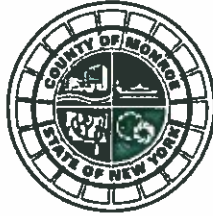



*Monroe County*  
*Clerk of the Legislature*

**Diana M. Christodaro**  
Clerk



**David Grant**  
Deputy Clerk

**MEMORANDUM**

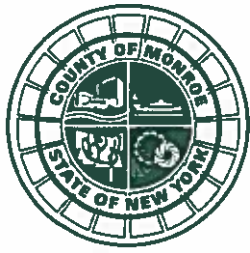
**TO:** Legislators, Directors, Staff and Media   
**FROM:** Diana M. Christodaro, Clerk of the Legislature  
**DATE:** April 20, 2018  
**RE:** Matters of Importance – File Nos. 18-0140 through 18-0142

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- 18-0140 – Authorize a Contract with National Medical Services, Inc. dba NMS Labs to Provide Toxicology Laboratory Services for the Monroe County Office of the Medical Examiner – As a Matter of Importance – County Executive Cheryl Dinolfo
- 18-0141 – Amend Resolution 452 of 2017 to Accept the Assets and Liabilities of the Greater Rochester Outdoor Sports Facility Corporation into the General Fund – As a Matter of Importance – County Executive Cheryl Dinolfo
- 18-0142 – Authorize Various Budget Transfers in, and Amendments to, the 2017 and 2018 Operating Budgets to Account for Frontier Field Activities in the General Fund – As a Matter of Importance – County Executive Cheryl Dinolfo

These referrals were not made to committee at the preceding meeting of the Legislature on April 10, 2018, but have been determined by President Dr. Joe Carbone to be of sufficient importance to warrant referral between Legislative meetings, pursuant to Section 545-24 (C) of the Rules of the Monroe County Legislature.

Attachments



# Office of the County Executive

MONROE COUNTY, NEW YORK

**Cheryl Dinolfo**  
*County Executive*

April 18, 2018

|  |
|--|
| <b>OFFICIAL FILE COPY</b>  |
| No. <u>180140</u>  |
| Not to be removed from the<br>Office of the<br>Legislature of<br>Monroe County |
| Committee Assignment   |
| <b>HUMAN SERVICES -L</b>   |
| <b>WAYS &amp; MEANS</b>  |

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Authorize a Contract with National Medical Services, Inc. dba NMS Labs to Provide Toxicology Laboratory Services for the Monroe County Office of the Medical Examiner

Honorable Legislators:

I recommend that Your Honorable Body authorize a contract with National Medical Services, Inc. dba NMS Labs, in an amount not to exceed \$250,000, to provide toxicology laboratory services for the Monroe County Office of the Medical Examiner (OME), for the period of May 1, 2018 through April 30, 2019, with the option to renew for two (2) additional one-year terms, in an amount not to exceed \$250,000 annually.

This contract will support the OME by providing toxicology laboratory services including but not limited to postmortem toxicology testing of specimens.

It has been determined that National Medical Services, Inc. dba NMS Labs is a sole source provider for these services.

**The specific legislative action required is** to authorize the County Executive, or her designee, to execute a contract, and any amendments thereto, with National Medical Services, Inc. dba NMS Labs, 3701 Welsh Road, Willow Grove, Pennsylvania 19090, for the provision of toxicology laboratory services for the Monroe County Office of the Medical Examiner, in an amount not to exceed \$250,000, for the period of May 1, 2018 through April 30, 2019, with the option to renew for two (2) additional one-year terms, in an amount not to exceed \$250,000 annually.

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

Funding for this contract is included in the 2018 operating budget of the Department of Public Health, general fund 9001, funds center 5804020000, Forensic Laboratory, and will be included in future years' budgets. No additional net County support is required in the current Monroe County budget.

