



Monroe County Department of Public Health Application for Practical Learning Experience

Overview and Instructions

The Monroe County Department of Public Health offers a limited number of unpaid practical learning experiences (PLEs) to undergraduate and graduate students, residents and fellows for the purpose of enhancing their education and training in public health and other health-related fields of study.

Interested candidates should submit the following documents as pdf attachments in one message to mhealth@monroecounty.gov with the subject line **PLE REQUEST**:

- Practical Learning Experience Application Form
- Cover Letter
- Resume/CV
- Proof of enrollment at stated College/University (such as a letter of recommendation from a professor or form from the school registrar)
- Course description, syllabus, or requirements (if applicable)

Applications should be submitted by the deadline preceding the requested time period:

Time Period of Requested Practical Learning Experience	Application Deadline
Spring	2 nd Friday of December
Summer	2 nd Friday of April
Fall	2 nd Friday of August

Applications are considered as they are received. Interested candidates should submit their applications as early as possible prior to the deadline for best consideration.

Late or incomplete applications will not be considered.

Correspondence will be sent to you by e-mail regarding your request.

Questions should be e-mailed to mhealth@monroecounty.gov with the subject line **PLE REQUEST QUESTION**.

APPLICATION ON THE NEXT PAGE →



Monroe County Department of Public Health
Application for Practical Learning Experience

Date of Application:

Applicant Name:

E-mail:

Phone:

College/University Name:

Street:

City:

State:

Zip Code:

Degree level:

Major:

Expected date of graduation:

Advisor Name and Title:

E-mail:

Phone:

PLE is required for major:

PLE is being completed for academic credit:

Semester and year requested:

Year:

Number of hours requested:

Day(s) and Time(s) available:

Select Area of Interest:

Briefly describe area(s) of interest:

E-MAIL THIS COMPLETED FORM WITH MATERIALS LISTED ON THE INSTRUCTIONS AS PDF ATTACHMENTS TO MCHALTH@MONROECOUNTY.GOV WITH THE SUBJECT LINE: PLE REQUEST BY THE APPLICABLE DEADLINE