

*Monroe County
Clerk of the Legislature*

**Diana M. Christodaro
Clerk**



**David Grant
Deputy Clerk**

MEMORANDUM

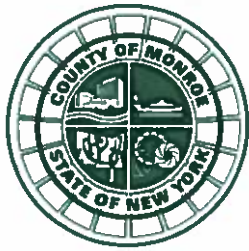
TO: Legislators, Directors, Staff and Media
FROM: Diana M. Christodaro, Clerk of the Legislature
DATE: March 12, 2018
RE: Matter of Urgency - File No. 18-0091

DC

18-0091 **Authorize a Contract with CHA Consulting, Inc. for Professional Design Services for the Monroe County Public Safety Communications Sites Project- As a Matter of Urgency - County Executive Cheryl Dinolfo**

Per President Dr. Joe Carbone, the attached communication is declared to be a Matter of Urgency pursuant to Section 545-24(A)(3) of the Rules of the Monroe County Legislature and will be considered at the March 13, 2018 meeting of the Monroe County Legislature.

Attachments



Office of the County Executive

MONROE COUNTY, NEW YORK

Cheryl Dinolfo
County Executive

March 9, 2018

OFFICIAL FILE COPY
No. <u>180091</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
URGENT -L

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Authorize a Contract with CHA Consulting, Inc. for Professional Design Services for the Monroe County Public Safety Communications Sites Project

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with CHA Consulting, Inc., in the amount of \$224,870, for professional design services, for the Monroe County Public Safety Communications Sites Project.

The design services are required prior to construction of the four (4) public safety communications system site additions, which are being added to increase coverage for Monroe County's 700/800 MHz trunked radio system.

Several consultants were considered to provide professional design services, with CHA Consulting, Inc. rated the most qualified for the project. CHA Consulting, Inc. proposes to provide basic design and special services in the amount of \$224,870. These initial services are for the planning phase of the project. A cost breakdown of these services is as follows:

Basic Design Services	\$174,350
Special Services	<u>\$ 50,520</u>
Total	\$224,870

The specific legislative action required is to authorize the County Executive, or her designee, to execute a contract with CHA Consulting, Inc., 16 West Main Street, Suite 830, Rochester, New York 14614, for professional design services, for the Monroe County Public Safety Communications Sites Project, in the amount of \$224,870, and any amendments necessary to complete the project within the total capital fund(s) appropriation.

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.


Funding for this contract, consistent with authorized uses, is included in capital fund 1892 and in any other capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither CHA Consulting, Inc., nor any of its principal officers, owes any delinquent Monroe County Property taxes. The principal officers of the firm are:

Michael Carroll, President and Chief Executive Officer
Dom Bernardo, Chief Financial Officer
Michael Platt, Executive, Executive V.P. General Counsel
Paul McRoberts, Senior V.P. Chief Technology Officer
David Ulm, Senior V.P. Corporate Development & Marketing Executive

I recommend that this matter receive favorable action by Your Honorable Body.

Sincerely,


for Cheryl Dinolfo
Monroe County Executive

CD:db