The records in the Office of the Monroe County Treasury have indicated that neither National Medical Services, Inc. dba NMS Labs, nor any of its principal officers, owe any delinquent Monroe County property taxes. The principal officers of the firm are:

Pierre G. Cassigneul, President and Chief Executive Officer  
David Delia, Chief Financial Officer  
Dr. Barry K. Logan, Ph.D., F-ABFT, Sr. Vice President, Forensic Science  
Initiatives and Chief of Forensic Toxicology

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Cheryl Dinolfo  
Monroe County Executive

CD:db



# Office of the County Executive

MONROE COUNTY, NEW YORK

Cheryl Dinolfo  
County Executive

April 18, 2018

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| <b>OFFICIAL FILE COPY</b>  |
| No. <u>180141</u>  |
| Not to be removed from the<br>Office of the<br>Legislature Of<br>Monroe County |
| Committee Assignment   |
| <b>WAYS &amp; MEANS -L</b>   |

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

**Subject:** Amend Resolution 452 of 2017 to Accept the Assets and Liabilities of the Greater Rochester Outdoor Sports Facility Corporation into the General Fund

Honorable Legislators:

I recommend that Your Honorable Body amend Resolution 452 of 2017 to accept the assets and liabilities of the Greater Rochester Outdoor Sports Facility Corporation into the General Fund.

By Resolution 452 of 2017, Your Honorable Body accepted the assets and liabilities of the Greater Rochester Outdoor Sports Facility Corporation (GROSFC) into internal services fund 9020 and debt service fund 9097. However, after continuing discussion with Monroe County's independent auditors we have agreed that, under a strict GASB 34 (Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments) and GASB 69 (Government Combinations and Disposals of Government Operations) interpretation, it is more appropriate to record the activities associated with Frontier Field in the general fund. Such a conclusion is based on the primary user of the facility being Rochester Community Baseball, a non-governmental entity. A government owned facility cannot be accounted for as an internal service if the primary user is a non-governmental entity.

Because the needed accounting treatment is different than originally contemplated, we are requesting new approval so that the legislative intent and the accounting treatment are complementary.

Authority to correct prior budgeting and accounting for Frontier Field activities will be sought under a separate request.

**The specific legislative actions required are:**

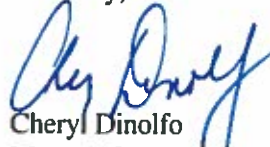
1. Amend Resolution 452 of 2017 to accept the assets of the Greater Rochester Outdoor Sports Facility Corporation pursuant to a Plan of Dissolution, to include cash, accounts receivable, and capital assets with a book value of \$1,629,145 into general fund 9001, as detailed in Attachment A.
2. Amend Resolution 452 of 2017 to accept the assignment of the Greater Rochester Outdoor Sports Facility Corporation liabilities, commitments, and contracts pursuant to a Plan of Dissolution, to include accounts payable with a book value of \$239,179 into general fund 9001, as detailed in Attachment B.

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

These actions will have no net County impact on the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Cheryl Dinolfo  
Monroe County Executive

CD: db

**Attachment A**  
**Assets of Greater Rochester Outdoor Sports Facility Corporation**

Accept into Fund 9001

|  |             |
|--|-------------|
| Cash                                     | \$1,104,336 |
| Accounts Receivable                      |             |
| Rochester Community Baseball (utilities) | \$108,003   |
| Costello & Sons (suite rental)           | \$28,800    |
| Brown & Brown (insurance recoveries)     | \$13,448    |
| Capital Assets, net of depreciation      | \$374,558   |

**Total of GROSFC Assets** **\$1,629,145**

**Attachment B**  
**Liabilities of Greater Rochester Outdoor Sports Facility Corporation**

Accept into Fund 9001

|                                    |          |
|------------------------------------|----------|
| Accounts Payable                   |          |
| Spectrum (suite cable)             | \$554    |
| Frontier (telephone)               | \$474    |
| City of Rochester (water)          | \$2,000  |
| Barclay Damon (legal fee)          | \$10,000 |
| Brown & Brown (D&O tail insurance) | \$26,151 |

|             |           |
|-------------|-----------|
| Contingency | \$200,000 |
|-------------|-----------|

|                                    |                  |
|------------------------------------|------------------|
| <b>Total of GROSFC Liabilities</b> | <b>\$239,179</b> |
|------------------------------------|------------------|

