,859,000
Blackmon-Farrell Electric, Inc.	\$ 1,943,000
Billitier Electric, Inc.	\$ 2,119,600
Hewitt-Young Electric	\$ 2,399,000

110 County Office Building • 39 West Main Street • Rochester, N.Y. 14614

<u>HVAC Construction</u>	<u>Bid Amount</u>
John W. Danforth Company	\$ 84,900
Crosby-Brownlie, Inc.	\$ 87,334

The bids have been reviewed and the Department of Environmental Services recommends contract awards to Blue Heron Construction Company, in the amount of \$6,015,064 for plumbing construction, Schuler-Haas Electric Corporation in the amount of \$1,859,000, for electrical construction and John W. Danforth Company, in the amount of \$84,900, for HVAC construction, all as the lowest responsible bidders.

The specific Administrative Board action required is:

1. Authorize the County Executive, or her designee, to execute a contract with Blue Heron Construction Company, 9289 Bonta Bridge Road, Jordan, NY 13080, in the amount of \$6,015,064, for plumbing construction, for the Rochester Pure Waters District Frank E Van Lare Wastewater Treatment Plant Aeration Improvements Project - Phase II, and any amendments necessary to complete the project within the total capital fund(s) appropriation.
2. Authorize the County Executive, or her designee, to execute a contract with Schuler-Haas Electric Corporation, 250 Mt. Hope Avenue, Rochester NY 14620, in the amount of \$1,859,000, for electrical construction, for the Rochester Pure Waters District Frank E Van Lare Wastewater Treatment Plant Aeration Improvements Project - Phase II, and any amendments necessary to complete the project within the total capital fund(s) appropriation.
3. Authorize the County Executive, or her designee, to execute a contract with John W. Danforth Company, 930 Old Dutch Road, Victor NY 14564, in the amount of \$84,900, for HVAC construction, for the Rochester Pure Waters District Frank E Van Lare Wastewater Treatment Plant Aeration Improvements Project - Phase II, and any amendments necessary to complete the project within the total capital fund(s) appropriation.

An environmental assessment was completed for the Rochester Pure Waters District Frank E Van Lare Wastewater Treatment Plant Aeration Improvements Project - Phase II and it was determined that there would be no significant effect on the environment.

Funding for this project, consistent with authorized uses, is included in capital funds 1374 and 1554 and any capital fund(s) created for the same intended purpose. No additional net county support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither Blue Heron Construction Company, nor Schuler-Haas Electric Corporation, nor John W. Danforth Company, nor any of their principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firms are:

Blue Heron Construction Company
Charles Gregory III, Owner
Charles Gregory IV, Operations
Eric Sochner, President
Matthew Rodenlizer, Vice President
Colleen Seelley, Comptroller

The Administrative Board of the
Rochester Pure Waters District
December 7, 2012
Page 3

Schuler-Haas Electric Corporation

Edward Schuler, Chief Operating Officer/President
Daniel J. Streicher, Chief Executive Officer, President
Joyce Donnelly, Secretary

John W. Danforth Company

Kevin G. Reilly, Chief Executive Officer
Patrick J. Reilly, President
Nickolas Optis, Executive Vice President
Robert Beck, Executive Vice President
John Samar, Vice President

I recommend that this matter receive favorable action by the Administrative Board of the Rochester Pure Waters District.

Sincerely,



Maggie Brooks
County Executive



Office of the County Executive
 Monroe County, New York

Maggie Brooks
 County Executive

Daniel M. DeLaus, Jr.
 Deputy County Executive

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December 7, 2012

To The Honorable
 Monroe County Legislature
 407 County Office Building
 Rochester, New York 14614

Subject: Authorize a Contract with Keeler Construction Company, Inc., for Construction Services and a Contract with CHA Consulting, Inc., for Construction Supervision for the General Aviation Apron Reconstruction and Building Demolition Project at the Greater Rochester International Airport

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with Keeler Construction Company, Inc., in the amount of \$795,936.50, for construction services, and a contract with CHA Consulting, Inc., in the amount of \$155,000, for construction supervision, for the General Aviation Apron Reconstruction and Building Demolition project at the Greater Rochester International Airport.

This project will update a portion of the general aviation aircraft apron and remove two (2) existing buildings. The project includes excavation, drainage, sub-base gravels, asphalt pavement related safety improvements, and security improvements.

The following seven (7) bids were received for the construction services contract:

Keeler Construction Company, Inc.	\$795,936.50
Sealands Contractors Corporation	891,000.50
DiFiore Construction, Inc.	897,215.00
Bayside Paving Contractors, Inc.	904,000.00
Pooler Enterprises, Inc.	914,750.00
Villager Construction, Inc.	939,983.00
Mark Cerrone, Inc.	947,824.00

The Engineer's estimate for the construction of this project is \$899,652.99, with the low bid under this amount by \$103,716.49, or 11%.

This project will be funded by a Federal Aviation Administration grant of 90%, a New York State Department of Transportation grant of 5%, and a local share of 5%.

The Department of Aviation recommends authorization of a construction supervision contract, in the amount of \$155,000, with CHA Consulting, Inc., a designated airport consultant per Resolution 241 of 2011, to provide basic construction phase services and resident project representation for the General Aviation Apron Reconstruction and Building Demolition project.

The specific legislative actions required are:

1. Authorize the County Executive, or her designee, to execute a contract with Keeler Construction Company, Inc., 13519 West Lee Road, Albion, New York 14411, for construction services, for the General Aviation Apron Reconstruction and Building Demolition project at the Greater Rochester International Airport, in the amount of \$795,936.50, along with any amendments necessary to complete the project within the total capital fund(s) appropriation.
2. Authorize the County Executive, or her designee, to execute a contract with CHA Consulting, Inc., 16 Main Street West, Suite 830, Rochester, New York 14614, for construction supervision, for the General Aviation Apron Reconstruction and Building Demolition project at the Greater Rochester International Airport, in the amount of \$155,000, along with any amendments necessary to complete the project within the total capital fund(s) appropriation.

Environmental assessments were completed for the General Aviation Apron Reconstruction and Building Demolition project, and it was determined that there would be no significant effect on the environment.

Funding for this project, consistent with authorized uses, is included in capital fund 1623 and any capital fund(s) created for the same intended purpose. The local funding for this project will ultimately be provided by the Monroe County Airport Authority from Airport generated revenues. No additional net County support is required in the current Monroe County Budget.

The records in the Office of the Monroe County Treasury have indicated that neither Keeler Construction Company, Inc., nor CHA Consulting, Inc., nor any of their principal officers or principal partners, owe any delinquent Monroe County property taxes. The principal officers of Keeler Construction Company, Inc., and partners of CHA Consulting, Inc., are:

Keeler Construction Company, Inc.


Mark Keeler, President and Treasurer
Thomas Keeler, Secretary

CHA Consulting, Inc.

William Lucarelli	Rodney Bascom
Thomas O'Brien	Gary Robinson
Vincent Campisi	James Fuller
John Sobiech	Michael Hollowood
Frank Mento	Joseph Thomson

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,


Maggie Brooks
County Executive