

Monroe County Summary of Vendor Insurance Requirements

1. Provide ACORD Certificate of Insurance Form (example attached). Certificate Holder Information:

Monroe County
39 W. Main St, Room 200
Rochester, NY 14614
Attn: Dept. of Transportation, City Place Bldg.

2. Provide the following Insurance Coverages:

- A. General Liability Insurance

- 1) \$1 million per occurrence
- 2) \$3 million aggregate
- 3) Name **Monroe County** as additional insured and provide additional insured endorsement showing same (NOTE: ACORD Form alone is INSUFFICIENT for additional insured proof.
- 4) If aggregate coverage is less than \$3 million:
 - a) Excess or umbrella coverage in an amount to provide \$3 million total
 - b) Excess/umbrella coverage must name **Monroe County** as additional insured and provide additional insured endorsement showing same
- 5) Name these entities as additional insureds along with Monroe County as appropriate:
Monroe County, Department of Transportation
- 6) Name other entities (such as NYS or grant funders) as additional insureds if required by statute or grant agreement

- B. Professional Liability Insurance (if applicable) (*not applicable for permits*)

- 1) \$1 million per occurrence
- 2) \$3 million aggregate
- 3) DO NOT name Monroe County as additional insured

- C. Automobile Liability Insurance

- 1) \$1 million per occurrence for bodily injury and property damage
- 2) Name **Monroe County** as additional insured and provide additional insured endorsement showing same (NOTE: ACORD Form alone is INSUFFICIENT for additional insured proof)

- D. Workers Compensation Insurance (obtain forms from NYS Workers Comp website

www.wcb.ny.gov). Provide one of these certificates, depending upon vendor's business and employees:

- 1) C-105.2 (or U-26.3)
- 2) SI-12 (or GSI 105.2)
- 3) CE-200

NOTE: ACORD Form alone is INSUFFICIENT

- E. Disability Benefits Insurance (obtain from www.wcb.ny.gov). Provide one of these certificates, depending upon type of coverage:

- 1) DB-120.1
- 2) DB-155
- 3) CE-200

NOTE: ACORD Form alone is INSUFFICIENT