Commitments (contracts):

|                              |                              |                  |
|------------------------------|------------------------------|------------------|
| Kodak parking lot lease      | \$35,000 annual              | Expires 9/2022   |
| MCC event parking            | \$140,000 annual             | Expires annually |
| Frontier (naming rights)     | \$200,000 annual net revenue | Expires 11/2025  |
| Rochester Community Baseball | Facility use                 |                  |

Liabilities to be Extinguished:

|   |              |
|---|--------------|
| Outstanding Lease Amount due to Monroe County | \$32,188,652 |
|---|--------------|



# Office of the County Executive

MONROE COUNTY, NEW YORK

Cheryl Dinolfo  
County Executive

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| <b>OFFICIAL FILE COPY</b>  |
| No. <u>180142</u>  |
| Not to be removed from the<br>Office of the<br>Legislature Of<br>Monroe County |
| Committee Assignment   |
| <b>WAYS &amp; MEANS -L</b>   |
|  |
|  |

April 18, 2018

To The Honorable  
Monroe County Legislature  
407 County Office Building  
Rochester, New York 14614

Subject: Authorize Various Budget Transfers in, and Amendments to, the 2017 and 2018 Operating Budgets to Account for Frontier Field Activities in the General Fund

Honorable Legislators:

I recommend that Your Honorable Body authorize various budget transfers in, and amendments to, the 2017 and 2018 operating budgets to account for Frontier Field activities in the General Fund.

By Resolution 452 of 2017, Your Honorable Body accepted the assets and liabilities of the Greater Rochester Outdoor Sports Facility Corporation (GROSFC) into internal services fund 9020 and debt service fund 9097. However, after continuing discussion with Monroe County's independent auditors we have agreed that, under a strict GASB 34 (Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments) and GASB 69 (Government Combinations and Disposals of Government Operations) interpretation, it is more appropriate to record the activities associated with Frontier Field in the general fund. Such a conclusion is based on the primary user of the facility being Rochester Community Baseball, a non-governmental entity. A government owned facility cannot be accounted for as an internal service if the primary user is a non-governmental entity.

Because the 2017 operating budget was amended, and the 2018 operating budget was adopted, contemplating Frontier Field activities as an internal service, legislative authorization is needed to transfer budgets and accounting transactions from the internal services fund to the general fund.

**The specific legislative actions required are:**

1. Authorize the transfer of \$1,713,837 in revenue and expenditure appropriations in the 2017 operating budget from internal services fund 9020, funds center 8695010000, Frontier Field, to general fund 9001, funds center 1209060600, Frontier Field, in the amount of \$1,125,271, and to debt service fund 9097, funds center 1209060600, Frontier Field, in the amount of \$588,566, as detailed in Attachment A.



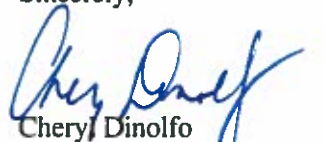
2. Amend the 2017 operating budget to appropriate and authorize an interfund transfer of \$1,330,157 from general fund 9001, funds center 1209060600, Frontier Field to debt service fund 9097, funds center 1209060600, Frontier Field, as detailed in Attachment A.
3. Authorize the transfer of \$1,590,000 in revenue and expenditure appropriations in the 2018 operating budget from internal services fund 9020, funds center 8695010000, Frontier Field, to general fund 9001, funds center 1209060600, Frontier Field, in the amount of \$1,290,000, and to debt service fund 9097, funds center 1209060600, Frontier Field, in the amount of \$300,000, as detailed in Attachment B.
4. Amend the 2018 operating budget to authorize an interfund transfer of \$953,750 from general fund 9001, funds center 1209060600, Frontier Field to debt service fund 9097, funds center 1209060600, Frontier Field, as detailed in Attachment B.

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

These actions will have no net County impact on the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) favorable action by Your Honorable Body.

Sincerely,



Cheryl Dinolfo  
Monroe County Executive

CD: db

**ATTACHMENT A**

**Transfer Detail: 2017 Budget Transfers for Frontier Field from Internal Service Fund to General and Debt Service Funds**

| <b>FROM:</b> |  |                        |                     | <b>TO:</b>  |  |                        |                     |
|--------------|--|------------------------|---------------------|-------------|--|------------------------|---------------------|
| <b>Fund</b>  | <b>Funds Center</b>                              | <b>Commitment Item</b> | <b>Amount</b>       | <b>Fund</b> | <b>Funds Center</b>                          | <b>Commitment Item</b> | <b>Amount</b>       |
| 9020         | 8695010000                                       | 402015                 | \$ 500,000          | 9001        | 1209060600                                   | 402015                 | \$ 500,000          |
| 9020         | 8695010000                                       | 406210                 | \$ 239,179          | 9001        | 1209060600                                   | 406210                 | \$ 1,069,336        |
| 9020         | 8695010000                                       | 409200                 | \$ 1,474,658        | 9001        | 1209060600                                   | 409200                 | \$ 386,092          |
| 9020         | 8695010000                                       | 409201                 | \$ (1,088,566)      |             | <b>General Fund Revenue Total</b>            |                        | <b>\$ 1,955,428</b> |
| 9020         | 8695010000                                       | 412000                 | \$ 588,566          |             |  |                        |                     |
|              | <b>Internal Service Fund Revenue Total</b>       |                        | <b>\$ 1,713,837</b> |             |  |                        |                     |
|              |  |                        |                     | 9001        | 1209060500                                   | 509045                 | \$ 1,330,157        |
|              |  |                        |                     | 9001        | 1209060600                                   | 541400                 | \$ 20,000           |
| 9020         | 8695010000                                       | 541400                 | \$ 20,000           | 9001        | 1209060600                                   | 504290                 | \$ 900              |
| 9020         | 8695010000                                       | 504290                 | \$ 900              | 9001        | 1209060600                                   | 504625                 | \$ 239,179          |
| 9020         | 8695010000                                       | 504625                 | \$ 239,179          | 9001        | 1209060600                                   | 900002                 | \$ 60,000           |
| 9020         | 8695010000                                       | 506090                 | \$ 266,159          | 9001        | 1209060600                                   | 900005                 | \$ 4,950            |
| 9020         | 8695010000                                       | 506060                 | \$ 822,407          | 9001        | 1209060600                                   | 918670                 | \$ 300,000          |
| 9020         | 8695010000                                       | 900002                 | \$ 60,000           | 9001        | 1209060600                                   | 989062                 | \$ 242              |
| 9020         | 8695010000                                       | 900005                 | \$ 4,950            |             | <b>General Fund Appropriation Total</b>      |                        | <b>\$ 1,955,428</b> |
| 9020         | 8695010000                                       | 918670                 | \$ 300,000          |             |  |                        |                     |
| 9020         | 8695010000                                       | 989062                 | \$ 242              |             |  |                        |                     |
|              | <b>Internal Service Fund Appropriation Total</b> |                        | <b>\$ 1,713,837</b> |             |  | <b>NET</b>             | <b>\$ -</b>         |
|              |  |                        |                     |             |  |                        |                     |
|              |  |                        |                     | 9097        | 1209060600                                   | 409201                 | \$ (1,088,566)      |
|              |  |                        |                     | 9097        | 1209060600                                   | 409200                 | \$ 1,088,566        |
|              |  |                        |                     | 9097        | 1209060600                                   | 412000                 | \$ 1,918,723        |
|              |  |                        |                     |             | <b>Debt Service Fund Revenue Total</b>       |                        | <b>\$ 1,918,723</b> |
|              |  |                        |                     |             |  |                        |                     |
|              |  |                        |                     | 9097        | 1209060600                                   | 506090                 | \$ 830,157          |
|              |  |                        |                     | 9097        | 1209060600                                   | 506090                 | \$ 266,159          |
|              |  |                        |                     | 9097        | 1209060600                                   | 506060                 | \$ 822,407          |
|              |  |                        |                     |             | <b>Debt Service Fund Appropriation Total</b> |                        | <b>\$ 1,918,723</b> |
|              |  |                        |                     |             |  |                        |                     |
|              |  |                        |                     |             |  | <b>NET</b>             | <b>\$ -</b>         |

**ATTACHMENT B**

**Transfer Detail: 2018 Budget Transfers for Frontier Field from Internal Service Fund to General and Debt Service Funds**

| FROM: |  | TO:             |                     |      |  |                 |                     |
|-------|--|-----------------|---------------------|------|--|-----------------|---------------------|
| Fund  | Funds Center                                     | Commitment Item | Amount              | Fund | Funds Center                                 | Commitment Item | Amount              |
| 9020  | 8695010000                                       | 402015          | \$ 700,000          | 9001 | 1209060600                                   | 402015          | \$ 700,000          |
| 9020  | 8695010000                                       | 410205          | \$ 590,000          | 9001 | 1209060600                                   | 410205          | \$ 590,000          |
| 9020  | 8695010000                                       | 412000          | \$ 300,000          |      |  |                 |                     |
|       | <b>Internal Service Fund Revenue Total</b>       |                 | <b>\$ 1,590,000</b> |      | <b>General Fund Revenue Total</b>            |                 | <b>\$ 1,290,000</b> |
| 9020  | 8695010000                                       | 504205          | \$ 6,000            | 9001 | 1209060600                                   | 509045          | \$ 953,750          |
| 9020  | 8695010000                                       | 504290          | \$ 2,859            | 9001 | 1209060600                                   | 504205          | \$ 6,000            |
| 9020  | 8695010000                                       | 504320          | \$ 81,000           | 9001 | 1209060600                                   | 504290          | \$ 2,859            |
| 9020  | 8695010000                                       | 504800          | \$ 140,000          | 9001 | 1209060600                                   | 504320          | \$ 81,000           |
| 9020  | 8695010000                                       | 506090          | \$ 268,750          | 9001 | 1209060600                                   | 504800          | \$ 140,000          |
| 9020  | 8695010000                                       | 506060          | \$ 985,000          | 9001 | 1209060600                                   | 900002          | \$ 40,358           |
| 9020  | 8695010000                                       | 900002          | \$ 40,358           | 9001 | 1209060600                                   | 900005          | \$ 4,074            |
| 9020  | 8695010000                                       | 900005          | \$ 4,074            | 9001 | 1209060600                                   | 918670          | \$ 55,526           |
| 9020  | 8695010000                                       | 918670          | \$ 55,526           | 9001 | 1209060600                                   | 989030          | \$ 2,489            |
| 9020  | 8695010000                                       | 989030          | \$ 2,489            | 9001 | 1209060600                                   | 989040          | \$ 52               |
| 9020  | 8695010000                                       | 989040          | \$ 52               | 9001 | 1209060600                                   | 989050          | \$ 133              |
| 9020  | 8695010000                                       | 989050          | \$ 133              | 9001 | 1209060600                                   | 989062          | \$ 3,649            |
| 9020  | 8695010000                                       | 989062          | \$ 3,649            | 9001 | 1209060600                                   | 989063          | \$ 28               |
| 9020  | 8695010000                                       | 989063          | \$ 28               | 9001 | 1209060600                                   | 989090          | \$ 82               |
| 9020  | 8695010000                                       | 989090          | \$ 82               |      |  |                 |                     |
|       | <b>Internal Service Fund Appropriation Total</b> |                 | <b>\$ 1,590,000</b> |      | <b>General Fund Appropriation Total</b>      |                 | <b>\$ 1,290,000</b> |
|       |  | <b>NET</b>      | <b>\$ -</b>         |      |  | <b>NET</b>      | <b>\$ -</b>         |
|       |  |                 |                     |      |  |                 |                     |
|       |  |                 |                     | 9097 | 1209060600                                   | 412000          | \$ 1,253,750        |
|       |  |                 |                     |      | <b>Debt Service Fund Revenue Total</b>       |                 | <b>\$ 1,253,750</b> |
|       |  |                 |                     |      |  |                 |                     |
|       |  |                 |                     | 9097 | 1209060600                                   | 506090          | \$ 268,750          |
|       |  |                 |                     | 9097 | 1209060600                                   | 506060          | \$ 985,000          |
|       |  |                 |                     |      | <b>Debt Service Fund Appropriation Total</b> |                 | <b>\$ 1,253,750</b> |
|       |  |                 |                     |      |  |                 |                     |
|       |  |                 |                     |      |  | <b>NET</b>      | <b>\$ -</b>         |